BREAKING NEWS

Effective November 27, 2021 all students and instructors attending resident training at the National Emergency Training Center (NETC) for the National Fire Academy (NFA), or Emergency Management Institute (EMI) will be **required to be fully vaccinated against COVID-19**.

Fully vaccinated is defined as at least two weeks must have passed since completing the COVID-19 final received vaccination prior to arriving on campus. Fully vaccinated students, instructors, and staff will provide for a much safer learning and working environment for all persons on the NETC campus.

Upon arrival on the NETC campus proof of vaccination is required to be shown once to NETC personnel. Acceptable documentation includes a physical or electronic copy of:

- The record of immunization from a health care provider or pharmacy.
- A COVID-19 Vaccination Record Card (CDC Form MLS-319813_r, published on 9/3/2020).
- Medical records documenting the vaccination.
- Immunization records from a public health of state immunization system.
- Any other official documentation containing
  - Type of vaccine administered
  - Numbers of doses received
  - Date(s) of administration, and
  - Name of the health care professional(s) or clinic site(s) administering the vaccine(s)

No accommodations or exemptions will be accepted to participate in NETC resident training. The campus will no longer accept a negative COVID-19 test result to attend training. The campus will no longer provide testing on campus.

Even if fully vaccinated, students should not initiate travel if experiencing COVID-like symptoms. Ill students will not be permitted to enter the campus. Symptomatic students may be rescheduled for another class once back to their normal health.

If you are unable to attend training, please contact the NETC Admissions Office at 301-447-1035 or at *netcadmissions@fema.dhs.gov*. If you plan to obtain a vaccination soon or are not yet fully vaccinated NETC Admission personnel can reschedule you for a future class.

Upcoming EMI Server Outage

EMI Virtualization Project Announcement: We are nearing completion of our server modernization effort. To complete the project, EMI has scheduled an additional server outage. At 8:00 a.m. Eastern Standard Time, Tuesday, December 28, EMI will shut down the **TRAINING.FEMA.GOV** enterprise for approximately 24 hours. During this time, the EMI website, Independent Study site, Student Training Asset Repository, Instructor Materials Download Application, and NETC Online Admissions system will be offline and unavailable.

We appreciate your continued patience and understanding during this process.

Highlights and News from EMI

The Disaster Recovery Reform Act (DRRA) 1208 Provision: The EMI Mitigation Branch started discussions with the Building Science Program Office on the DRRA 1208 Provision. The DRRA 1208 Provision requires FEMA to develop guidance and annual training for state, local, tribal, and territorial governments, first responders and utility companies. The guidance focuses on the prioritization of power restoration for healthcare facilities and coordinating response plans before power outages occur. The EMI Mitigation Branch and the FEMA Building Science Program Office plan to collaborate with the EMI Preparedness and the Response and Recovery Branches to develop strategies for implementing the content into applicable courses. The initial collaboration meeting is scheduled for December 9, 2021.

From the EMI Branches

Preparedness:

EMI Tribal Curriculum: In observance of EMI's 70th Anniversary, EMI developed a series of 4 video presentations (a total run time of 1:20 min for all 4) to be posted to the FEMA YouTube channel featuring Tribal emergency management professionals. The series was planned to be released in November, but the approval is still pending. The video series is titled "Journeys of Resilience: Tribal Emergency Management and the EMI Tribal Curriculum." As soon as the videos are approved, the link to the videos will be shared via EMI's social media as well as posted on the EMI Tribal Curriculum webpage (*https://training.fema.gov/tribal/*).

National Incident Management System (NIMS) Incident Command System (ICS) Position Specific (PS) Training: The NIMS ICS Position Specific Courses will be implementing an electronic process for all "L" indirect deliveries. What does this mean? The classroom support package for the course will be sent to the email address of the POC listed on the updated Request to conduct *FEMA EMI "L" external course deliveries*. The following items will be included in the electronic course package:

A. NIMS ICS PS Standard Class Attendance Roster
B. PDF Level I Evaluations (OpScan) Form
C. Instructions for completing Level I Evaluations (OpScan) Forms
D. List of two-digit state codes for completing Question 3 on the Level I Evaluations (OpScan) Forms
E. Level II Assessments Score Capture Sheet
F. Job aide

The job aide includes the process for you to transmit your course packages to the EMI joint mailbox electronically for faster processing of certifications.

We will test this new process with a few states to ensure a successful transition before including all states. If you are interested in being a part of the electronic trial process, send an email to *emi-nims-icstraining@fema.dhs.gov*

2022 NIMS ICS Position-Specific Train-the-Trainer (TTT) Virtual "K" Course Schedule: Be advised that upcoming 2022 NIMS ICS Position-Specific TTT classes will be deployed via the virtual ("K") course code by EMI in Emmitsburg, MD.

