



K0146 – Homeland Security Exercise Evaluation Program (HSEEP): Basic Course

Course Dates:

September 21-24, 2020, 1:00 – 5:00 pm CST
(2:00-6:00 pm EST)

Course Length:

This course will be conducted in four-hour blocks, conducted over 4 consecutive days.

Location:

Online, Adobe Connect Webinar course. The intended audience is for Mississippi residents or by invitation only

Course Description:

This is an intermediate-level course that provides a comprehensive overview of exercise design along with practical skill development in accordance with the Homeland Security Exercise and Evaluation Program (HSEEP) Doctrine. This course uses activities that will give participants an opportunity to interact with many of the templates and other materials that are provided by the National Exercise Division to ensure exercises are conducted in a consistent manner.

It is mandatory that the participant complete all 16 hours of this course to receive full credit. Anything less will result in the participant's need to re-register for another course and start from the beginning.

Course Goal:

At completion of this course, students will increase awareness of the Homeland Security Exercise Evaluation Program Doctrine, clarify roles and responsibilities, and improve teamwork and coordination.

Prerequisites:

Participants are required to have completed IS-0120.a – *An Introduction to Exercises*. It is also

recommended that participants take IS-0130 - *Exercise Evaluation and Improvement Planning*.

Continuing Education Units (CEU's):

EMI awards 1.6 CEUs for completion of this course.

Target Audience:

The target audience for this course is emergency management personnel, public safety personnel and personnel with primary exercise development roles and responsibilities and their supervisors; which includes those with planning, budget management, design, development, conduct, evaluation, and improvement planning of exercises. This includes the following roles at all levels of local, state, tribal or the Federal government:

- Senior and Elected Officials
- Exercise Program Managers
- Exercise Director
- Exercise Planning Team Members
- Exercise Controllers and Facilitators
- Exercise Evaluators

To Apply:

Click this link to begin the [NETC online application](#)

(<https://training.fema.gov/generaladmissionsapplication/staticforms/startapplication.aspx>)

Ensure to attach the pre-requisite to the online application.

Use the below information for the online application approving official / head of organization:

TRAINING OPPORTUNITY

Loretta S. Thorpe, M.S, MEPP

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Services/State Training Officer
Mississippi Emergency Management Agency
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O: (601) 933-6601

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Application Review:

In order to be evaluated for admission into this course, block #16 on the application form must be completed. Please refer to the Target Audience above and indicate how you meet the requirements based upon your position and experience.

Please note - NETC Admissions will notify you of your acceptance into this course via email with an Acceptance Letter/Welcome Package. The Adobe Connect course manager will send a separate email prior to the course conduct, outlining how to register for this course within the Adobe Connect system

Notice to Applicants for EMI courses:

Individuals applying for EMI classes will be required to register using the FEMA Student Identification (SID) number.

How do I obtain my FEMA SID number?

Step 1: [Register](https://cdp.dhs.gov/femasid) (<https://cdp.dhs.gov/femasid>)

Step 2: Click on the "Register for a FEMA SID" button on screen.

Step 3: Follow the instructions and provide the necessary information to create your account.

EMI Point of Contact:

For content related questions contact the Course Manager, Steven Cardinal at (301) 447-1309 or steven.cardinal@fema.dhs.gov.

EMI Alternate Point of Contact:

For Basic Academy course questions contact the course manager, Jeff Januchowski at (301) 447-1356 or by email at jeffrey.januchowski@fema.dhs.gov or Richard Bashioum at (301) 447-1629 or by e-mail at richard.bashioum@fema.dhs.gov

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