



E0357: State Individual Assistance Operations

Course Dates:

May 1–4, 2023

Travel Dates:

April 30 and May 5, 2023

Course Length:

This course is 4 days in length.

Location:

This course will be delivered at the National Emergency Training Center (NETC) in Emmitsburg, Maryland.

Course Description:

This Emergency Management Institute (EMI) course is intended to enable participants to coordinate state Response and Recovery operations for individuals and families.

Course Objectives:

- Define Individual Assistance (IA) operations during response to and recovery from both non-Presidentially declared and Presidentialy declared emergencies and disasters.
- Differentiate between short- and long-term disaster assistance.
- Describe IA programs and administration requirements.
- Describe the responsibilities of the State IA Officer.
- Demonstrate program authority and eligibility.
- Demonstrate the sequence of service delivery.
- Highlight partnerships and information-sharing.

Prerequisites:

None

Target Audience:

It is designed for state-level staff responsible for coordinating and administering Individual Assistance (IA) to those affected by emergencies or disasters.

To Apply:

Click the link below for information on the [NETC Online Admissions Application](https://training.fema.gov/onlineadmissions/) (https://training.fema.gov/onlineadmissions/).

Registration Supervisor Approval:

The Application Endorsement Screen requires the input of a supervisory email address.

Travel and Housing Information:

Upon acceptance into the course, NETC Admissions will mail out an Acceptance Letter and Welcome Package outlining travel information, NETC shuttle services, lodging and other logistics. Lodging is provided for course participants on the NETC campus. Participants staying overnight on campus are required to purchase a meal ticket for the duration of the training activity. Notify the NETC Transportation Office at least 2 weeks prior to the course date to reserve a shuttle seat. Details for the above are in the Welcome Package.

Notice to Applicants for EMI Courses:

Individuals applying for EMI classes will be required to register using the FEMA Student Identification (SID) number.

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How do I obtain my FEMA SID number?

To register, visit the [Student Identification System](https://cdp.dhs.gov/femasid). (https://cdp.dhs.gov/femasid). Click on the "Register for a FEMA SID" button on screen. Follow the instructions and provide the necessary information to create your account. You will receive an email with your SID number. You should save this number in a secure location.

Request for Accommodation:

If you require a reasonable accommodation (sign language interpreters, Braille, CART, etc.), please make the request NLT 15 days prior to the class start date. When making any requests, please provide details on the accommodation; however, DO NOT include medical or other personal information that is protected under the Privacy Act of 1974 or the Health Information Privacy Protection Act No. 1749 Page 2 Thursday, October 20, 2022 (45 CFR Part 160 Subparts A and E of Part 164). Last-minute requests will be accepted; however, they may not be possible to fulfill. Please indicate any requests as part of your admissions application. Any additional questions should be directed to NETC Admissions at:

netcadmissions@fema.dhs.gov

EMI Training Point of Contact:

For additional information, email James Blazes at: james.blazes@fema.dhs.gov

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