The Emergency Management Institute (EMI) is hosting the 19th Annual Emergency Management Higher Education Symposium June 5-8, 2017. The symposium brings together representatives of colleges and universities which:

1. Have an existing hazard, disaster, emergency management (EM) program in place or
2. Are attempting to develop and implement a hazard, disaster, or EM program on their campus (e.g., a degree, certificate, minor, or concentration).

The symposium provides an environment to network with other academics, gain exposure to successful programs and research, learn about new resources and approaches, and hear from practitioners and policy makers. The symposium will be held at the Federal Emergency Management Agency’s National Emergency Training Center (NETC) in Emmitsburg, Maryland – about 75 miles northwest of Washington, DC.

This year’s topics include:

- Our Overall Theme: Emergency Management Higher Education: Meeting Community Needs
- Focus Group Discussions:
  - Higher Education Emergency Management Curricula Resources Needs
  - Data Collection for the EM Higher Education Community of Interest
  - Jobs & Internships for Emergency Management Students & Graduates
- FEMA’s new National Training & Education Systems Branch goals and how the Emergency Management and Homeland Security Higher Education community fits into this system
- EM competencies for course development projects at the Associate, Bachelors, and Graduate – Masters and Doctoral level
- Growing the EM academic community, leveraging partners and facilitating broad collaboration
- The Share Fair will be Tuesday evening in a more social environment- We are looking for faculty and students to submit research & project posters.

In previous symposiums these audiences have productively discussed:

- Generational Perspectives in Emergency Management
- Next Generation Core Competencies: Building the Emergency Management Workforce for 2030
- Inclusive Emergency Management: Integrating the Disability Community into Emergency Planning and Response
- Discipline Purview Focus Group Report
The Disciplinary Characteristics of Case-Based Learning in Disaster and Emergency Management Higher Education Programs: What Is and What Might Be

Challenge Met: Increasing Academic Rigor While Integrating Program Core Competencies in Expanded Discipline-Specific Required Credit Hours

Symposium plenary presentations are scheduled to begin in E Auditorium at 8:00 a.m. on Tuesday, June 6, with the symposium concluding at approximately 5:00 p.m. on Thursday, June 8, 2017.

Workshop Schedule

Symposium workshops will be held Monday, June 5, 2017, 8:00 a.m. – 5:00 p.m. Current workshops include:

- Introduction to ArcGIS
- Survey of HAZUS-MH
- How to Teach Emergency Management
- Integrating Emergency Management Education into Your Institution
- Faculty Skills- Effective Strategies for Adult Learning & Creating an Engaged and Effective Online Learning Environment
- Grants- Understanding grant opportunities for Emergency Management & Homeland Security Academic programs
- Department of Homeland Security- Science and Technology University Centers of Excellence

Please consult the Hi Ed website at http://www.training.fema.gov/hiedu/educonference17.aspx for additional workshop information, as we will be adding additional workshops. Seating for workshops is limited and will be assigned on a first-come basis. Please email Barbara Johnson, Barbara.Johnson3@fema.dhs.gov with workshop preferences.

Submitting Symposium Abstracts/Posters

Instructions on how and when to submit symposium abstracts and posters will be made available on the Higher Education website by late December 2016 and early January 2017. Please check the website at https://training.fema.gov/hiedu/educonference17.aspx for more information as it becomes available.

Transportation/Travel

Please note this is a symposium; transportation expenses will not be reimbursed and are the responsibility of the attendees. For those individuals staying at neighboring hotels, you will be responsible for your own transportation to both the hotel and the NETC campus and return.

For those individuals who will be staying on the NETC campus, NETC will provide courtesy bus transportation from the airports to the NETC campus as follows. There will be a bus pick up from Ronald Reagan National Airport at 6:00 p.m. and Baltimore-Washington International airport at 7:00 p.m. on Sunday, June 4th. There will also be transportation back to both airports on Friday, June 9th, leaving campus at 9:30 a.m. To reserve a seat on the bus, please contact the NETC Transportation office at (301) 447-1113 or FEMA-netc-housing@fema.dhs.gov at least 2 weeks prior to the start date of the
symposium. Please note: NETC is approximately a 90-minute drive from the Baltimore/Washington area so flights should be scheduled accordingly.

