

Monthly Newsletter



Save the Date – NIMS ICS Delivery General E-Forums

The Emergency Management Institute (EMI) will conduct two “E-Forums” for National Incident Management System (NIMS) Incident Command System (ICS) course delivery.

NIMS ICS Instructors (both Position Specific and NIMS Core), State and Federal Training Officers, course points of contact, and any other interested party is welcome to attend.

These E-Forums will be instructor focused but will be very useful to State/Federal Training Officers, course points of contact, and any other training partners.

Subjects will include pre-delivery, intra-delivery, and post-delivery requirements for instructors. We will provide information on course documentation responsibilities for instructors, student application process and issue mitigation, exam remediation, and many other topics. We will also give an update on our course revision project.

- Thursday, January 4, 2024, 1500 EST
- Friday, January 5, 2024, 1100 EST

Look for an EMI Training Opportunity with join-up information.

2024 National Preparedness Symposium

The Center for Domestic Preparedness (CDP) will host the 2024 National Preparedness Symposium (NPS) on its campus in Anniston, Alabama, Monday, May 6, 2024, through Friday, May 10, 2024. The Symposium aims to bring together professionals in the field of emergency preparedness and response to discuss and address issues related to national preparedness.

To kick off the planning process for the 2024 NPS, the CDP conducted a virtual Initial Planning Conference (IPC) on Tuesday, December 5, 2023. The purpose of the IPC is to identify potential themes and topics to be covered during the Symposium. The IPC will set the stage for the discussions and presentations that will take place during the NPS.

The NPS will bring together a diverse group of professionals, including government officials, first responders, emergency management personnel, and representatives from various sectors, to share their expertise and insights on best practices in disaster preparedness and response.

The CDP's hosting of the 2024 NPS underscores their commitment to fostering collaboration and knowledge exchange in the field of emergency preparedness. By bringing together experts and practitioners from diverse backgrounds, the Symposium aims to strengthen national preparedness efforts and enhance response capabilities to protect communities in times of crisis.

Enrollment for the 2024 NPS will open after January 1, 2024, and will require a promo code for registration to ensure participation is limited. The CDP will provide updates and specific instructions regarding enrollment as more information is available.

News from the EMI Branches

Preparedness:

Overcoming National Incident Management (NIMS) Incident Command System (ICS) Position-Specific (PS) Student Application Issues: After analysis of fiscal year '23 NIMS ICS PS Course completion data, we have noted that more than 25% of closeout packages had errors resulting in significant delays in student certification.

Two primary causes of delay are improperly spelled endorser email addresses and incorrect endorser.

For NIMS ICS PS courses, the Emergency Management Institute requires that students apply, and "Head of Organization" (State or Federal Training Officer (STO or FTO) or designee) endorse the application, prior to course completion.

To mitigate these issues, we are asking all STOs/FTOs or designees to contact the Lead Instructor in the classroom (in collaboration with course points of contact) during the course delivery. Verify that all students have completed their application and that it has been endorsed system prior to the end of the course.

To help in this process, the NIMS ICS Delivery Team sends the list of students who are endorsed in NETC Application System to the STO/FTO and POC on the second day of every course. Please ensure this list is shared with the Lead Instructor to verify all students have applied and that the applications are endorsed.

NIMS ICS Delivery Team wants to help ensure all students' applications are complete in the system while the students are still in the classroom. If the STO, POC, and Lead Instructor are not able to verify a student has been endorsed, contact the NIMS ICS Delivery Team at emi-nims-icstraining@fema.dhs.gov.

Tribal Training: The EMI Tribal Curriculum is a series of courses developed by and for Tribal students to introduce them to topics including Emergency Management Planning, Response, Recovery, Mitigation, and Continuity of Operations.

EMI has also expanded Tribal training availability by partnering with FEMA's Center for Domestic Preparedness (CDP) to offer annual training during each of their annual Tribal Training weeks. The EMI Tribal Train-the-Trainer Initiative was formed in 2022 with the intent of training Tribal members in the FEMA Tribal Emergency Management curriculum. The vision for this effort was to enable Tribal trainers to deliver the EMI Tribal curriculum to Tribal members in their own Tribal communities. To date, this effort has enabled EMI to more than double the number of course deliveries.