Here is a complete listing of the courses:

Code	Title	Start Date	End Date
K0955	Safety Officer TTT	2/14/2022	2/18/2022
K0957	Liaison Officer TTT	3/7/2022	3/9/2022
K0951	Incident Commander TTT	4/4/2022	4/8/2022
K0963	Planning Section Chief TTT	4/25/2022	4/29/2022
K0959	Operations Section Chief TTT	5/16/2022	5/20/2022
K0968	Logistics Section Chief TTT	6/6/2022	6/10/2022
K0953	Public Information Officer TTT	7/11/2022	7/15/2022
K0988	Intro to Air Ops TTT	8/1/2022	8/2/2022
K0989	Air Group Sup TTT	8/3/2022	8/5/2022
K0978	Situation Unit Leader TTT	8/15/2022	8/19/2022
K0974	Finance/Administration Section Chief TTT	9/19/2022	9/23/2022

Note: Due to a lack of a sufficient number of qualified applicants, the K0953 PIO Train the Trainer has been rescheduled for July 2022.

Please review EMI Training Opportunity No. 1670R (*https://training.fema.gov/EMIGrams/2021/1670%20-%20Training%20Opportunity%20-%20REVISED%20-%20%20NIMS%20ICS%20Position%20Specific%20TTT%20Courses%20for%20Academic%20Year%202022.pdf?d=9/20/2021*) released 20 Sep 2021 for all of the information about the offerings target audience, selection criteria, prerequisites, and other critical information.

NIMS ICS Position Specific Train-the-Trainer Candidates – Applying Successfully: To help prospective instructor candidates receive acceptance to the new virtual deliveries of the train-the-trainer (TTT) for the National Incident Management System (NIMS) Incident Command System (ICS) Position Specific, we want to provide some "dos and don'ts".

Do – review EMI Training Opportunity No. 1670R (*https://training.fema.gov/EMIGrams/2021/1670%20-%20Training%20Opportunity%20-%20REVISED%20-%20%20NIMS%20ICS%20Position%20Specific%20TTT%20Courses%20for%20Academic%20Year%202022.pdf?d=9/20/2021)* released 20 Sep 2021 for all of the information about the offerings target audience, selection criteria, prerequisites, and other critical information.

Do – included information in block #16 on the application form (or the "Briefly describe your activities/responsibilities" block in the online admission form) describing your operational and instructional qualifications for the course you are applying.

Do - include copies of prerequisite course completion certificates or transcripts in your on-line application.

Do - Application Endorsements:

• Your "Authority Having Jurisdiction" training officer must endorse your application.
  o For state/local/tribal/territorial students – this is your State Training Officer (STO) or equivalent – contact your State/Tribal/Territorial Emergency Management Agency.
  o For Federal agency students – this is your agency training coordinator.
• For paper applications (FEMA Form FF-USFA-FY-21-101 (formerly119-25-0-1) this is block 23a – 23d.
• For online applications, this is the "Head of Organization Information" block.

Applications without proper documentation and endorsement cannot be accepted.

Don't – skip any of the steps above or EMI will not be able to approve the applicant to attend the course for which they are applying.

Emergency Management Professional Program (EMPP):

The EMPP is off to a great start in Fiscal Year (FY) 2022! Through the first quarter of the FY, EMPP completed 52 courses in 15 different states, achieving over 1,500 student completions and 123 Basic Academy graduates.

Here's a list of the courses scheduled in the field (L), on campus (E), or online (K) in the month of January 2022:

Basic Academy Course Number	Location	Dates
L0105	VA	January 3-5
L0101	NY	January 10-14
K0105	Online @ Emmitsburg, MD	January 10-14
L0105	MA	January 11-13
L0105	FL	January 12-14
L0101	WI	January 17-21
E0101	Emmitsburg, MD	January 24-28
L0101	AR	January 24-28
L0101	TN	January 24-28
L0101	MD	January 24-28

PIO Program Course Number	Location	Dates
K0388*	Online @ Emmitsburg, MD	January 24-28
K0393**	Online @ Emmitsburg, MD	January 24-February 4

Advanced Academy Course Number	Location	Dates
L0452***	Austin, TX	January 10-14
L0452***	Clovis, CA	January 24-28
E0452***	Emmitsburg, MD	January 31-February 4

*Only open to accepted PIO students

**Only open to accepted MPIO students

***Only open to accepted Advanced Academy students

If there is an interest in hosting a field delivery of the Advanced Academy in FY 2023, please notify the Advanced Academy Program Manager, Doug Kuhn, at *douglas.kuhn@fema.dhs.gov*.

