Through a unique partnership with the Federal Emergency Management Agency (FEMA), Frederick Community College (FCC) utilizes specific courses taken through the FEMA Independent Study (IS) program as the building blocks for a credential recognizing and expanding upon the concepts of the Professional Development Series (PDS). An actively curated selection of IS courses centered around the PDS course are completed, converted to college credit, and then serve as the foundational materials for two culminating online FCC courses. These FCC courses are instructor-led, offered in a five-week format, and require students to build upon, expand, and apply their knowledge through additional assignments and coursework.

This program provides a well-rounded initial skillset for those entering or already in the emergency management profession, especially those who have already completed their PDS. It hones the communication and leadership skills addressed in the PDS courses, and adds study of emergency management discipline basics, planning fundamentals, exercising, and volunteer management. Designed as an entry-level academic credential, the Professional Development Letter of Recognition program can be seamlessly stacked into the Emergency Management Certificate and Associate of Applied Science in Emergency Management - Track I: FEMA Independent Study programs, to enable those students who would like to pursue their studies further.

NOTE: The process to transfer FEMA IS prerequisites to FCC credit and enroll in this program takes place in three environments:

1. FEMA Website: Take FEMA IS courses online at https://training.fema.gov/is/crslist.aspx
2. EMI/Jacobs: Convert FEMA IS courses to FCC college credit at www.emstudy.com
3. FCC: Where final FEMA college credit resides, and where the additional online courses are taken

**Program Requirements – 60 semester hours:**

Departmental Requirements - 6 credits
Students must successfully complete the following:

- EMGT 115 - Foundations of Emergency Management
- EMGT 135 - Leadership and Management

Each EMGT course requires the completion and credit conversion of selected IS courses before enrolling. These requirements are reviewed and updated regularly to adapt to industry priorities, respond to IS course content updates, and ensure all students receive the most current and relevant course of study. The list of requirements may be found at: https://www.frederick.edu/programs/public-safety/emergency-management-online.aspx

Additional Requirements -- 3 credits
- FEMA 103 - Community Disaster Exercise
FEMA 135 - Developing and Managing Volunteers
FEMA 140 - Emergency Planning

Students must successfully complete the IS courses necessary for conversion of the specified college credits (FEMA 103, FEMA 135, and FEMA 140). Those requirements may also be found at the link above.

Accreditation: Frederick Community College is accredited by the Middle States Commission on Higher Education.

For more information contact:

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Update: 7/1/2019

“Please note: Some of the Web sites linked to in this document are not federal government Web sites, and may not necessarily operate under the same laws, regulations, and policies as federal Web sites.”