**Security Information**

All visitors entering campus will be asked for two photo IDs, your vehicle will be searched, a temporary Visitor photo ID and temporary parking permit will be issued and you will be advised where to park. Visitor ID must be worn at all times. Our security level can change abruptly. If this happens while you are traveling to NETC, we want to make sure you will be allowed on campus. Security measures require a longer check-in time particularly for the first day of the symposium. **Off-campus participants should be on campus ready to check in by 7:00 a.m.** This will allow enough time to be issued a visitor photo ID, acquire a parking permit, park and register for the symposium. International visitors must have their passport ready for Security to view.

**Application /Student Identification (SID) Number**

If you wish to attend, please complete the FEMA General Admissions Application (FEMA Form 119-25-1) provided in the invitation package and return it to the Admissions Office by **April 24, 2017**. **Applications received after that date will not be accepted.** Send completed application(s) to:

Admissions Office, Room I-216  
National Emergency Training Center  
16825 South Seton Avenue  
Emmitsburg, Maryland 21727-8998  
Phone: (301) 447 - 1035  
Fax: (301) 447 - 1658  
Email: netcadmissions@fema.dhs.gov

Applications must be returned to the NETC Office of Admissions for processing. Applications sent to the Higher Education Program Office can not be accepted by the NETC Admissions Office. All non-U.S. citizens attending the symposium must have a security clearance conducted and completed before they are accepted. **A security clearance takes 8-12 weeks to complete.** Non-U.S. applicants must submit a completed application by **March 6, 2017**. Applications received after this date will not be accepted.

*Individuals participating in both National Professional Development Summit (formerly known as FESHE) and EMI Higher Education Symposium must submit a separate application (FEMA Form 119-25-1) for each symposium. National Professional Development Symposium information may be obtained by contacting Michael McCabe at [Michael.McCabe2@fema.dhs.gov](mailto:Michael.McCabe2@fema.dhs.gov).*

Everyone attending or presenting at the Emergency Management Higher Education Symposium must submit an application and be notified of acceptance. Individuals without an accepted application will not be granted admittance to the NETC.

Individuals applying to the symposium will be required to register using the FEMA Student Identification (SID) number. This number will be used in place of the Social Security Number (SSN) on
your application form. **If your symposium application does not contain a SID number it will not be processed by the Admissions office.** Non-U.S. applicants are also required to have a SID number on the application.

**Obtaining a FEMA SID number?**
- To register, go to https://cdp.dhs.gov/femasid

Symposium applicants will be notified by email of their acceptance to the higher education symposium. Make sure your email address is legible on the application.

**Housing**

EMI will provide no-cost on-campus single-room housing for the first 250 participants. International participants staying on-campus will be charged $40.00 per night. Other participants will need to stay in local hotels at their own expense. Hotel information is available on the Hi Ed website at http://www.training.fema.gov/hiedu/educonference17.aspx.

**Meal Cost**

NETC has instituted a new process for purchasing meal tickets. You must now purchase your meal ticket within two weeks prior to your arrival on the campus. You should go to www.netcmealtickets.com to order your meal ticket. The selection should be based on the length of the course (June 5-8, 2017). If you have questions regarding your meal ticket, please call 301-447-1551.

Everyone staying on campus, regardless of the length of stay, must purchase a meal ticket for the week. Participants staying off campus will have the option of purchasing a meal ticket or individual meals. Everyone staying off campus sharing in the breaks must purchase a break ticket payable in the cafeteria.

- Full week - $121.00
- 4 lunches - $27.56
- 4 breaks - $16.96

**For Additional Information**

If you have any questions, please contact Barbara Johnson, Higher Education Program Support, at Barbara.Johnson3@fema.dhs.gov, phone (301) 447-1452 or Danielle Green, Higher Education Program Staff, at danielle.green@associates.fema.dhs.gov, phone (301) 447-7281.