
UNIT 8. COURSE SUMMARY AND FINAL EXAM

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Unit 8. Course Summary and Final Exam

Unit Objectives

At the end of this unit, the participants will be able to demonstrate their knowledge of resource management by passing a final exam.

Scope

- Unit Overview
 - Additional Resources
 - Review
 - Final Exam
 - Course Evaluation
-

Methodology

After introducing the unit objective, the instructor will briefly discuss additional resources for information on NIMS and resource management. Then, the instructor will conduct a review activity and answer any questions that the students have about anything they have learned in the course.

At the end of the course summary, the instructor will distribute the final exam. When all students have completed the final exam, the instructor will ask the students to complete a course evaluation. Finally, the instructor will thank the students for attending, and adjourn the class.

Materials

- PowerPoint visuals 8.1 – 8.6
 - Instructor Guide
 - PowerPoint slides and a computer display system
 - Student Manual
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Unit 8. Course Summary and Final Exam

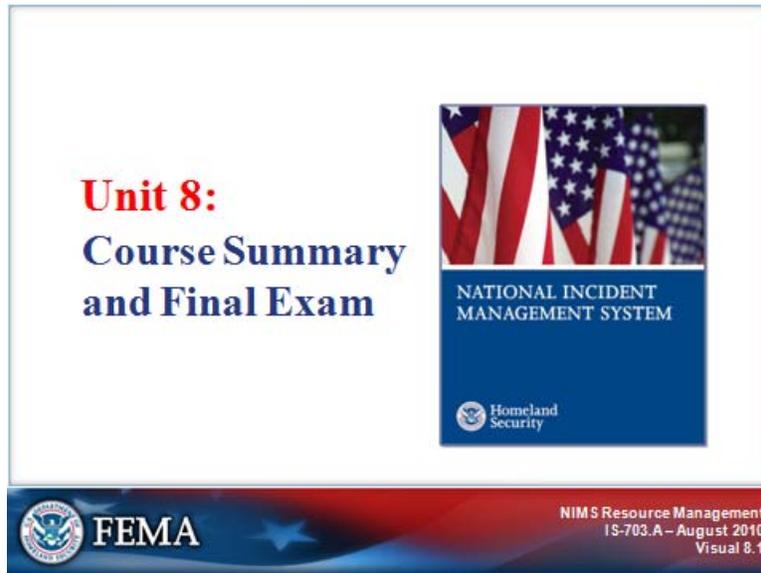
Time Plan

A suggested time plan for this unit is shown below. More or less time may be required, based on the experience level of the group.

Topic	Time
Unit Overview	5 minutes
Additional Resources	5 minutes
Review	15 minutes
Final Exam	30 minutes
Course Evaluation	5 minutes
Total Time	1 hour

UNIT OVERVIEW

Visual 8.1



Instructor Notes: Present the following key points.

Introduce this unit by reminding the participants that the course discussed resource management planning, typing and readiness, resource management during incidents, and resource management in complex incidents. The tabletop exercise that they completed gave them the opportunity to apply what they learned throughout the course to a simulated incident.

UNIT OVERVIEW

Visual 8.2

Unit Objective

Demonstrate your knowledge of resource management by passing a final exam.



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NIMS Resource Management
IS-703.A – August 2010
Visual 8.2

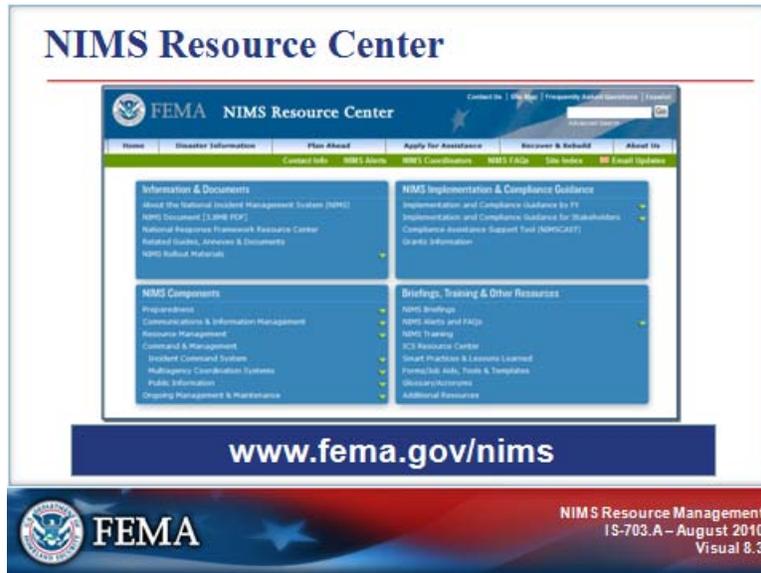
Instructor Notes: Present the following key points.

At the end of this unit, the participants should be able to demonstrate their knowledge of resource management by passing a final exam.

