Instructor: Jim LeGrotte
Semester: Summer I–2001
Course schedule: MW 6:00–9:50p
Course location: Wooten Hall–RM. 215
Office location: Wooten Hall–RM. 215
Office Hours: MW 5:00–5:45p
E--mail: jim.legrotte@fema.gov

COURSE DESCRIPTION
The purpose of this course is to introduce student to the responsibilities of the Federal Emergency Management Agency (FEMA) with regard to emergency management and response to disasters. To achieve this goal we will examine programs within FEMA. The process for requesting a Presidential Disaster Declaration will also be examined. The workings of the Federal Response Plan (FRP) and the Emergency Support Functions of other federal agencies will be discussed. The students will be introduced to the responsibilities of: 1. Disaster Field Offices; 2. The Federal Coordinating Officer; 3. Legislation governing the federal response to disasters; 4. The State’s role in the disaster application process; and 5. The role of other partners in emergency management.

REQUIRED READING
Handouts, which will be provided at the beginning of each session, will be the only required reading.
There is an optional reading and written analysis requirement for bonus credit of up to 10 points.

COURSE POLICIES
Attendance is strongly recommended…
Arriving late is discouraged…
Participation is encouraged…
Reading the materials that are handed out is recommended…
There is an option for extra credit (possible maximum of 10 point)…
Incompletes will be given according to department policy…
Plagiarism and other forms of cheating will automatically result in a failing grade…
NOTE: See the University policy on Americans with disabilities, and the department policy on cheating and plagiarism at the end of this syllabus.
**GRADING**

There will be one 50-question multiple-choice test on July 6th. An optional bonus of up to 10 points: The option is to provide two pages, double-spaced, on a pre-approved article which demonstrates emergency management partnering. The written analysis needs to discuss how the partnership benefits each of the partners and how the partnership could benefit others within the emergency management community. Each paper can earn up to 5 bonus points. There will be a limit of two papers per student or a maximum of 10 possible points. Papers for bonus points must be submitted no later than June 20th.

**DATES TO REMEMBER**

June 20th—Papers for bonus points due...
July 6th—Final test...

**JUNE 4th**

Introduction
Discussion of course requirements & grading
FEMA history and mission
Nature and extent of disasters within the United States
FEMA Region VI
Mitigation Division
Floodplain management
E.O. 11988
The Galloway Report
National Flood Insurance reforms
Unified National Floodplain Management

**JUNE 6th**

Flood insurance financial assistance
Increased Cost of Construction (ICC)
Hazard Mitigation Grant Program (HMGP)
Flood Mitigation Assistance (FMA)
Disaster preparedness
Hurricanes
Evacuations

**JUNE 11th**

Evacuation (continued)
Regional Operations Center (ROC)
Hurricane evacuation game
Re-entry
Preparedness—Training and Exercise Division programs
Chemical Stockpile Emergency Preparedness Program (CSEPP)
Hazardous materials
Comprehensive HazMat Emergency Response—Capability Assessment Program
National Contingency Plan

**JUNE 15TH**

CHER-CAP (continued)
Radiological Emergency Preparedness (REP)
Response and Recovery Division
Federal Response Plan (FRP)
Mission
Assistance
Regional Operations Center (ROC)
Emergency Support Functions (ESFs)
Emergency Response Team—Advanced (ERT-A)
Mobile Emergency Response Support (MERS)
Disaster Field Office (DFO)
Federal Coordinating Officer (FCO)

**JUNE 18TH**

Disaster assistance
Terrorism preparedness
WMD Civil Support Team
Shift form federal to local 911 calls
Emergencies
Incident Command System (ICS)

**JUNE 20TH**

ICS (continued)

**JUNE 25TH**

ICS (continued)
Escalation to major disaster or incident
State assistance
Texas concept
Presidential disaster declaration (back to FEMA)
Public assistance
Individual assistance

**JUNE 27TH**

Public assistance
Small Business Administration (SBA) declarations
U.S. Department of Agriculture (DoA) declaration process
Media
JULY 2ND

MERS revisited
Other topic not covered earlier
Questions for students

JULY 6TH

TEST

UNIVERSITY AND DEPARTMENT POLICIES

Disability Accommodation
The Emergency Administration and Planning Program, in cooperation with the Office of Disability Accommodations (ODA), complies with the Americans with Disabilities Act in making reasonable accommodations for qualified students with disabilities. Please present your written accommodation request to the instructor within the first two weeks of the semester. Students registered with the ODA may present the Special Accommodation Request from that office in lieu of a written statement.

Cheating and Plagiarism

Definitions
The UNT Code of Student Conduct and Discipline defines cheating and plagiarism “as the use of unauthorized books, notes, or otherwise securing help in a test; copying others’ tests, assignments, reports, or term papers; representing the work of another as one’s own; collaborating without authority with another student during an examination or in preparing academic work; or otherwise practicing scholastic dishonesty.”

Penalties
Normally, the minimum penalty for cheating or plagiarism is a grade of “F” in the course. In the case of graduate department exams, the minimum penalty shall be failure of all fields of the exam. Determination of cheating or plagiarism shall be made by the instructor in the course, or by the department faculty in the case of departmental exams. Cases of cheating or plagiarism on graduate departmental exams, problem papers, theses, or dissertations shall automatically be referred to the departmental Curriculum and Degree Program[s] Committee. Cases of cheating of plagiarism in ordinary course work may, at the discretion of the instructor, be referred to the Curriculum and Degree Program[s] Committee in the case of either
graduate or undergraduate students. This committee, acting as an agent of the Department, shall impose further penalties, or recommend further penalties to the Dean of Students, if they determine that the case warrants it. In all cases, the Dean of Students shall be informed in writing of the case.

**Appeals**

Students may appeal any decision under this policy by following the procedures laid down in the UNT Code of Student Conduct and Discipline.