



# FEMA



## Emergency Management Institute

*Monthly Newsletter*

Volume 1, Issue 11

Nov 8, 2021

### BREAKING NEWS

Effective November 27, 2021 all students and instructors attending resident training at the National Emergency Training Center (NETC) for the National Fire Academy (NFA) or Emergency Management Institute (EMI) will be **required to be fully vaccinated against COVID-19.**

Fully vaccinated is defined as at least two weeks must have passed since completing the COVID-19 final received vaccination prior to arriving on campus. Fully vaccinated students, instructors, and staff will provide for a much safer learning and working environment for all persons on the NETC campus.

Upon arrival on the NETC campus proof of vaccination is required to be shown once to NETC personnel. Acceptable documentation includes a physical or electronic copy of:

- The record of immunization from a health care provider or pharmacy.
- A COVID-19 Vaccination Record Card (CDC Form MLS-319813\_r, published on 9/3/2020).
- Medical records documenting the vaccination.
- Immunization records from a public health of state immunization system.
- Any other official documentation containing
  - Type of vaccine administered
  - Numbers of doses received
  - Date(s) of administration, and
  - Name of the health care professional(s) or clinic site(s) administering the vaccine(s)

**No accommodations or exemptions will be accepted to participate in NETC resident training. The campus will no longer accept a negative COVID-19 test result to attend training. The campus will no longer provide testing on campus.**

Even if fully vaccinated, students should not initiate travel if experiencing COVID-like symptoms. Ill students will not be permitted to enter the campus. Symptomatic

students may be rescheduled for another class once back to their normal health.

If you are unable to attend training, please contact the NETC Admissions Office at [netcadmissions@fema.dhs.gov](mailto:netcadmissions@fema.dhs.gov) or at 301-447-1035. If you plan on obtaining a vaccination soon or are not yet fully vaccinated NETC Admission personnel can reschedule you into a future class.

### EMI 70th Anniversary

In April, Emergency Management Institute (EMI) began EMI's year-long 70th Anniversary celebration. EMI's Superintendent, Dr. Jeff Stern, has recorded a video message that highlighted the anniversary theme, "[70 Years of Training Those Who Serve Our Nation](https://youtu.be/YINeyXRvmXM)" (<https://youtu.be/YINeyXRvmXM>).

EMI continues to deliver events that showcase featured memories from the past and insight into EMI's vision for the future. Stay tuned for further information about our anniversary celebration plans and keep an eye on our social media channels for future updates.

### Highlights and News from EMI

**[How to Become a Contract Instructor Video](#) Released:** The Human Resource (HR) and Finance Branch recently released a video on How to Become a Contract Instructor at EMI. The video walks participants through the application and review process. It also presents information on where to find biddable courses and course specific instructor qualifications. This [video](https://training.fema.gov/instructors/howtovideo.aspx) (<https://training.fema.gov/instructors/howtovideo.aspx>) will replace our monthly webinars on how to become a contract instructor.

If you have any questions after reviewing the video, please email our Instructor Application mailbox at: [FEMA-EMI-InstructorApplication@fema.dhs.gov](mailto:FEMA-EMI-InstructorApplication@fema.dhs.gov)



The open bid cycle for qualified contract instructors to bid on course deliveries in the second half of the fiscal year (April 2022-September 2022) is now open and closes November 30, 2021.

## From the EMI Branches

### Preparedness:

**EMI Tribal Curriculum:** In observance of EMI’s 70th Anniversary and Native American Heritage month, EMI is developing a special video presentation to be posted to the FEMA YouTube channel featuring Tribal emergency management professionals. The video is titled “Journeys of Resilience: Tribal Emergency Management and the EMI Tribal Curriculum.” Follow EMI’s social media or go to the [EMI Tribal Curriculum webpage](https://training.fema.gov/tribal/) (<https://training.fema.gov/tribal/>) for the date and time.

### What’s new in FY22 for National Incident Management System (NIMS) Incident Command System (ICS) Core and Position Specific Training?

