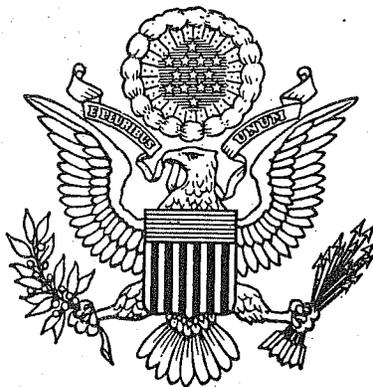


THE NATIONAL PLAN
for
Civil Defense and Defense Mobilization

Annex 3

ORGANIZATION FOR CIVIL
DEFENSE AND DEFENSE
MOBILIZATION



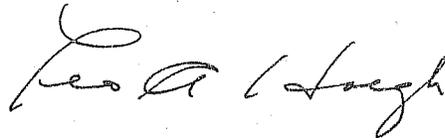
Executive Office of the President
OFFICE OF CIVIL AND DEFENSE MOBILIZATION

Preface

This annex supports and amplifies the National Plan for Civil Defense and Defense Mobilization, particularly Part IV, **Organization**. It describes the general organization and organizational relationships for civil defense mobilization within and among all levels of government.

Auxiliary documents will be issued as necessary and will be subordinate to and compatible with this annex and the National Plan.

The annex is published in looseleaf form in order that pages may be replaced easily whenever revisions are made.



Director

Office of Civil and Defense Mobilization

Issued May 1959

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ANNEX 3

ORGANIZATION FOR CIVIL DEFENSE AND DEFENSE MOBILIZATION

I. Federal Government Organization

A. General

Responsibility for the civil defense and defense mobilization of the United States is vested in the President.

B. Office of Civil and Defense Mobilization

1. Responsibilities

The President has assigned the coordination and direction of civil defense and defense mobilization functions to the Director, Office of Civil and Defense Mobilization, Executive Office of the President.¹ The Director advises the President in all matters pertaining to civil defense and defense mobilization and is the President's chief of staff for managing and directing the civil defense and defense mobilization programs and activities of the Federal Government and of the Nation.²

OCDM's major responsibilities include

- a. Coordinating such Federal plans and activities with those of State and local governments

¹See the Promulgation to the NATIONAL PLAN FOR CIVIL DEFENSE AND DEFENSE MOBILIZATION, particularly paragraph four; Annex 4, AUTHORITIES FOR CIVIL DEFENSE AND DEFENSE MOBILIZATION, and Executive Order 10773.

²Defense mobilization programs include the mobilization of resources and the direction of production to meet military requirements as submitted by the Department of Defense.

- b. Coordinating the assignment of civil defense and defense mobilization programs to appropriate Federal agencies³
 - c. Conducting Federal civil defense and defense mobilization programs not suitable for assignment to other Federal agencies
 - d. Coordinating the planning for creation of any temporary or emergency agencies needed to carry out such programs in emergencies.
2. Composition and Command Channel
- a. National
 - (1) The Director commands the Office of Civil and Defense Mobilization.
 - (2) The Deputy Director assists the Director in commanding OCDM and acts for the Director when required.
 - (3) The Assistant Director for Plans and Operations directs the programs for Federal, State and Local Plans; Continuity of Government; Emergency Community Services; Chemical, Biological and Radiological Defense; Communications and Warning; and Shelter and Vulnerability Reduction.
 - (4) The Assistant Director for Resources and Production directs the programs for Economic Stabilization; Resources Programming; Telecommunications; Production and Materials; Manpower; Transportation; and Fuel and Energy.
 - (5) The Assistant Director for Training, Education and Public Affairs directs the programs for National Organizations and

³See Annex 5, FEDERAL DELEGATIONS AND ASSIGNMENTS.

Civic Affairs; Public Affairs; Training and Education; and Women's Activities.

- (6) The Director is assisted by several advisory groups, principal among which are
 - (a) The Civil Defense Advisory Council, established by law and appointed by the President, from State and local governments and nongovernment fields, to advise the Director on general or basic policy matters relating to civil defense
 - (b) The Civil and Defense Mobilization Board, established by Executive order to advise the Director on matters relating to his responsibilities and composed of the heads of such Federal departments and agencies as designated, with their consent, by the Director.

b. Regional

- (1) The field establishment of OCDM consists of eight Regional Offices, each headed by a Regional Director, who in his region acts for the Director.
- (2) The Regional Directors coordinate the civil defense and defense mobilization activities of the Federal agency field establishments⁴ and of the State and local governments located within their regions. They shall direct such activities when higher authority cannot do so or under either of these circumstances:

⁴This term does not include field establishments of the Department of State, the Department of Defense and the Atomic Energy Commission.

