

Monthly Newsletter



EMI to Pilot an EMI Overview for State Training Officers (STO) and Regional Training Managers (RTM)

Currently scheduled for June 27, 2022, from 12:00 – 4:00 p.m. EST, the purpose of the STO/RTM EMI Orientation Webinar is to provide EMI-specific information to new STOs and RTMs on EMI Training and Education, procedures, systems, and points of contact. Topics to be discussed include EMI Anywhere, course codes, scheduling, analytics, curriculum management, student applications and admissions, instructor management, and EMI branch overviews. This webinar will be offered twice annually.

EMI State Training Officer List Update Project

As we move forward with implementation of several upgrades to our systems at EMI, it is more important than ever to have an accurate list of our training partners in the States, Territories and Tribes.

We ask that all primary STOs and their designated alternate STOs provide their contact information to their FEMA RTMs. Additionally, we are asking that Tribal Training Coordinators provide their contact information to either the RTMs or the Regional Tribal Liaisons.

This will allow us to provide better collaboration with our critical partners on items such as STO matters of interest, instructor material access (“G” courses, NIMS ICS Position Specific, and others) student application endorsement lookup tables, etc.

Please provide the following information to your RTM or Regional Tribal Liaisons now and whenever it has changed:

- Name (Last, First)
- Position (either STO, Alt STO, or Tribal Training Coordinator)
- Primary Email Address
- Alternate Email Address (if using an agency or group address)
- Primary Telephone Number (please not if it a mobile/cell)

Thank you for your assistance in this matter.

If you have any questions, please contact Robert C. Patrick, Lead Training Specialist/Course Manager, at robert.patrick@fema.dhs.gov.

News from the EMI Branches

Preparedness:

National Incident Management System (NIMS) Incident Command System (ICS) Train-the-Trainer Website: The Preparedness Branch is getting ready to launch a website totally dedicated to the Train-the-Trainer (TtT) courses hosted in the Branch. This website will encompass the 11 Position Specific TtT courses as well as the 449 NIMS ICS TtT. The anticipated launch is September 2022. This one stop approach will have all the information on application process, prerequisites, course dates, and points of contact. We will have a formal rollout announcement.

NIMS ICS Position Specific Course Applications: To help students quickly receive certificates of training for the National Incident Management System (NIMS) and Incident Command System (ICS) Position Specific courses, please use the following as a guide when filling out course applications:

- Use the most current version of the course request – VersionFY18.2 – Jun 18
- Instructor names – please use the National Instructor List spelling or use their formal name
- Location – please use the USPS city and state (not the agency or training center name)
- Days/hours – please enter the days of the course and then the hours (ex. 4 days/32 hours)
- Submission - please submit to emi-nims-icstraining@fema.dhs.gov
- Please submit courses within 45 days of the course delivery, if there is a short notice request, please make a note on the form and in the email header
- Naming convention – CourseCodeCityStateMonYR (ex. L0967EmmitsburgMDJune22)

Small inconsistencies, such as spelling can create stalls during the processes. An accurate initial course request is critical to ensuring the efficient transition from one system to another, as well as timely and accurate course approvals. Please consider the tips above to help ensure smoother processing.

Mitigation:

Hazard Mitigation Assistance - E0213 and E0214: Seats are available for E0213 Application: Review and Evaluation offering from July 18-19. This course will be held on the EMI campus. This course equips participants with the knowledge and skills required to effectively review and evaluate HMA sub applications and provide a general overview of how a subaward is issued. The ELK0212 Developing Quality Applications Elements course is a prerequisite for this course. Seats are also available for E0214 Project Implementation and Closeout offering from July 20-21. This course will be held on the EMI campus the same week at the E0213 class. This course will provide course participants with the knowledge and skills required to effectively implement and closeout a Hazard Mitigation Assistance grant project. Students must enroll in both the E0213 and E0214 classes to be eligible for the training. For non-FEMA, applications should be submitted via the NETC Online Application system. For FEMA Staff: If the course is on their PTB, they should go to DTS and self-register. If the course is not on their PTB, send an email to FEMA-FQS-Training fema-fqs-training@fema.dhs.gov requesting registration instructions.

Building Science - E2460 – Date Change: The E2460 Advanced Building Science Series I Training course previously advertised for May 9-13, is rescheduled for August 22- 26, 2022 at EMI. Students registered for May 9-13 will be transferred to the August 22-26, 2022, offering. The course addresses the ever-changing challenges faced from flood and wind risk through a comprehensive approach of best-practice mitigation, code compliance, designing for future conditions, and FEMA policies and funding mechanisms aimed at achieving higher standards. Registration is currently open via the NETC Online Admissions system.

Building Science - E0312: course is scheduled for July 11 -14, 2022, on the EMI campus. The E0312 course is designed to present information on the risks to the built environment posed by various natural hazards, and the current state-of-the-art design and construction of hazard-resistant buildings and facilities. For non-FEMA, applications should be submitted via the NETC Online Application system. For FEMA Staff: If the course is on their PTB, they should go to DTS and self-register. If the course is not on their PTB, send an email to FEMA-FQS-Training fema-fqs-training@fema.dhs.gov requesting registration instructions.

Curriculum Standards and Instructional Technology:

The following EMI courses are currently under revision:

EMI Courses Under Revision		
E/K/L Courses	E Courses	Independent Study Courses
E/K/L 0131	E 0190	IS 0230.e
E/K/L 0219	E 0208	IS 0236
E/K/L 0388	E 0237	IS 0368
E/K/L 2306	E 0238	IS 0995
E/K/L 2308	E 0273	
	E 0278	
	E 0289	
	E 0312	
	E 0386	

Integrated Emergency Management

Master Exercise Practitioner Program (MEPP) Application Period: FY23 MEPP applications will be due to NETC Admissions by July 1, 2022. Program information and application instructions can be found at: [National Standard Exercise Curriculum - MEPP](https://training.fema.gov/programs/nsec/mepp/#how-to-apply) (<https://training.fema.gov/programs/nsec/mepp/#how-to-apply>).