EMI completed a series of contracts in FY21 that are paving the way for some changes in training. First, we completed a course Analysis and Initial Design Report (CAIDR) on all the ICS Position Specific courses. We will use this report to link current course content to objectives, determine which objectives have no linked content, and identify which content is not linked to an objective. It also allows us to identify content that is common across all courses. This is the initial stage in a multi-year effort to overhaul the curriculum. EMI also created a Reference Guide, intended to bring together sources of information on NIMS ICS, response, complexity, etc. and serve as a Student Manual for the IS-0995 Foundations Course. The last of the contracts involves the in-depth creation of three scenarios. The scenarios span a minimum of three operational periods and demobilization. The scenarios are:

- Fairgrounds Scenario – Planned event
- Wind Event Scenario – Forecasted event, wide area
- Hazmat Scenario – Incident

We anticipate releasing these scenarios on the G-course website sometime in January 2022.

**FY22 and the IS-0995 Foundations Course:** IS-0995 will use the Reference Guide as the student manual and students will navigate through the online learning management system to complete the course. EMI is working toward implementing a new learning management system (LMS), so this course will not be the

typical Independent Study course with which you are familiar. IS-0995 will eventually become a required prerequisite for ICS Position Specific courses. This will reduce the amount of knowledge level work done in the classroom and allow instruction to focus on skill level training. This contract was just recently awarded and there are many of the details that still need to be worked out.

### Emergency Management Professional Program (EMPP):

**EMI’s Basic Academy courses received updated American Council on Education (ACE) accreditation:**

Primary Course Capability & Course # and Title	Current Version & Recommended Credits	Proposed Recommended Credits
<b>Operational Coordination:</b> E/L0110 Basic Academy Train the Trainer (TtT)	<b>New Course Review</b>	2 semester hours lower division instructional methods
<b>Operational Coordination:</b> E/L/K0101 Foundations of Emergency Management	<b>Version 2-</b> upper-division baccalaureate degree category, 6 semester hours in emergency management, organizational management, or public administration	Shift-3 semester hours in upper division in emergency management
<b>Public Information and Warning:</b> E/L/K0105 Public Information Basics	<b>Version 1-</b> vocational category, 1 semester hour in communication or emergency management	1 semester hours lower division crisis communication
<b>Planning:</b> E/L/K0103 Planning: Emergency Operations	<b>Version 2-</b> lower-division baccalaureate or associate degree category, 1 semester hour in project management	1 semester hours lower division emergency management



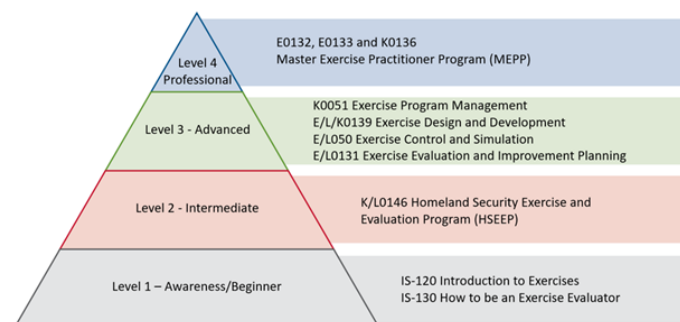
## Integrated Emergency Management (IEM):

**IEM Branch e-Forum:** The Integrated Emergency Management Branch will host an e-Forum as part of EMI’s 70th Anniversary celebration. The e-Forum will discuss the history and impact of IEM Branch programs, current training programs and opportunities, as well as a period of Q&A with IEM Branch course managers. The event will take place on November 30, 2021 from 3-4 p.m. EST utilizing the [Adobe Connect platform](https://fema.connectsolutions.com/emieforums/) (<https://fema.connectsolutions.com/emieforums/>).

**Exercise Training:** The National Standard Exercise Curriculum (NSEC) is an effort to unify curricula in exercise program management, design, development, conduct, evaluation, and improvement planning across the country. The NSEC strategy involves providing guidance to Federal, State, tribal, and local jurisdictions and the private sector concerning the exercise training curricula, workshops, and briefings. The goal of NSEC is to create a national standardized exercise curriculum and to provide additional exercise training and reinforcement guidance to stakeholders as needed. The foundation for NSEC is the Homeland Security Exercise and Evaluation Program (HSEEP).