- (a) Upon request of the Federal agency, State or locality involved
 - (b) At the specific direction of the Director, OCDM.
- (3) The regions are composed of the following States, Territories and Possessions:

Region 1—Connecticut, Maine, Massachusetts, New Hampshire, New Jersey, New York, Rhode Island and Vermont

Region 2—Delaware, District of Columbia, Kentucky, Maryland, Ohio, Pennsylvania, Virginia and West Virginia

Region 3—Alabama, Florida, Georgia, Mississippi, North Carolina, South Carolina, Tennessee, Canal Zone, Puerto Rico and the Virgin Islands

Region 4—Illinois, Indiana, Michigan, Missouri and Wisconsin

Region 5—Arkansas, Louisiana, New Mexico, Oklahoma and Texas

Region 6—Colorado, Iowa, Kansas, Minnesota, Nebraska, North Dakota, South Dakota and Wyoming

Region 7—Arizona, California, Hawaii, Nevada, Utah, American Samoa and Guam

Region 8—Alaska, Idaho, Montana, Oregon and Washington.

(4) Each Regional Director is advised and assisted by a Regional Civil and Defense Mobilization Board, composed of representatives of Federal agency field establishments in his region.

3. Succession to the Office of the Director

In the absence or incapacity of the Director during an emergency he will be automatically succeeded by the incumbent of the position first appearing on the list below and available at an operable point of command:

Deputy Director

Assistant Director for Plans and Operations

Assistant Director for Resources and Production

Assistant Director for Training, Education and Public Affairs

Director, OCDM Classified Location

Executive Assistant Director, (Battle Creek, Michigan)

Director, Region 5 (Denton, Texas)

Director, Region 6 (Denver, Colorado)

Director, Region 3 (Thomasville, Georgia)

Director, Region 4 (Battle Creek, Michigan)

Director, Region 7 (Santa Rosa, California)

Director, Region 8 (Everett, Washington)

Director, Region 2 (Olney, Maryland)

Director, Region 1 (Harvard, Massachusetts).

4. Point of Command

During an emergency, successive points of command will generally parallel succession to the Office of Director. The National Headquarters (in Washington, D. C.), the OCDM Main Relocation Site, the Operational Headquarters (in Battle Creek, Michigan) and the Regional Offices will be prepared to function independently and to assume the role of the National Headquarters in an emergency. The Director or his successor will move to and operate from that point which, in his judgment, will best serve as OCDM National Headquarters.

C. Other Agencies of the Executive Branch

1. Responsibilities

Each executive agency, including the independent regulatory commissions and such temporary or emergency agencies as may be formed,⁵ shall perform civil defense and defense mobilization functions inherent in its normal responsibilities, prescribed by law or assigned by proper authority.⁶ Each shall also undertake preparations for emergency operations, for personnel protection and for agency continuity,⁷ including

⁵Initial reliance in a sudden emergency will be placed on existing agencies. Emergency agencies may be activated later as conditions would warrant.

⁶See Parts V and VI of the NATIONAL PLAN and Annexes 4, AUTHORITIES FOR CIVIL DEFENSE AND DEFENSE MOBILIZATION; 5, FEDERAL DELEGATIONS AND ASSIGNMENTS; 6, FEDERAL EMERGENCY PLANS AND PROCEDURES, and 7, ROLE OF THE MILITARY.

⁷See Annex 8, PREPARATIONS FOR CONTINUITY OF GOVERNMENT, and Annex 10, NATIONAL SHELTER PLAN.

- a. Establishment and maintenance of alternate headquarters
 - b. Promulgation of lines of succession for key positions
 - c. Protection of vital records, facilities and resources
 - d. Emergency assignment and training of personnel, insuring full use of all personnel, facilities and equipment for emergency operations.
2. Command Channel
- a. The head of each executive agency will
 - (1) Direct the civil defense and defense mobilization activities of his agency
 - (2) Cooperate with other agencies in carrying out civil defense and defense mobilization activities.
 - b. Under the general supervision of his agency's national headquarters, the head of each Federal field establishment will
 - (1) Direct the civil defense and defense mobilization activities of his field establishment, under the coordination and, in appropriate circumstances,⁸ the direction of the OCDM Regional Director
 - (2) Direct and coordinate selected civil defense and defense mobilization activities of other Federal agencies and of State and local governments when specifically assigned to do so by the OCDM Regional Director
 - (3) Maintain technical and operational liaison and develop prearranged plans with State

⁸See paragraph I.B.2.b.(2) above.

and local government organizations as required for efficient and practicable operations.