The Basic Academy is seeking regional partners to host the L0110 Train-the-Trainer course. Any interested RTMs please contact Jeff Januchowski *jeffrey.januchowski@fema.dhs.gov* or Rich Bashioum *richard.bashioum@fema.dhs.gov*.

Integrated Emergency Management (IEM):

Integrated Emergency Management Course (IEMC): The application period for the Fiscal Year 2023 Community-Specific IEMC courses is open until February 1, 2022. Interested communities should submit their applications through the state emergency management agency to the FEMA regional office by February 1, 2022. FEMA regional offices should send their prioritized applications to EMI no later than February 15, 2022. Information on application requirements can be found in the FY23 IEMC training bulletin at: Training Bulletin 1685 - FY23 IEMC Application Process (fema.gov) (*https://training.fema.gov/emigrams/2021/1685-training%20bulletin-fy23%20iemc%20application%20process.pdf?d=10/28/2021*). Please contact *fema-emi-iemb@fema.dhs.gov* with any questions on the process.

Virtual Tabletop Exercises (VTTX): Recently, the Department of Health and Human Services' Office of the Assistant Secretary for Preparedness and Response (ASPR) has established a requirement for all Health Care Coalitions (HCC) nationwide to hold a burn surge TTX by

the spring of 2022. With the flexibility of the Virtual Tabletop Exercise program, a Burn Mass Care Incident (BMCI) VTTX was written in partnership with several leading BMCI Subject Matter Experts, with delivery is set for April 12, 13 and 14, 2022. The VTTX programs has continued to adapt its training events to support the emergency response community.

The BMCI VTTX will focus on public health emergency issues such as limited availability of hospital beds, transportation and logistics will be discussed and addressed during the four-hour tabletop exercise.

Locations interested in participating in the VTTX series should submit an email request to participate in the exercise to the Integrated Emergency Management Branch *fema-emi-iemb@fema.dhs.gov* and Douglas Kahn, *douglas.kahn@fema.dhs.gov* or call (301) 447-7645, with your preferred date of participation. When applying, please provide a central point of contact from your organization to work all VTTX issues. After receiving your organization's requested date of participation, EMI will contact the organization's POC with the approved participation date.

Exercise Training: EMI will be hosting two more on-campus offerings of E0139 Exercise Design and Development and E0050 Exercise Control and Simulation in Fiscal Year 2022. These newly developed courses are two days in length and scheduled back-to-back to allow students to attend both courses during the training week. If a student only wants to attend only one of these courses (either E0139 or E0050), they are responsible for any transportation outside of the regularly scheduled Sunday/Friday NETC bus transportation. The remaining Fiscal Year 2022 offerings are scheduled for:

- E0139, February 14-15, 2022, followed by E0050, February 16-17, 2022
- E0139, June 20-21, 2022, followed by E0050, June 22-23, 2022

Interested applicants should apply for both courses via the: NETC Online Admissions Application (*https://training.fema.gov/generaladmissionsapplication/ staticforms/startapplication.aspx*)

Mitigation:

Seats are available for the January delivery of E0190! The E0190 ArcGIS for Emergency Managers course is scheduled for delivery on January 24 - 27, 2022, at EMI. There are 15 seats currently available. The goal of this course is to explore how Geographic Information System (GIS) technology can support the emergency management community. To apply, go to the National Emergency Training Center (NETC) Online Admissions Application (*https://training.fema.gov/generaladmissionsapplication/ staticforms/startapplication.aspx*).

FEMA Students ONLY: Those needing this course to fulfill a Position Task Book (PTB) requirement must register through the Deployment Tracking System (DTS) and **not** through the NETC online application.

K0212 Hazard Mitigation Assistance: Developing Quality Application Elements is scheduled to be delivered March 28 – April 1, 2022. There are currently six (6) seats available. This five-day course, meeting from 8:00 a.m. to 4:30 p.m. ET daily, will be taught online through the Adobe Connect virtual training platform. It is intended for those who are interested in developing mitigation planning and project grant application elements for the Unified Hazard Mitigation Assistance (HMA) grant programs. This includes individuals at the state, local, tribal, and territorial levels of governments and private non-profit organizations that are eligible applicants or sub-applicants under HMA grants; and FEMA employees assigned to HMA grant activities. To register, go to the NETC Online Admissions Application (*https://training.fema.gov/generaladmissionsapplication/ staticforms/startapplication.aspx*).

Applying for EMI Courses: If you are a FEMA employee needing to attend a course required for your PTB, please register through the FEMA DTS Responder Portal - Log In (*https://www.femaresponder.net*).