The NSEC curricula includes courses for various levels of exercise professionals, from exercise beginners to experienced practitioners. The target audience of most courses are the Exercise Planning Team Leaders and Exercise Program Managers, however there are also several courses available for Exercise Planning Team Members, Controllers/Facilitators, Evaluators, and Senior Officials. Most courses are scheduled for delivery in FY22, and dates and enrollment information can be found on the [Emergency Management Institute’s website](https://training.fema.gov/emicourses/schedules.aspx) (<https://training.fema.gov/emicourses/schedules.aspx>).

**Note:** The E/L/K0131 Exercise Evaluation and Improvement Planning course is under revision and will be released in early FY23.



## Mitigation:

**IS-0386 Going Live:** The Introduction to Residential Coastal Construction independent study course is scheduled to “Go Live” soon. This course is designed to afford engineers, architects, community building officials, and code administrators introductory training into Coastal Construction. The training announcement with the “Go Live” date will follow soon.

**IS-0036.A is Live:** EMI and the FEMA Individual Community Preparedness Division is proud to announce that the newly revised IS-0036.A is now live. IS-0036.A: Preparedness for Child Care Providers is designed for childcare providers of children of all ages. This course is also beneficial to anyone with a personal or professional interest in childcare site preparedness from teachers and camp counselors to volunteers and coaches. This course will offer childcare providers with the information they need to identify, assess, and plan for hazards at their childcare site. Please visit [FEMA - Emergency Management Institute \(EMI\) Course | IS-0036.A: Preparedness for Child Care Providers](https://training.fema.gov/is/courseoverview.aspx?code=IS-36.a) (<https://training.fema.gov/is/courseoverview.aspx?code=IS-36.a>) for information on this course.

**Seats are available for the January delivery of E0190!** The E0190 ArcGIS for Emergency Managers course is scheduled for delivery on January 24 - 27, 2022, at EMI. There are 15 seats currently available. The goal of this course is to explore how Geographic Information System (GIS) technology can support the emergency management community. To apply, go to the National Emergency Training Center (NETC) Online Admissions Application ([https://training.fema.gov/netc\\_online\\_admissions/](https://training.fema.gov/netc_online_admissions/)).

**FEMA Students ONLY:** Those needing this course to fulfill a Position Task Book (PTB) requirement must register through the Deployment Tracking System (DTS) and not through the NETC online application.

The development of the recovery capabilities provides a method of measuring recovery of States, Tribes, Territories, or Local Governments (STT-L), identifying capability gaps, and planning specific steps for recovery. To this end, EMI in collaboration with Recovery created a series of learning events that support Just-In-Time (JIT) learning at the Moment-of-Need. The outline below shows the courses and timeframes in which they should be initiated at that Moment-of-Need.



**Applying for EMI Courses:** If you are a FEMA employee needing to attend a course required for your PTB, please register through the [FEMA DTS Responder Portal - Log In](https://www.femaresponder.net) (<https://www.femaresponder.net>).

If taking the course is not part of your PTB, but you have another justification, please contact [FEMA-FOS-Training@fema.dhs.gov](mailto:FEMA-FOS-Training@fema.dhs.gov) for registration assistance until further notice.

**Non-FEMA** employees wanting to register will need to register through the NETC Online Admissions Application at: [NETC Online Admissions Application](https://training.fema.gov/netc_online_admissions/) ([https://training.fema.gov/netc\\_online\\_admissions/](https://training.fema.gov/netc_online_admissions/)).

## Ask a Course Manager?

A new section of the Newsletter is “Ask a Course Manager.” This month’s question is regarding the ELK0449 Incident Command System Train-the-Trainer.