Planning Practitioner Program (PPP): FY23 PPP SLTT Candidate packages are due to NETC admissions by July 1, 2022. Packages will be screened for the minimum prerequisite requirements by NETC and will be forwarded to the respective Regional Training Officers. RTMs can work with their Operational Planning Branch to rank SLTT packages for selection into the program. Please send ranking order NLT August 1. Program information and application instructions can be found at: [Planning Practitioner Program](https://training.fema.gov/programs/planning-practitioner/) (<https://training.fema.gov/programs/planning-practitioner/>).

Emergency Management Professional Program (EMPP):

The application period for the Advanced Academy, Executive Academy, and Master PIO Program opened on April 1, 2022. For information on the application requirements, please visit:

[How to Apply to the National Emergency Management Advanced Academy](https://training.fema.gov/empp/applytoadvancedacademy.aspx)

(<https://training.fema.gov/empp/applytoadvancedacademy.aspx>)

[National Emergency Management Executive Academy - Apply](https://training.fema.gov/empp/applytoexecutiveacademy.aspx)

(<https://training.fema.gov/empp/applytoexecutiveacademy.aspx>)

[Master Public Information Officer Program](https://training.fema.gov/programs/pio/masterpio.aspx) (<https://training.fema.gov/programs/pio/masterpio.aspx>)

EMPP courses scheduled in the field (L), on campus (E), or online (K) in the month of June 2022:

Basic Academy Course Number	Location	Dates
L0102	WI	June 6-8
K0146	Online	June 6-9
L0101	UT	June 6-10
K0101	Online	June 6-17
K0105	Online	June 7-9
L0102	VA	June 7-9
L0103	WI	June 9-10
E0102	Emmitsburg, MD	June 12-14
L0146	NV	June 13-14
L0105	MD	June 13-15
L0146	VA	June 15-16
E0105	Emmitsburg, MD	June 15-17
L0105	NV	June 15-17
K0103	Online	June 20-23
L0105	VA	June 21-23
K0103	Online	June 21-24
L0105	WI	June 27-29
L0103	UT	June 28-29
L0105	ND	June 28-30

PIO Program Course Number	Location	Dates
L0388	SC	June 13-17
L0388	CA	June 27-July 1

Executive Academy Course Number	Location	Dates
E0684*	Emmitsburg, MD	June 21-24

* Only open to accepted Executive Academy students

The **Basic Academy** is seeking regional partners to host the L0110 Basic Academy Train-the-Trainer course. Any interested RTMs please contact Jeff Januchowski jeffrey.januchowski@fema.dhs.gov or Rich Bashioum richard.bashioum@fema.dhs.gov.

Ask a Course Manager?

How do I get access to the EMI Field Delivery Course Materials for States, Tribal Nations, and Territories (G-Course) Website?

Access to the [G-Course website](https://training.fema.gov/gstate/login.aspx) (<https://training.fema.gov/gstate/login.aspx>) is restricted to STOs, RTMs, and Tribal Training Coordinators. To request access, contact Lauren Bond, the G-Course Program Manager at: fema-g-courses@fema.dhs.gov.

Also, it is important to note regarding the NIMS 2017 Learning Materials: This content is to provide information to emergency management practitioners on the key changes contained in the new NIMS 2017 document. Content is available at [National Incident Management System \(NIMS\) 2017 Learning Materials](https://training.fema.gov/nims/docs/NIMS.2017.Instructor%20Student%20Learning%20Materials.pdf) (<https://training.fema.gov/nims/docs/NIMS.2017.Instructor Student Learning Materials.pdf>)

Current Training Opportunities:

Please refer to the [EMI Course Schedule](https://training.fema.gov/emicourses/schedules.aspx) (<https://training.fema.gov/emicourses/schedules.aspx>) for a complete list of upcoming course offerings.

For More Information:

- [EMI Course Catalog](https://www.firstrespondertraining.gov/frtserver/catalogs/EMI_course_catalog.pdf?_=1603823874749)
(https://www.firstrespondertraining.gov/frtserver/catalogs/EMI_course_catalog.pdf?_=1603823874749)
- [EMI Course Schedule](https://training.fema.gov/emicourses/schedules.aspx)
(<https://training.fema.gov/emicourses/schedules.aspx>)
- [EMI Programs and Activities](https://training.fema.gov/programs)
(<https://training.fema.gov/programs>)
- [State Training Officers Contact List](https://training.fema.gov/programs/aps/stolist.aspx)
(<https://training.fema.gov/programs/aps/stolist.aspx>)
- [Independent Study Program FAQs](https://training.fema.gov/is/isfaq.aspx) (<https://training.fema.gov/is/isfaq.aspx>)

EMI Program Points-of-Contact:

EMI Branch	Email
EMPP	empp@fema.dhs.gov
IEM	fema-emi-iemb@fema.dhs.gov
Mission Support	fema-ms-branch@fema.dhs.gov
Mitigation	fema-emi-mit@fema.dhs.gov
Preparedness	fema-emi-prepbranch@fema.dhs.gov
Response & Recovery	fema-emi-RandR@fema.dhs.gov
G-course Program	fema-G-course@fema.dhs.gov
General EMI Inquiries	emiactionoffice@fema.dhs.gov
Independent Study	independent.study@fema.dhs.gov
NETC Admissions	netcadmissions@fema.dhs.gov

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