

Monthly Newsletter



EMI Hosts Planning Roundtable for the 2023 National Preparedness Symposium (NPS)

Planning for the 2023 National Preparedness Symposium is underway. FEMA met with training, exercise and planning partners, including several state and local emergency management representatives, on 1-4 November to plan for the 2023 National Preparedness Symposium.

The National Preparedness Symposium is held annually by FEMA and rotates between EMI in Emmitsburg, MD and the Center for Domestic Preparedness in Anniston, AL. This year's National Preparedness Symposium is planned to take place at EMI from 23-25 May 2023. A 1-day pre-symposium seminar for new emergency management personnel is also being planned for Monday 22 May 2023.

The purpose of the Symposium is to ensure key preparedness personnel at the state, territorial, tribal, and local level have current and accurate information related to training, exercises, and planning. The NPS provides a collaborative environment for emergency management training, exercise and planning personnel to engage peers, receive information on available guidance, tools, and resources, and discuss current and future programs and initiatives. Attendees of the NPS will gain knowledge of elements that they can implement, modify, or validate in their preparedness programs, that will contribute to improved outcomes.

The primary audience for the symposium is state and territorial emergency management personnel serving in training, exercise or planning roles such as State Administrative Point of Contact (SAA POC), State Training Officer (STO), Exercise and Planning officials. The Symposium also seeks representation from other emergency management training, exercise and planning leaders representing tribal governments, counties, cities, and jurisdictions with underserved populations. This year states and territories attending the NPS will be requested to select at least one member of their delegation that is from outside of the state government.

FEMA headquarters, schoolhouses and affiliated training, exercise and planning partners also participate in the National Preparedness Symposium to provide information, answer questions, and coordinate future support opportunities.

The Roundtable members have developed an extensive list of possible topics for plenary and breakout sessions. A survey will be sent out within the month to ask for input on the topics that are of the greatest interest and utility for the audience.

News from the EMI Branches

Preparedness:

The EMI Tribal Train the Trainer Initiative was formed with the intent of training Tribal members in the FEMA Tribal Emergency Management curriculum with a vision for these Tribal trainers to deliver the EMI Tribal curriculum to Tribal members in their own Tribal communities. As FY22 ends, we're excited to announce the EMI Tribal Train the Trainer initiative trained 31 individuals representing 17 tribes as well as training nine Regional Tribal Liaisons from four regions. These nine Regional Tribal Liaisons (RTLs) will assist Tribal members in delivering the FEMA Tribal curriculum in their respective regions.

EMI Tribal Training Program has scheduled the next in-person Tribal Train the Trainer course April 24 – 28, in Florida hosted by the Seminole Tribe of Florida. There will also be a second Tribal Train the Trainer course scheduled in 2023.

As of Oct 2022, three local deliveries of Tribal courses have been scheduled.

- Nov 14 – 17, 2022, in Shawnee, OK hosted by the Citizen Potawatomi Nation
- January 30 – Feb 2, 2023, in Blue Lake, CA hosted by the Blue Lake Rancheria
- January 30 – Feb 2, 2023, in Durant, OK hosted by the Choctaw Nation

The Ysleta Del Sur Pueblo is hosting an in-person EMI sponsored delivery in El Paso Nov 28 – Dec 1, 2022. During the months of January, February and March, EMI will offer, for the first time, virtual deliveries of our three core Tribal courses.

EMI has also partnered with FEMA's Center for Domestic Preparedness and will offer EMI's 580 course during CDPs Tribal Training Week, during the week of March 13-2023.

These deliveries are available for registration on the FEMA Website: [FEMA General Admissions Application](https://training.fema.gov/generaladmissionsapplication/staticforms/startapplication.aspx) (<https://training.fema.gov/generaladmissionsapplication/staticforms/startapplication.aspx>). We welcome to you to apply for any of these deliveries as well as any of our other scheduled FY23 courses.

For more information, please contact Mary Reevis, the EMI Tribal Training Curriculum Manager, at Mary.Reevis@fema.dhs.gov

NIMS ICS Position Specific, Course Request Communication Flow

With the implementation of the Coupon Code system beginning Nov 4, EMI's Preparedness Branch's Position Specific Team will use the following communication process memos with State Training Officers (STOs) and Points of Contact (POCs).

Memo 1 - COURSE REQUEST RECEIVED: Upon receipt of a new request, the team will send a "course request received" reply to the requesting STO and POC. If there is a concern during the vetting process, the team will request more information from the STO and POC. If no further information is needed, the course approval process will continue which may take 2-3 weeks.

Memo 2 - COURSE REQUEST APPROVED: After the course has been approved, the STO and POC will receive an email from the team. The email will include two job aids:

- Job Aid #1 – STO/POC Application Screening and Communications: This job aid will assist the STO and POCs in screening and communicating with student during the pre-delivery process.