Explain that before beginning the summary activity, you will review a couple of online sources for information on resource management.

ADDITIONAL RESOURCES

Visual 8.3



Instructor Notes: Present the following key points.

Refer the participants to the NIMS Resource Center, www.fema.gov/nims, for more information, additional reference materials, related training, and links to other resources.

REVIEW

Visual 8.4

Activity: Summary of Key Points

Instructions: Working with your table group . . .

1. Review the material covered in this course.
2. Identify the three most critical points from the course and record your answers on chart paper.
3. Select a spokesperson and be prepared to share your answers with the class in 10 minutes.



Instructor Notes: Present the following key points.

Instructions: Working in groups . . .

1. Review the material covered in this course.
2. Identify the three most critical points from the course and write your answers on chart paper.
3. Select a spokesperson and be prepared to share your answers with the class in 10 minutes.

Instructor Debrief Instructions:

1. Monitor the time. Notify the class when 2 minutes remain.
2. Ask each group's spokesperson to present the group's key points to the class.
3. Solicit input from the class and elaborate on the points based on your experience.

FINAL EXAM

Visual 8.5

Taking the Exam

Instructions:

1. Take a few moments to review your Student Manuals and identify any questions.
2. Make sure that you get all of your questions answered prior to beginning the final test.
3. When taking the test . . .
 - Read each item carefully.
 - Circle your answer on the test.
 - Check your work and transfer your answers to the computer-scan (bubble) answer sheet or enter the answers online.

→ You may refer to your Student Manuals and the NIMS document when completing this test.

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Visual 8.5

Instructor Notes: Present the following key points.

Present the following IS-703.A test instructions:

1. Take a few moments to review your Student Manuals and identify any questions.
2. Make sure that you get all of your questions answered prior to beginning the final test.
3. When taking the test . . .
 - Read each item carefully.
 - Circle your answer on the test.
 - Check your work and transfer your answers to the computer-scan (bubble) answer sheet or take the test online.

Tell the participants that they may refer to their Student Manuals and the NIMS document when completing this test. When the review is completed, distribute the exams. Remain in the room to monitor the exam and to be available for questions. Collect the completed exams.

The next page contains an important instructor note about exam submission.

FINAL EXAM

Visual 8.5 (Continued)

Instructor Note: To receive a certificate of completion, participants must take the 25-question multiple-choice posttest, submit an answer sheet (to EMI's Independent Study Office), and score 75 percent on the test. Two options exist for test submission:

- Participants submit their tests online, and upon successful completion receive an email message with a link to their electronic certification.
 - Go to <http://training.fema.gov/IS/crslist.asp> and click on the link for ICS-703.A.
 - Click on "Take Final Exam."
- Instructions for group delivery: Tests can be provided upon request by calling (301) 447-1200. Answer sheets can be requested online at <http://training.fema.gov/IS/ansreq.asp>.

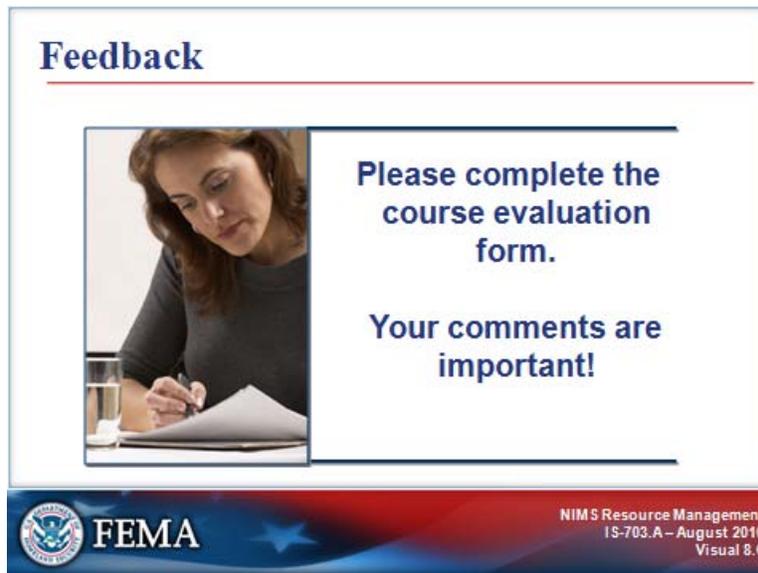
Note that this must be done well in advance of the course.

The completed answer sheets can then be submitted as a group to:

EMI Independent Study
16825 South Seton Ave.
Emmitsburg, MD 21727

COURSE EVALUATION

Visual 8.6



Instructor Notes: Present the following key points.

Emphasize that completing the course evaluation form is important. Participants' comments will be used to evaluate the effectiveness of this course and make changes for future versions.

Please use the course evaluation form provided by the organization sponsoring the course.

Your Notes: