

Monthly Newsletter



Learning Management System (LMS) Update #4

Enhancements to the new EMI Learning Management System were identified during the testing period. The implementation of these enhancements is necessary to support the best student experience. The previously shared system outage dates are going to be pushed to later in the summer to allow for these enhancements to the system. Exact dates have not been determined, and plenty of notice will be given once they have been set.

There is still time for you to make sure your records are up to date by following these steps:

1. Verify and/or update your FEMA SID details by navigating to “Edit Profile” on the [FEMA Student Identification \(SID\) System](https://cdp.dhs.gov/femasid) (<https://cdp.dhs.gov/femasid>). For any questions or guidance, you’ll find FAQs and self-help resources readily available.
2. Assess your Student Transcript on the [EMI Student Portal](https://training.fema.gov/student/sssp.aspx), (<https://training.fema.gov/student/sssp.aspx>), exclusive for Independent Study. Before proceeding with this step, ensure your SID information is accurate and current.
3. Cross-check your transcript for accuracy and make any necessary corrections before we transition to the new system.

Stay connected for more updates as we edge closer to launching our transformative learning management system!

News from the EMI Branches

Preparedness:

NIMS ICS Position-Specific Course Delivery - Challenges/Concerns: Over the last several months, EMI’s Preparedness Branch Position-Specific (PS) Section has been challenged with a few problems that delay the issuing of student certificates. These problems are occurring in the pre-delivery, during-delivery, and post-delivery phases of indirect (local) deliveries of the National Incident Management System (NIMS) Position-Specific courses (“L” course code).

- Late course applications
- Instructor swaps
- Unscreened students being allowed to attend courses
- Unqualified students (prerequisites not complete) being allowed to attend courses
- Use of incorrect/older versions of classroom forms/practices

- Unauthorized course modifications and truncations
- Post-course packages transmitted directly to the National Emergency Training Center (NETC) Admissions Office
- Post-course packages submitted without reconciling rosters and student online applications

State/Tribal Training Officers and Federal Training Coordinators need to ensure they follow published job aids. Our office has produced the below job aids for your use:

- “L” Course Communications, Delivery, and Completion Job Aid for NIMS ICS PS Courses
- STO-POC—Application Screening and Communication Job Aid
- Student – Coupon Code and Online Application Process Job Aid

Additionally, we communicate with the Training Officers/Coordinators and designated course points of contact numerous times throughout the process to ensure you are aware of the status of your courses.

Any changes to locations, dates, times, and instructors after the initial course approval must be communicated with the Training Officers/Coordinators and our office immediately.

Please reach out to our team for copies of the job aids or any questions regarding the delivery of the NIMS ICS PS curriculum at: emi-nims-icstraining@fema.dhs.gov.

Mitigation:

Pending Courses for Inactivation and Retirement: Due to discussion with the program office, the National Emergency Training Center (NETC), and EMI staff, it was decided that the **E/K8535 National Dam Safety Program Technical Seminar** will remain an EMI-hosted event. This seminar will not be retired from the EMI course catalog; the website will be updated soon, and additional information will be forthcoming.

Hazard Mitigation Assistance: The pilot offerings of the **E/L0212 HMA: Developing Quality Application Elements** course have been completed, and final curriculum revisions are in progress, requiring a momentary pause in approving requests for this course. Please note that course requests cannot be approved until the course updates are finalized and ready for delivery. We highly advise all communities to plan for E/L0212 course deliveries to resume after October 1, 2023. All course requestors will be notified of the status of their request no later than 30 days prior to their requested course dates.

The pilot offerings of **E/L0213 Hazard Mitigation Assistance: Application Review and Evaluation** and **E/L0214 Hazard Mitigation Assistance: Project Implementation and Closeout** courses have been **rescheduled** for September 18- 21, 2023. Applications must be submitted for both courses to be considered for enrollment. Registration is open via the NETC Online Admissions system. For additional information on this course, contact the EMI Mitigation Branch at: fema-emi-mit@fema.dhs.gov.

We highly advise all communities to refrain from submitting course requests for E/L0213/0214 until further notice.

General Mitigation Information: Applications will be processed through the NETC Online Application system. If you need Mitigation courses to support a PTB, registration must be completed in the DTS. Please contact the FEMA Incident Workforce Academy (FIWA)/Workforce Development Division (WDD) training team at: fema-fqs-training@fema.dhs.gov to coordinate. WDD funding is no longer available for EMI resident training. If you have questions about Mitigation course deliveries, please contact the EMI Mitigation Branch at: fema-emi-mit@fema.dhs.gov.