- Job Aid #2 – Student Online Application Process + Coupon Code: This job aid will assist the student through the on-line application process. It includes the coupon code and required Head of Organization/Endorsing Official Email Address(s). It also includes guidance on how to receive assistance from the FEMA SID Helpdesk and NETC Admission office.

Memo 3 - COURSE DELIVERY MATERIALS: 3-4 weeks prior to the approved course start date, the POC and STO will receive an email from the team that contains the fillable Level 1, list of state codes, EMI Standard Course Sign-In Roster, EMI Level II spreadsheet, and the NIMS ICS Position Specific Delivery Job Aid.

Memo 4 - COURSE CONCLUSION: After the scheduled course delivery date, the team will send an email to the POC and STO requesting course materials be returned to EMI within 10 business days.

A reminder: At any time if the initial course request is changed (dates, locations, instructors) or cancelled, please notify Preparedness Branch Staff immediately so corrections can be made within the EMI and NETC systems.

The primary email communications for all position specific courses is emi-nims-icstraining@fema.dhs.gov

Mission Support:

CERT Course Materials for State Training Officers: State Training Officers (STOs) can access Community Emergency Response Team (CERT) course materials for use by SLTT partners and with SLTT-partner-issued certificates through EMI's "G" site. EMI is requesting that any STO who wishes to use the CERT course materials (0427 CERT Program Manager and 0428 CERT Train-the-Trainer) should contact Jamie Mauk at Jamie.mauk@fema.dhs.gov

Mitigation:

Floodplain Management. Seats remain available for E0273 Managing Floodplain Development through the National Flood Insurance Program (NFIP) scheduled February 13-16, 2023, on the EMI campus. This course provides local, state, tribal, territorial, and Federal officials with the knowledge and skills to administer and enforce floodplain management regulations. The course focuses on the NFIP and concepts of floodplain management, flood maps and studies, ordinance administration, and the relationship between floodplain management and flood insurance.

E0278 National Flood Insurance Program/Community Rating System (NFIP/CRS) scheduled for November 28 – December 1, 2022, has been cancelled. However, seats remain available for the only FY23 offering, scheduled for April 3-6, 2023, on the EMI campus. This course covers the Community Rating System (CRS), a nationwide initiative of FEMA's National Flood Insurance Program (NFIP). It describes activities eligible for credit under the 2017 CRS Coordinator's Manual, how a community applies, and how a community modifies an application to improve its classification.

Applications for both the E0273 and E0278 offerings will be processed thru the NETC Online Application system.

Building Science. The next offering of the E0386 Residential Coastal Construction is scheduled for February 27 - March 2, 2023, on the EMI campus. This course is aimed at providing engineers, architects; and community building officials and code administrators, training in planning, siting, design, construction, and maintenance of coastal residential structures.

The E2460 Advanced Building Science Series I is now being offered as two courses. E2461 Advanced Building Science Series I: Strategies for Maximizing Floodproofing Success a 3-day course and E2462 Advanced Building Science Series I: Critical Building Performance for Wind a 2-day course. When delivered on the EMI campus, the two

courses will be offered consecutively March 27 – 31, 2023, and **must** be attended together; field offerings may be scheduled as stand-alone courses and can be requested as individual courses. These courses are designed for engineers, architects; and community building officials and code administrators.

General Mitigation Information If you have questions about Mitigation course deliveries, please contact the EMI Mitigation Branch at FEMA-EMI-MIT@fema.dhs.gov

Reminder, if you need Mitigation courses for your Position Task Book (PTB), please contact the FIWA/WDD training team at fema-fqs-training@fema.dhs.gov to coordinate. WDD funding is no longer available for EMI resident training.

Integrated Emergency Management:

Integrated Emergency Management Course (IEMC): The application period for FY23 IEMC courses is open until February 1, 2023. For more information on how to apply for the IEMC, please see our recently-released training bulletin: [Fiscal Year 2024 Community-Specific Integrated Emergency Management Course \(IEMC\) Application Process](https://training.fema.gov/emigrams/2022/1748-training%20bulletin%20fy24%20community%20specific%20iemc%20application%20process.pdf?d=9/30/2022) (<https://training.fema.gov/emigrams/2022/1748-training%20bulletin%20fy24%20community%20specific%20iemc%20application%20process.pdf?d=9/30/2022>). For more information, visit the [Integrated Emergency Management Course website](https://training.fema.gov/iemc/) (<https://training.fema.gov/iemc/>). To ask a question about the application process, please contact the Integrated Emergency Management Branch at fema-emi-iemb@fema.dhs.gov