**Question:** Why is cutoff to attend the course set at four (4) weeks out and waitlisted students can’t be admitted?

**Answer:** This is a great question! The ELK0499 contains an enormous amount of material. The course includes six (6) full ICS courses embedded into it (ICS 100, ICS 200, ICS 300, ICS 400, G 402, and ELG 0191). Four (4) weeks prior to the course, students are provided their formal teach back assignment and access to all the courses. In addition, students are given times for mandatory student webinars that occur two (2) weeks prior the class. The webinars ensure that students are prepared for the rigors of the class and answers to any questions they may have. With the updated remediation procedures, it is not possible to get students prepared with less time.

Thank you and keep the questions coming. You can email questions to: [fema-emi-preparedness@fema.dhs.gov](mailto:fema-emi-preparedness@fema.dhs.gov).

## Courses in Development:

### New Courses

Course #	Course Title	Release
K0140	Virtual Instructor Presentation Skills	Oct 2021
IS-0553.a	Coordination between Water Utilities and Emergency Management Agencies	Oct 2021

### Revised Courses

Course #	Course Title	Release
IS-0036.A	Preparedness for Child Care Providers	Oct 2021

## Retired Courses

Course #	Course Title	Retired
L0948	Situational Awareness and Common Operating Picture	Oct 2021
E/L0143	Advanced Situation Awareness and Common Operating Picture	Oct 2021

## For More Information:

- [EMI Course Catalog](https://www.firstrespondertraining.gov/frtserver/catalogs/EMI_course_catalog.pdf?_=1603823874749)  
([https://www.firstrespondertraining.gov/frtserver/catalogs/EMI\\_course\\_catalog.pdf?\\_=1603823874749](https://www.firstrespondertraining.gov/frtserver/catalogs/EMI_course_catalog.pdf?_=1603823874749))
- [EMI Course Schedule](https://training.fema.gov/emicourses/schedules.aspx)  
(<https://training.fema.gov/emicourses/schedules.aspx>)
- [EMI Programs and Activities](https://training.fema.gov/programs)  
(<https://training.fema.gov/programs>)
- [State Training Officers Contact Listing](https://training.fema.gov/programs/aps/stolist.aspx)  
(<https://training.fema.gov/programs/aps/stolist.aspx>)
- [Independent Study Program FAQs](https://training.fema.gov/is/isfaq.aspx)  
(<https://training.fema.gov/is/isfaq.aspx>)

## Current Training Opportunities:

Please refer to the [EMI Course Schedule](https://training.fema.gov/emicourses/schedules.aspx) (<https://training.fema.gov/emicourses/schedules.aspx>) for a complete list of upcoming course offerings.

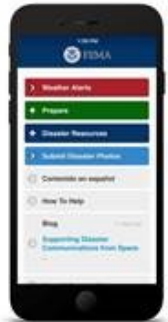
## EMI Program Points-of-Contact:

EMI Branch	Email
CSIT	<a href="mailto:matthew.prager@fema.dhs.gov">matthew.prager@fema.dhs.gov</a>
EMPP	<a href="mailto:fema-empp@fema.dhs.gov">fema-empp@fema.dhs.gov</a>
IEM	<a href="mailto:fema-emi-iemb@fema.dhs.gov">fema-emi-iemb@fema.dhs.gov</a>
Mission Support	<a href="mailto:fema-ms-branch@fema.dhs.gov">fema-ms-branch@fema.dhs.gov</a>
Mitigation	<a href="mailto:fema-emi-mit@fema.dhs.gov">fema-emi-mit@fema.dhs.gov</a>
Preparedness	<a href="mailto:fema-emi-prepbranch@fema.dhs.gov">fema-emi-prepbranch@fema.dhs.gov</a>
Response & Recovery	<a href="mailto:fema-emi-RandR@fema.dhs.gov">fema-emi-RandR@fema.dhs.gov</a>
General EMI Inquiries	<a href="mailto:emiactionoffice@fema.dhs.gov">emiactionoffice@fema.dhs.gov</a>
Independent Study	<a href="mailto:independent.study@fema.dhs.gov">independent.study@fema.dhs.gov</a>
NETC Admissions	<a href="mailto:netcadmissions@fema.dhs.gov">netcadmissions@fema.dhs.gov</a>





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