



E0208: State and Tribal Coordinating Officer

Course Dates:

November 4–7, 2024

Course Length:

This course is 4 days in length.

Travel Dates:

Travel days are as follow:

- Sunday, November 3, 2024
- Friday, November 8, 2024

Location:

This course will be delivered at the National Emergency Training Center in Emmitsburg, Maryland.

Course Description:

This course provides key state and tribal staff with updated information on the disaster assistance process and disaster assistance programs. The focus is on management issues the State and/or Tribal Coordinating Officer (SCO/TCO) may face in relationship with Federal, state, local, and tribal partners in the Joint Field Office (JFO).

Course Goal:

The goal of this course is to prepare SCOs, TCOs, and associated state and tribal staff to efficiently navigate the complexity of state disaster management by providing current and accurate information on related Federal programs. The course also builds essential skills to successfully manage response and long-term recovery from the state and tribal perspectives while working across boundaries with other partners.

Course Objectives:

- Establish priorities through joint action planning with disaster response and recovery partners.

- Implement and manage state, tribal, and Federal disaster response and recovery operations.
- Build partnerships among the state, tribe, and other disaster response and recovery organizations.
- Apply interpersonal skills to develop positive working relationships.
- Supervise state and tribal staff in the JFO or Emergency Operations Center (EOC) during a disaster response.
- Manage the state's/tribe's role in long-term recovery.

Prerequisites:

Starting October 1st, 2024, completion of the [IS-0013: EMI Conduct and Behavior Course](#) will be compulsory before participating in any [EMI training](#) at the NETC Campus. It's important to note that this course and exam are not required annually; they only need to be completed once. This course will be treated as a mandatory prerequisite for all courses.

The course can be found at: [FEMA - Emergency Management Institute \(EMI\) Course | IS-0013: EMI Conduct and Behavior](#).

Target Audience:

People in the following positions are eligible to attend with the proper approval.

- State Emergency Management Agency (EMA) staff who have disaster management responsibilities such as designated SCOs, Deputy SCOs, SCOs in training, and Governor's Authorized Representatives (GARs). Approval of the State EMA Director is required.
- TCOs and Deputy TCOs are encouraged to attend.

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- Federal Coordinating Officers (FCOs) and Federal Disaster Recovery Coordinators (FDRCs) are also eligible to attend.

To Apply:

Participants must apply using the [National Emergency Training Center \(NETC\) Online Admissions System](#) to gain access to the course. Before applying through the NETC Online Admissions System, a valid [FEMA Student Identification Number \(SID\)](#) is required.

Note: Classes taking place between October 1 and March 31 are considered Semester 1, and classes taking place between April 1 and September 30 are considered Semester 2 in the NETC Online Admissions System.

All EMI applications require an electronic approval from the head of your sponsoring organization. You will need the name, title, and email address of this person to submit the application. Once your application is submitted, the head of your sponsoring organization that you listed will receive an email from NETC Admissions requesting that they endorse your application. The head of organization will have 14 days to endorse the application.

Non-Federal applicants for EMI courses must use the appropriate [State Training Officer \(STO\)](#) as “Head of Organization.”

Application Review:

To be evaluated for admission into this course, block #16 on the application form must be completed. Please refer to the Target Audience above and indicate how you meet the requirements based upon your position and experience.

Please Note: NETC Admissions will notify you of your acceptance into this course via email with an Acceptance Letter/Welcome Package. A separate email will be sent prior to the course, outlining additional information to ensure you have a successful experience.

Request for Accommodation:

If you require a reasonable accommodation (sign language interpreters, Braille, CART, etc.), please make the request NLT 15 days prior to the class start date. When making any requests, please

provide details on the accommodation; however, DO NOT include medical or other personal information that is protected under the Privacy Act of 1974 or the Health Information Privacy Protection Act (45 CFR Part 160 Subparts A and E of Part 164).

Last-minute requests will be accepted; however, they may not be possible to fulfill. Please email these requests to: fema-emi-randr@fema.dhs.gov.

EMI Training Point of Contact:

For additional information, contact the Response and Recovery Branch at: fema-emi-randr@fema.dhs.gov.

TRAINING OPPORTUNITY