For more information, email the Tribal Training team at: fema-emi-tribaltraining@fema.dhs.gov

Integrated Emergency Management:

In early November, the Emergency Management Institute hosted the City of Plano, Texas, for an Integrated Emergency Management Course (IEMC). 67 Plano employees and elected officials spent the week engaged in discussions on topics such as all-hazards emergency planning, situational awareness, public information, and developing essential elements of information. They participated in a simulated EOC activity and multiple discussion-based activities that simulated a tornado touching down in central Plano to validate their plans, policies, and procedures. The course provided an opportunity to clarify roles and responsibilities during a major incident.



City of Plano, TX Integrated Emergency Management Course, November 2023

IEMCs are tailored to address specific risks of individual jurisdictions. The courses reflect the unique emergency plans and incident support structures of the jurisdiction.

Applications for FY25 IEMCs are being accepted until December 11. Communities that are interested in applying should follow the instructions on our website: [How to Apply for Consideration for an IEMC](#).

If you have any questions about the program or the application process, please reach out to Patrick Flynn, IEMC Program Lead, at patrick.flynn.2@fema.dhs.gov.



Mitigation:

Building Science: The L0219, **Mitigation Assessment Team Workshop**, is planned to be retired. Please send any concerns about this retirement to FEMA-EMI-MIT@fema.dhs.gov no later than December 15, 2023.

Floodplain Management: Seats remain available for E0273, Managing Floodplain Development through the National Flood Insurance Program (NFIP), scheduled February 12–15, 2024, March 11–14, 2024, April 22–25, 2024, and September 9–12, 2024, on the EMI campus. This course provides local, state, tribal, territorial, and Federal officials with the knowledge and skills to administer and enforce floodplain management regulations. The course focuses on the NFIP and concepts of floodplain management, flood maps and studies, ordinance administration, and the relationship between floodplain management and flood insurance.

Seats also remain available for E0278, National Flood Insurance Program/Community Rating System (NFIP/CRS), scheduled February 26–29, 2024. This will be the only FY24 offering on the EMI campus. This course covers the Community Rating System (CRS), a nationwide initiative of FEMA's National Flood Insurance Program (NFIP). It describes activities eligible for credit under the 2017 CRS Coordinator's Manual, how a community applies, and how a community modifies an application to improve its classification.

Applications for both the E0273 and E0278 offerings will be processed through the NETC Online Application system.

Hazard Mitigation Planning: FEMA released an updated Independent Study course, [IS-318.A: Local Mitigation Planning Training](#). The goal of this training is to give state and local hazard mitigation planners an outline of the requirements from Title 44 Code of Federal Regulations Part 201.6. The update to IS-318.A is part of a larger effort to align training materials to the most recent [Local Mitigation Planning Policy Guide \(FP-206-21-0002\)](#) and [State Mitigation Planning Policy Guide \(FP 302-094-2\)](#).

Local Planning Requirements

Each local government can and should form a planning process that will work for its community. Each local government should think about its governance structure and overall mitigation program. It should also consider other ongoing planning. The general steps in the planning process, no matter the level of plan (state/local/tribal), are:

1. Organize the Planning Process and Resources.
2. Assess Risks.
3. Develop a Mitigation Strategy.
4. Adopt and Implement the Plan.

Local Mitigation Planning Policy Guide

FP 206-21-0002
Released April 19, 2022, Effective April 19, 2023
OMB Collection #1660-0062

FEMA

General Mitigation Information: Applications will be processed through the NETC Online Application system. If you need Mitigation courses to support Position Task Book (PTB) requirements, registration must be completed in the Deployment Tracking System. Please contact the FEMA Incident Workforce Academy/Workforce Development Division training team at: fema-fqs-training@fema.dhs.gov to coordinate. If you have questions about Mitigation course deliveries, please contact the EMI Mitigation Branch at: fema-emi-mit@fema.dhs.gov.

