



## National Emergency Management Executive Academy (NEMEA) Overview / FY21 Application Process – DEADLINE EXTENDED

### **Purpose:**

To provide an overview of the National Emergency Management Executive Academy (NEMEA) program and the Federal Fiscal Year (FY) 21 application process.

### **Program Description:**

The National Emergency Management Executive Academy is a component of the Emergency Management Professional Program (EMPP).

In collaboration with academia, renowned practitioners and industry leaders, the Emergency Management Institute (EMI) has created the National Emergency Management Executive Academy to produce a comprehensive and competency-based curriculum supporting the advancement of strategic and policy level executive leadership.

The National Emergency Management Executive Academy provides an ideal setting for a diverse representation of senior emergency management executives to come together and explore contemporary and emerging 21st century challenges. The program hones strategic leadership and critical thinking skills for senior executives involved with multi-jurisdictional, national, homeland security and emergency management policy development and decision-making responsibilities. Participants work collaboratively on team capstone projects, which are the cohort's opportunity to leave a lasting impact on the profession of emergency management.

For more information, visit our [website](https://training.fema.gov/empp/executive.aspx) (<https://training.fema.gov/empp/executive.aspx>)

### **Target Audience:**

The Executive Academy is designed for emergency management senior leaders in State, Local, Tribal, and Territorial governments; non-governmental organizations (NGOs), academic institutions, and private sector entities. Ideal candidates will serve in key senior leadership positions and are responsible for decisions that have a significant effect on emergency management policies.

The audience may include, but is not limited to:

- Emergency management and homeland security directors or advisors leading in local, state, multijurisdictional, or large metropolitan areas;
- Emergency management leaders from allied disciplines in the public sector, such as public utilities, K-12 education, higher education, public transportation, and military/DSCA roles;
- Administrators, such as members of the Governor's Cabinet or chief/director of an agency;
- Federal administrators, at the Appointed or Senior Executive Service (SES)/GS15 level; and
- Directors of voluntary organizations. EMI will select up to 40 emergency management executives to participate in the Executive Academy per year. Each Cohort will reflect a Whole Community composition.

### **Tentative Class Dates for FY21:**

- E0680 – February 22-25, 2021
- E0682 – May 17-20, 2021
- E0684 – August 16-19, 2021

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- E0686 – September 13-16, 2021 and October 19-22, 2021

### **Application Process (April 6 – June 26, 2020):**

Completed application packets will be reviewed by a formal selection committee. The application window is **April 6 – June 26, 2020**, with selection announcements in July.

### **Application Selection Criteria:**

- Applications will be evaluated based on recommended prerequisites to include:
- 10 years' experience in an EM position, or
- Applicable work experience will be considered for exceptional candidates.

**NOTE:** Completion of the Basic Academy or Advanced Academy is **NOT** a prerequisite to apply for the NEMEA

### **Classroom Requirements:**

The NEMEA Program consists of four resident courses, each four days in length. Attendance at each course is required and **must** be attended in sequential order (listed below) during Federal FY 21. The courses must be taken in the following order:

- **E0680 Examining Emergency Management Policy & Doctrine:**  
EM Framework & Principles, Critical Thinking & Decision Making, Presenting for Impact, Ethics in EM, Systems Thinking for EM
- **E0682 Leading Complex Systems:**  
Strategic Leadership, Mission Critical Leadership, Complex Systems Literacy, Leading Change in a Complex Environment, Civics & Governance, Conflict Resolution & Emotional Intelligence
- **E0684 Interpreting the Contemporary Emergency Management Environment:**  
Disaster Risk Management, Economics of Disasters, Leading in a Contemporary EM Environment, Innovative Methodologies, Leading with Vision
- **E0686 Creating an Emergency Management Stakeholder Community:**  
Community Engagement, Risk & Crisis Communication, Sociocultural Literacy, Political Savvy, Resilience

### **How to Apply Online:**

Applications must be submitted through the online registration system and must have the Application Package document attached to the online registration. Any attachments other than the required Application Package documents will not be considered. Incomplete application packages will not be considered by the selection panel.

1. [Click this link to access the Application Package document.](#) This one document which is a fillable PDF Form needs to be attached to your online application.

This form includes:

- A **cover letter** requesting consideration for admission to the program and specifying the applicant's qualifications and expectations of the program.
- **Candidate Information**
- **Supervisor Recommendation**
- **Resume**
- **Executive Academy Commitment Statement.** This indicates commitment to complete the entire program, which consists of the four resident courses at EMI and NEMEA Capstone Project.
- **Academy Questionnaire**
  1. Once the Application Package is complete with attachments and signatures, save the document as a PDF file with the following file naming convention:  
**LastnameFirstname.EA.FY21.**  
**Example: JonesRobert.EA.FY21**
  2. The final step is to apply through the online admissions system. Attach the completed Application Package within the online application.

[Instructions on filling out the online applications form](https://training.fema.gov/empp/docs/JOB-AID-EMERGENCY%20MANAGEMENT%20INSTITUT) (https://training.fema.gov/empp/docs/JOB-AID-

EMERGENCY%20MANAGEMENT%20INSTITUT E%20(EMI)%20AA%20EA%20MPIOP%20ON-LINE%20APPLICATION%20Instructions.docx)

**Reminder:**

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All forms and information are located at the [How to Apply to the FY21 National Emergency Management Executive Academy website](https://training.fema.gov/empp/applytoexecutiveacademy.aspx) (<https://training.fema.gov/empp/applytoexecutiveacademy.aspx>)

**Incomplete packages will not be accepted.**

**EMI NEMEA Point of Contact:**

For questions, please email Jinnie Lettkeman at: [fema-empp-executive-academy@fema.dhs.gov](mailto:fema-empp-executive-academy@fema.dhs.gov).

If you are not currently eligible for NEMEA (at least ten years' experience in an EM position), then you may be considered for the National Emergency Management Advanced Academy.

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