If taking the course is not part of your PTB, but you have another justification, please contact *FEMA-FQS-Training@fema.dhs.gov* for registration assistance until further notice.

Non-FEMA employees: If you are not a FEMA employee and want to attend a course, apply through the NETC Online Admissions Application (*https://training.fema.gov/generaladmissionsapplica tion/staticforms/startapplication.aspx*).

Ask a Course Manager?

A new section of the Newsletter is "Ask a Course Manager." This month's question is a follow-up to the November question regarding the ELK0449 Incident Command System Train-the-Trainer.

Question: Is the ELK0449 intended as first step for meeting requirements to instruct ICS Courses?

Answer: Another fantastic question! First, it is important for everyone to understand the NIMS Training Program only _**recommends**_ that all ICS instructors complete the ELK0449. It is up to the authority having jurisdiction (AHJ) to determine if this is required. The intent of the ELK0449 ICS Train-the-Trainer is to be a capstone course for instructors that have experience delivering ICS courses. There is not enough time in the five-day course to walk a student through all the full course deployments. The course builds on the instructor's experience and provides in-depth analysis of the ICS Core courses (ICS 100, ICS 200, ICS 300, ICS 400, G 0402, and ELG 0191). Students share issues and success of delivering these courses, based on their experience. They produce tools that are shared amongst the class for use after the ELK0449. We understand that there may be some confusion on the way we advertised this course in the past. It is recommended that potential instructors are paired up with experienced instructors in your jurisdiction and provide ICS training. This is also a recommended way for potential students to get the most current prerequisites required for the ELK0449. They can roster themselves and assist in the delivery.

Thank you and keep the questions coming. You can email questions to: _fema-emi-preparedness@fema.dhs.gov_.

Courses in Development:

New Courses

Course #	Course Title	Release
IS-1151	DHS Blue Campaign Disaster Responder Training	Nov 2021
IS-1152	DHS Blue Campaign First Responder Training	Nov 2021

Retired Courses

Course #	Course Title	Retired
IS-276.a	Benefit-Cost Analysis Fundamentals	Nov 2021
IS-277.a	Benefit-Cost Analysis Entry Level	Nov 2021

E0313	Basic Hazus	Nov 2021
E0317	Comprehensive Data Management for Hazus	Nov 2021
E0170	Hazus for Hurricane	Nov 2021
E0172	Hazus for Flood	Nov 2021
E0174	Hazus for Earthquake and Tsunami	Nov 2021
E0177	Advanced Hazus	Nov 2021
E0179	Application of Hazus for Disaster Operations	Nov 2021
IS-2001	Threat and Hazard Identification and Risk Assessment (replaced by AWR-401-W Threat and Hazard Identification and Risk Assessment and Stakeholder Preparedness Review *(https://teex.org/class/awr401/)*	Nov 2021

For More Information:

- **EMI Course Catalog** (*https://www.firstrespondertraining.gov/frtserver/catalogs/EMI_course_catalog.pdf?_=1603823874749)*
- **EMI Course Schedule** (*https:/training.fema.gov/emicourses/schedules.aspx)*
- **EMI Programs and Activities** (*https://training.fema.gov/programs)*
- **State Training Officers Contact Listing** (*https://training.fema.gov/programs/aps/stolist.aspx)*
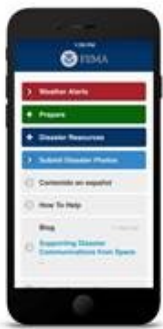- **Independent Study Program FAQs** (*https://training.fema.gov/is/isfaq.aspx)*

Current Training Opportunities:

Please refer to the EMI Course Schedule (*https://training.fema.gov/emicourses/schedules.aspx)* for a complete list of upcoming course offerings.

EMI Program Points-of-Contact:

EMI Branch	Email
CSIT	matthew.prager@fema.dhs.gov
EMPP	fema-empp@fema.dhs.gov
IEM	fema-emi-iemb@fema.dhs.gov
Mission Support	fema-ms-branch@fema.dhs.gov
Mitigation	fema-emi-mit@fema.dhs.gov
Preparedness	fema-emi-prepbranch@fema.dhs.gov
Response & Recovery	fema-emi-RandR@fema.dhs.gov
General EMI Inquiries	emiactionoffice@fema.dhs.gov
Independent Study	independent.study@fema.dhs.gov
NETC Admissions	netcadmissions@fema.dhs.gov

WEATHER THE STORM
DOWNLOAD THE FEMA APP

ALERTS   SAFETY TIPS

SHELTERS   PHOTOS

**Follow and participate with EMI
on** *Twitter, Facebook,* **and** *LinkedIn.*