



## K0449 (Virtual) Incident Command System (ICS) Curricula Train-the-Trainer

### Course Dates:

Fiscal Year 2022 (FY2022)

- October 25–29, 2021
- February 7–11, 2022
- March 21–25, 2022
- August 8–12, 2022
- September 19–23, 2022

### Course Description:

This course expands and improves student's ability to deliver National Incident Management System (NIMS) curricula. Students are provided training on the delivery of:

- ICS-100: Introduction to the ICS
- ICS-200: Basic ICS for Initial Response
- ICS 300: Intermediate ICS for Expanding Incidents
- ICS 400: Advanced ICS for Command and General Staff—Complex Incidents
- G0402 NIMS Overview for Executives and Senior Officials
- E/L/G0191, Emergency Operations Center/ICS Interface

Emphasis is placed on classroom-based deliveries. This includes compliance with the NIMS Training Program, adult education methodologies, deployment of course activities, pre- and post-testing, and ICS training program management.

### Course Goal:

The course is designed to prepare instructors to deliver ICS-related training courses.

### Course Length:

This course is 5 days in length. Class times are 8:30 a.m. to 5:30 p.m. (Eastern).

***There is mandatory homework and group collaboration that takes place each evening after the instruction ends.***

***Students should expect homework throughout the course.***

### Prerequisites (Updated for FY22):

The following courses are required: **(most current)**

- IS-100: Introduction to ICS, ICS 100
- IS-200: ICS for Single Resources and Initial Action Incidents, ICS 200
- E/L0300: Intermediate ICS for Expanding Incidents, ICS 300
  - **Certificate dated May 2019 or later**
  - **Instructor Test (IT-300) in lieu of most current**
- E/L0400: Advanced ICS, Command and General Staff – Complex Incidents, ICS 400
  - **Certificate dated May 2019 or later**
  - **Instructor Test (IT-400) in lieu of most current**
- IS-700: National Incident Management System (NIMS), An Introduction
- IS-800: National Response Framework, An Introduction
- E/L/G0191: ICS/EOC Interface Workshop
  - **Exception: Any version of ELG0191 will be accepted through FY22**

***Prerequisites will not be waived.***

# TRAINING OPPORTUNITY

**Formal instructor training is required such as the list below or an equivalent training:**

- M-410
- National Wildland Coordinating Group Facilitative Instructor
- Fire Instructor 1 & 2
- College, private industry
- E0141: Instructional Presentation and Evaluation Skills
- Center for Domestic Preparedness Instructor Course
- Valid teaching certificate, or equivalent

**Location:**

This will be conducted on **Adobe Connect**.

**Technology Requirements:**

Students and instructors must have the capability to use video, audio, Adobe, and Microsoft Word. Students and instructors are expected to broadcast audio and video during portions of the course, to include while instructing and briefing. Students and instructors must attend a familiarization session prior to the start of the course to ensure familiarity with the delivery platform and to address any technological issues.

**Target Audience:**

Participants who have a working knowledge of ICS through experience and training, and have experience delivering adult training. ***Participants must have worked as Incident Command, Command or General Staff positions on incidents, planned events, or exercises that were active for multiple operational periods or involved a written action plan, and involved multiagency coordination.***

**Application Review:**

In order to be evaluated for admission into this course, **block #16 on the application form must be completed.** Refer to the Target Audience statement and indicate how you meet the requirements based upon your position and experience. Attach a separate document if needed. Include copies of prerequisite course completion certificates or transcripts.

**Applications without prerequisite documentation will be rejected.**

**Applications will stop being reviewed after the course if full.**

**Attendance Requirements:**

- Students may not miss more than a total of 10% of the instruction and activities course to receive a certificate (this is no more than 3 hours and 30 minutes).
- Absences, including technology issues that are beyond the student's control, will be considered part of the 10% standard for missed participation.
- Roll will be taken at the beginning of each unit, and at the beginning of each breakout session to validate ongoing student participation.
- Exams will be administered remotely and must be completed within allotted time. Any issue preventing the completion will be considered as not completing the course and the student will have to re-register for a future delivery.
- Students will be required to attend a Pre-course familiarization Webinar for technical checks and course information.
- Students will perform a teach-back of an assigned unit from the ICS core curriculum as part of the course. Teach-backs are conducted as part of the assessment of instructor competence.

**Remediation Policy:**

- Students not meeting the ICS exams minimum score of 80% but scoring at least 75% will have the opportunity for remediation with an instructor immediately after the exam is returned. Anyone not meeting the 75% will be required to enroll in a later course. Instructor remediation will consist of a review of those items the student failed to answer correctly and reference to the applicable learning objective and course materials that are related to the question.
- Anyone not meeting the 75% final exam for the course will be given one opportunity for remediation.
- Students will be given one opportunity to retake the exam after remediation, provided they meet the criteria, and will again have up to two hours to complete the second exam. Remediation, re-testing and grading must be completed within 4 hours of the end of the course.
- A second instance of a student not meeting the minimum exam requirement will result in the student having to register for a future delivery.

# TRAINING OPPORTUNITY



**Continuing Education Units (CEU's):**

This course awards 3.4 CEUs for completion of this course.

**How To Apply:**

Apply for this course at [National Emergency Training Center Online Admissions Application](https://training.fema.gov/netc_online_admissions)

([https://training.fema.gov/netc\\_online\\_admissions](https://training.fema.gov/netc_online_admissions))

**To Review Course Requirements:**

Visit the [EMI Course Catalog](https://training.fema.gov/emicalog)

([https://training.fema.gov/emicalog.aspx](https://training.fema.gov/emicalog))

**EMI Point of Contact:**

For additional information contact the course manager, Russ Flick, at (301) 447-1633 or by email at

[russell.flick@fema.dhs.gov](mailto:russell.flick@fema.dhs.gov).

# TRAINING OPPORTUNITY