Virtual Tabletop Exercises (VTTX): The FY23 VTTX schedule was released via the [Virtual Tabletop Exercise Program Fiscal Year 2023 training opportunity](https://training.fema.gov/emigrams/2022/1736-training%20opportunity-vttx%20fy23%20schedule.pdf?d=8/30/2022) (<https://training.fema.gov/emigrams/2022/1736-training%20opportunity-vttx%20fy23%20schedule.pdf?d=8/30/2022>). EMI conducts a series of VTTX using a virtual platform to reach community-based training audiences around the country and provide a virtual forum for disaster training. The VTTX process involves key personnel from the emergency management Community of Practice (CoP) reviewing a pre-packaged set of exercise materials and convening for a 4-hour tabletop exercise discussion of a simulated disaster scenario with a total of 10–15 other CoP groups participating. The event allows the connected sites to assess current plans, policies, and procedures while learning from the other connected sites. Organizations can sign up to participated in any of the upcoming offerings by contacting the IEM Branch at fema-emi-iemb@fema.dhs.gov

Emergency Management Professional Program (EMPP):

The EMPP Academies and the PIO Program offer a full slate of course offerings around the country in November to get the new fiscal year off to a great start. Here's a list of the EMPP courses scheduled in the field (L), on campus (E), or online (K) during this month:

Basic Academy Course Number	Location	Dates
L0103	NY	November 1-2
L0146	VA	November 2-3
L0105	NE	November 2-4
L0105	WI	November 2-4
L0146	ID	November 3-4
L0146	NY	November 3-4
K0146	Online	November 7-8
L0102	WI	November 7-9
L0105	NY	November 8-10

Basic Academy Course Number	Location	Dates
L0105	TX	November 8-10
L0105	IAEM, Savannah, GA	November 11-13
L0103	TX	November 14-15
L0102	MI	November 14-16
L0101	NM	November 14-18
L0105	VA	November 15-17
L0146	TX	November 16-17
L0103	MI	November 17-18
K0102	Online	November 28-Dec 2
K0105	Online	November 28-Dec 2
PIO Program Course Number	Location	Dates
L0388*	MD	November 14-18
Advanced Academy Course Number	Location	Dates
L0451**	IL	November 14-18

*The PIO Program Courses are only open to accepted Advanced PIO students

**The Advanced Academy Courses are only open to accepted Advanced Academy students

The Basic Academy is seeking regional partners to host the L0110 Train-the-Trainer course in Fiscal Year 2023. Any interested training partners please contact Jeff Januchowski at jeffrey.januchowski@fema.dhs.gov or Rich Bashioum richard.bashioum@fema.dhs.gov

The Advanced Academy is accepting indications of interest from FEMA Regions or State Training Officers interested in hosting field deliveries in Fiscal Year 2025. Any interested training partners please contact Doug Kuhn at douglas.kuhn@fema.dhs.gov

Current Training Opportunities:

Please refer to the [EMI Course Schedule](https://training.fema.gov/emcourses/schedules.aspx) (<https://training.fema.gov/emcourses/schedules.aspx>) for a complete list of upcoming course offerings.

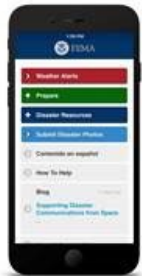
For More Information:

- [EMI Course Catalog](https://www.firstrespondertraining.gov/frtserver/catalogs/EMI_course_catalog.pdf?_=1603823874749)
(https://www.firstrespondertraining.gov/frtserver/catalogs/EMI_course_catalog.pdf?_=1603823874749)
- [EMI Course Schedule](https://training.fema.gov/emcourses/schedules.aspx)
(<https://training.fema.gov/emcourses/schedules.aspx>)
- [EMI Programs and Activities](https://training.fema.gov/programs)
(<https://training.fema.gov/programs>)
- [State Training Officers Contact Listing](https://training.fema.gov/programs/aps/stolist.aspx)
(<https://training.fema.gov/programs/aps/stolist.aspx>)
- [Independent Study Program FAQs](https://training.fema.gov/is/isfaq.aspx)
(<https://training.fema.gov/is/isfaq.aspx>)

EMI Program Points-of-Contact:

EMI Branch	Email
EMPP	empp@fema.dhs.gov
IEM	fema-emi-iemb@fema.dhs.gov
Mission Support	fema-ms-branch@fema.dhs.gov
Mitigation	fema-emi-mit@fema.dhs.gov
Preparedness	fema-emi-prepbranch@fema.dhs.gov
Response & Recovery	fema-emi-RandR@fema.dhs.gov
G-course Program	fema-G-course@fema.dhs.gov
General EMI Inquiries	emiactionoffice@fema.dhs.gov
Independent Study	independent.study@fema.dhs.gov
NETC Admissions	netcadmissions@fema.dhs.gov

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