Emergency Management Professional Program (EMPP):

The EMPP Academies and the PIO Program continue with a full slate of course offerings around the country in July 2023. Here is a list of the EMPP courses scheduled in the field (L), on campus (E), or online (K) during this month:

Basic Academy Course Number	Location	Dates
E0146	Emmitsburg, MD	July 10–11
L0101	ID	July 10–14
L0101	IN	July 10–14
L0105	AL	July 11–13
L0105	ND	July 11–13
E0102	Emmitsburg, MD	July 12–14
E0103	Emmitsburg, MD	July 17–18
L0102	NV	July 17–19
L0105	VA	July 18–20
E0105	Emmitsburg, MD	July 19–21
L0103	NV	July 20–21
L0102	IN	July 24–26
K0103	Online	July 24–27
K0102	Online	July 24–28
L0105	TX	July 25–27
L0103	MA	July 26–27

Public Information Officer Program	Location	Dates
L0388	IL	July 10–14
E0388*	Emmitsburg, MD	July 31–August 4
E0393**	Emmitsburg, MD	July 31–August 4

Advanced Academy Course Number	Location	Dates
L0454***	CT	April 3–7
E0454***	Emmitsburg, MD	July 31–August 4

Executive Academy Course Number	Location	Dates
L0686****	Emmitsburg, MD	July 31–August 4

*Only open to accepted Advanced Public Information course students

**Only open to accepted Master PIO students

***Only open to accepted Advanced Academy students

****Only open to accepted Executive Academy students

The Basic Academy is seeking regional partners to host the L0110 Train-the-Trainer course in Fiscal Year 2024. Any interested training partners, please contact: Jeff Januchowski at: jeffrey.januchowski@fema.dhs.gov or Rich Bashoum at: richard.bashoum@fema.dhs.gov.

Response and Recovery (R&R):

Response and Recovery Branch classes for July:

- K0418 Mass Care July 18–21 (This was originally scheduled to be an E-delivery)
- E0431 Understanding the Emergency Management Assistance Compact (EMAC) July 18–20
- E0357 State Individual Assistance (IA) Operations July 24–27

Ask a Course Manager:

Why do applications get “lost” in the NETC Online Admissions System?

Applications don't get “lost.” In reality, what happens is that an application “times out” after 14 days if the approving authority does not approve it. There are several reasons how this happens. For example, if a student applies for a course and lists the State Training Officer (STO) as the approving official and:

- The email address is misspelled or incorrect
- The approving official does not know to look for the email from NETC
- The email from NETC goes into the approving official's “junk or spam” folder
- The approving official is on vacation
- The approving official doesn't see or respond to the email.

If any of these situations occur, the application will “time out,” and the applicant will not get into the class or will miss the application deadline.

Current Training Opportunities:

Please refer to the [EMI Course Schedule](https://training.fema.gov/emcourses/schedules.aspx) (<https://training.fema.gov/emcourses/schedules.aspx>) for a complete list of upcoming course offerings.

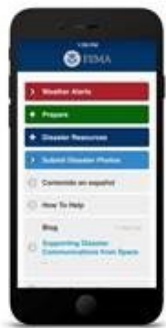
For More Information:

- [EMI Course Catalog](https://www.firstrespondertraining.gov/frtserver/catalogs/EMI_course_catalog.pdf?_=1603823874749)
(https://www.firstrespondertraining.gov/frtserver/catalogs/EMI_course_catalog.pdf?_=1603823874749)
- [EMI Course Schedule](https://training.fema.gov/emcourses/schedules.aspx)
(<https://training.fema.gov/emcourses/schedules.aspx>)
- [EMI Student Portal](https://training.fema.gov/student/sssp.aspx) (<https://training.fema.gov/student/sssp.aspx>)
- [EMI Programs and Activities](https://training.fema.gov/programs)
(<https://training.fema.gov/programs>)
- [State Training Officers Contact List](https://training.fema.gov/programs/aps/stolist.aspx)
(<https://training.fema.gov/programs/aps/stolist.aspx>)
- [Independent Study Program FAQs](https://training.fema.gov/is/isfaq.aspx) (<https://training.fema.gov/is/isfaq.aspx>)
- [FEMA Student Identification \(SID\) System website](https://cdp.dhs.gov/femasid) (<https://cdp.dhs.gov/femasid>)

EMI Program Points-of-Contact:

EMI Branch	Email
EMPP	empp@fema.dhs.gov
IEM	fema-emi-iemb@fema.dhs.gov
Mission Support	fema-ms-branch@fema.dhs.gov
Mitigation	fema-emi-mit@fema.dhs.gov
Preparedness	fema-emi-prepbranch@fema.dhs.gov
Response & Recovery	fema-emi-RandR@fema.dhs.gov
G-course Program	fema-G-course@fema.dhs.gov
General EMI Inquiries	emiactionoffice@fema.dhs.gov
Independent Study	independent.study@fema.dhs.gov
NETC Admissions	netcadmissions@fema.dhs.gov

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