



## Research Proposal Submission Template

The NTED HiEd Program will fund competitive multidisciplinary applied research proposals that examine real world complex problems and provide actionable recommendations to advance the discipline of emergency management. For a proposal to be considered it must; (1) come from individuals/teams currently associated with an institute of higher education, (2) align with the 2022-2026 FEMA Strategic Plan and Next Generation Core Competencies, and (3) follow the template format for submission.

All proposals will be evaluated by a committee and relevant subject matter experts for technical quality of research design, alignment to FEMA priorities, contribution to the practice of emergency management, and editorial quality of the proposal. Proposals should be scoped for a 3-9 month period of performance.

If funded, researchers will be expected to participate in monthly status meetings with a member of the HiEd Team and provide a detailed workplan. All projects will need to be reviewed and approved by the HiEd Program Manager before acceptance and final payment.

**Project Title:**

**Research Team:**

*Name, title, affiliation of all team members*

**Period of Performance:**

Month Day, Year – Month Day, Year

**Project Background:**

*Describe any background information or context for project proposal.*

**Project Description:**

*Describe the project, scope of work, and purpose.*

**Cost and Payments**

*Break down of tasks by costs, and total cost for project.*

Task	Cost



<b>Total Cost</b>	

**Methodology**

*Describe methodology and analysis design, and how results can be applied and disseminated within the emergency management community.*

**Objectives and Outcomes:**

*Describe project objectives/outcomes and how they could advance the discipline and practice of emergency management.*

**Project Alignment:**

*As appropriate, please describe project alignment to the following:*

- [2022-2026 FEMA Strategic Plan](#)
- [Next Generation Core Competencies](#)

**Partners:**

*List any academic, student, special interest group, or regional partners.*

**High-Level Project Timeline**

Dates	Activities



**FEMA**

**Higher Education (HiEd) Program  
National Training and Education Division (NTED)  
February 21-April 3, 2023**