Emergency Management Professional Program (EMPP):

The EMPP Academies and the PIO Program continue with a full slate of course offerings around the country this month.

Here is a list of the EMPP courses scheduled in the field (L), on campus (E), or online (K) for December 2023:

Basic Academy Course Number	Location	Dates
E0101	EMI	December 4–8
E0102	EMI	December 6–8
E0103	EMI	December 11–12
E0146	EMI	December 4–5
E0105	EMI	December 13–15
K0103	Virtual	December 11–14
L0102	Blue Lake, CA	December 11–13
L0103	Blue Lake, CA	December 14–15
L0102	San Antonio, TX	December 11–13
L0102	Prince George, VA	December 12–14
L0103	Renton, WA	December 14–15
L0105	Starke, FL	December 4–6
L0105	Montrose, CO	December 11–13
L0105	Baton Rouge, LA	December 11–13
L0105	Lynchburg, VA	December 12–14
L0105	Bismarck, ND	December 12–14
L0105	Snowflake, AZ	December 12–14

Advanced Public Information Officer Course Number	Location	Dates
L0388	Santa Clara, CA	December 4–8

Master Public Information Officer Course Number	Location	Dates
E0388*	EMI	December 11–14

Advanced Academy Course Number	Location	Dates
L0451**	Oriskany, NY	December 4–8
L0451**	Birmingham, AL	December 11–15
L0451**	Fairbanks, AK	December 11–15

*Only open to accepted Master Public Information Officer Program students

**Only open to accepted Advanced Academy students

The Basic Academy is seeking regional partners to host the L0110 Train-the-Trainer course in Fiscal Year 2024. Any interested training partners, please contact: Rich Bashoum at: richard.bashoum@fema.dhs.gov.

For more information about the EMPP, please contact: Jeff Januchowski at: jeffrey.januchowski@fema.dhs.gov.

Ask a Course Manager:

How do I participate in the planning for the National Preparedness Symposium?

The best way to get involved in the Symposium planning is by joining the Roundtable. To do this, you can contact your Regional Training Manager or the National Preparedness Symposium coordinators: For even-numbered years, the Symposium is held at CDP; the Roundtable POC is Jahmal Davis, jahmal.davis@fema.dhs.gov. For odd-numbered years, the Symposium is held at EMI; the Roundtable POC is Dan Lubman, daniel.lubman@fema.dhs.gov. Planning for the 2024 Symposium is about to get underway, so if you are interested, please contact Jahmal or Dan.

Current Training Opportunities:

Please refer to the [EMI Course Schedule](#) for a complete list of upcoming course offerings.

For More Information:

- [EMI Course Catalog](#)
- [EMI Course Schedule](#)
- [EMI Student Portal](#)
- [EMI Programs and Activities](#)
- [State Training Officers Contact List](#)
- [Independent Study Program FAQs](#)
- [FEMA Student Identification \(SID\) System website](#)

EMI Program Points-of-Contact:

EMI Branch	Email
EMPP	empp@fema.dhs.gov
IEM	fema-emi-iemb@fema.dhs.gov
Mission Support	fema-ms-branch@fema.dhs.gov
Mitigation	fema-emi-mit@fema.dhs.gov
Preparedness	fema-emi-prepbranch@fema.dhs.gov
Response & Recovery	fema-emi-RandR@fema.dhs.gov
G-course Program	fema-G-course@fema.dhs.gov
General EMI Inquiries	emiactionoffice@fema.dhs.gov
Independent Study	independent.study@fema.dhs.gov
NETC Admissions	netcadmissions@fema.dhs.gov

Follow and participate with EMI on [Twitter](#), [Facebook](#), and [LinkedIn](#).



WEATHER THE STORM

DOWNLOAD THE FEMA APP

 ALERTS
  SAFETY TIPS

 SHELTERS
  PHOTOS