- c. Under the general supervision of the Secretary of Defense, military commanders in the field will participate in civil defense and defense mobilization activities in accordance with the provisions of Annex 7, Role of the Military.

D. The Legislative and Judicial Branches

1. Responsibilities

The survival of the Nation requires the preservation or rapid restoration of the Federal Judiciary and of the Congress and the legislative branch agencies and services. Therefore, the Legislative and Judicial Branches should provide or arrange for their protection against disasters by such means as

- a. Physical protection
- b. Succession to Congressional membership, to judgeships (by Presidential delegation) and to other key legislative and court positions
- c. Protection of vital records, facilities and resources
- d. Emergency assignment and training of personnel, insuring full use of all personnel, facilities and equipment for emergency operations.

2. Actions

Measures for civil defense and defense mobilization will be performed

- a. Within the Legislative Branch as prescribed by the houses of Congress and the heads of legislative branch agencies and services

- b. Within the Judicial Branch as prescribed by the Judicial Conference of the United States or, as appropriate, by individual courts.

3. Coordination

The Director, OCDM, will coordinate the civil defense and defense mobilization activities

- a. Of the Legislative Branch to the extent that specific consent has been given by the house of Congress or the legislative branch agency involved
- b. Of the Judicial Branch with the specific consent of the Judiciary.

II. Governments of States, Territories and Possessions

A. Responsibility

The Governor of each State, Territory and Possession is responsible for the civil defense and defense mobilization activities of his jurisdiction and of the political subdivisions therein.

B. Organization

1. Each State is organized for civil defense and defense mobilization as prescribed by the laws and regulations of the State." The State Civil Defense Director, or his equivalent, is the Governor's chief of staff for civil defense and defense mobilization and coordinates and directs for the chief executive the civil defense and defense mobilization activities of the State.

⁹"States" as used herein includes, where applicable, territories and possessions.

2. As a condition for Federal assistance, or for reimbursement for the discharge of functions in the name of the Federal Government, States must meet minimum requirements prescribed by the Federal Government.¹⁰ State organizations and organizational relationships will be compatible with the National Plan.
3. State and local governments establish, where necessary, committees to advise on production, distribution and use of resources in accordance with the National Plan.

C. Relationships

1. With OCDM

States will

- a. Receive guidance, assistance and, when appropriate, direction from the OCDM Regional Directors
- b. Serve as the point of contact for their political subdivisions with the Federal Government
- c. Request assistance and obtain approval of the OCDM Regional Directors in joint civil defense and defense mobilization planning and operations with other States and in prearranging or obtaining disaster assistance from other Federal agencies
- d. Be prepared to carry out emergency Federal assignments.

¹⁰See Annex 38, FEDERAL ASSISTANCE.

2. With Other Federal Agencies

All State civil defense and defense mobilization relationships with other Federal agencies will be consistent with the National Plan and appropriate annexes and will be coordinated by the OCDM Regional Director. This does not preclude operational liaison directly with Federal agencies as a matter of efficiency or necessity.

III. Local Governments

A. Responsibility

The executive head of each political subdivision is responsible, under applicable laws and regulations of the State, for the civil defense and defense mobilization activities of his jurisdiction.

B. Organization for Civil Defense and Defense Mobilization

1. Each local government is organized for civil defense and defense mobilization as prescribed by the regulations and plans of that government and of the State government. The local Civil Defense Director or his equivalent is the executive head's chief of staff for civil defense and defense mobilization and coordinates and directs for the chief executive the civil defense and defense mobilization of the political subdivision.
2. As a condition for Federal assistance, or for reimbursement for the discharge of functions in the name of the Federal Government, local governments must meet minimum requirements

prescribed by the Federal Government.¹¹ Local organization and organizational relationships will be compatible with the National Plan.

C. Relationships

1. With OCDM

Local governments will

- a. Receive guidance, assistance and direction from the State and, when appropriate, from the OCDM Regional Director through the State (or directly where he deems necessary)
- b. Request assistance and obtain approval of the State in joint civil defense and defense mobilization planning with other political subdivisions (approval by both the State and the OCDM Regional Director will be required in prearranging disaster assistance from other Federal agencies)
- c. Be prepared to carry out emergency State or Federal assignments.

2. With Other Federal Agencies

Local government civil defense and defense mobilization relationships with Federal agencies will be consistent with the National Plan and appropriate annexes and will be coordinated by the State and the OCDM Regional Director. This does not preclude operational liaison directly with Federal agencies as a matter of efficiency or necessity.

¹¹See Annex 38, FEDERAL ASSISTANCE.