



Course: *L0103 Planning: Emergency Operations*

Course Dates:

December 19-20, 2019

8:00 am – 5:00 pm each day

Travel Dates:

December 18 and December 21, 2019 (for those not in the local commuting area)

Course Length:

This course is two days in length.

Location:

Governor's Office of Emergency Services, Bldg. D
10390 Peter A. McCuen Blvd.
Mather, CA 95655

Course Description:

This course is designed to give basic concepts and planning steps to those new to the field of emergency management so that they may apply planning discipline and skills to challenges in their jobs. The course content includes Emergency Management Planning doctrine and steps to take to accomplish writing plans and using them to deal with special events, which are common challenges for all jurisdictions.

The content also derives from the Comprehensive Preparedness Guide 101, Developing and Maintaining State, Territorial, Tribal and Local Government Emergency Plans, and its six-step planning process and inclusive whole community philosophy. Likewise, doctrine from the Comprehensive Preparedness Guide 201, Threat and Hazard Identification and Risk Assessment (THIRA), is included in the course. Special event planning is then explained in the course, and table group activities to analyze plans for special events are conducted.

It is mandatory that the participant complete all 16 hours of this course to receive full credit. Anything

less will result in the participant's need to re-register for another course and start from the beginning.

Course Goal:

The goals of this course are to promote effective emergency management planning practices and to enhance planning skills through application exercises.

Prerequisites:

If a participant is taking this course as part of the Academy, then he or she should take E/L0101, Foundations of Emergency Management, first (but not required). If a participant is taking this course on its own for its planning information and not in fulfillment of the Academy requirements, there are no prerequisites.

Continuing Education Units (CEU's):

EMI awards 1.6 CEUs for completion of this course.

Target Audience:

This course is intended for emergency management personnel from Federal, state, local, tribal, and territorial emergency management agencies, and prospective professionals transferring from another discipline to emergency management.

Registration Deadline:

None.

Registration is based on seat availability. FY20 Sacramento Cohort L0101 students have priority.

To Apply:

Complete a FEMA Form 119-25-1, General Admissions Application form with student signature, signature of supervisor or sponsoring agency official.

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Submit the application to:
Tracy Stocks at tracy.stocks@caloes.ca.gov
Or mail to:
Cal OES Training c/o Tracy Stocks
3650 Schriever Ave.
Mather, CA. 95655

Scan the QR Code, or click the link to download
the application:



<https://training.fema.gov/Apply/>

Out of State Students:

Must obtain the approval and signature of their
Sponsoring Organization and their State Training
Officer.

Application Review:

In order to be evaluated for admission into this
course, block #16 on the application form must be
completed. Please refer to the Target Audience
above and indicate how you meet the
requirements based upon your position and
experience.

Lodging Information:

Course is located in Mather, CA, many options
exist for lodging within 5-10 miles of the
classroom.

Cost/Reimbursement Information:

EMI does not provide stipend reimbursement for
off-campus course deliveries.

This course is eligible for Homeland Security
Grant Programs. Homeland Security Grant funds
may cover the cost of travel, lodging, per diem,
backfill or overtime. **See your Grants Manager
for more details.**

Notice to Applicants for EMI courses:

Individuals applying for EMI classes will be
required to register using the FEMA Student
Identification (SID) number.

How do I obtain my FEMA SID number?

Step 1: [Register](https://cdp.dhs.gov/femasid) (<https://cdp.dhs.gov/femasid>)

Step 2: Click on the "Register for a FEMA SID"
button on screen.

Step 3: Follow the instructions and provide the
necessary information to create your
account.

State of California Training Point of Contact:

Tracy Stocks, 916-845-8487
Tracy.Stocks@caloes.ca.gov

EMI Point of Contact:

For additional information contact the course
manager, Jeff Januchowski at (301) 447-1356 or
by email at jeffrey.januchowski@fema.dhs.gov or
Richard Bashioum at (301) 447-1629 or by e-mail
at richard.bashioum@fema.dhs.gov.

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