



## Course: *L0110 National Emergency Management Basic Academy* *Train-the-Trainer*

### Course Dates:

January 8–12, 2018

### Travel Dates:

January 7, 2018

January 13, 2017

### Course Length:

This course is 5 days in length.

### Location:

Gila River Indian Community  
Office of Emergency Management  
1576 S. Nelson Drive  
Building C  
Chandler, AZ 85226

### Course Description:

The Federal Emergency Management Agency (FEMA) recognizes the need to tie training programs to an established set of emergency management competencies and to a career development program through a progressive training and education system that includes the Basic Academy. The Emergency Management Institute (EMI) is offering the opportunity to students who are experienced in emergency management and adult training to take a step toward becoming qualified as an instructor for the Basic Academy courses.

The first day of the Train-the-Trainer is devoted to course delivery strategy, logistics, demonstration, and adult learning methods. The last four days will consist of student teach-backs that summarize a portion of the Basic Academy course subject

matter, and describe activities and exercises plus time for critique and questions. The assignments are made in advance of the first day of class.

All topics covered in the course are covered from an instructor's perspective in the Train-the-Trainer including at a minimum: history, legal issues, intergovernmental and interagency context, influencing, organizing, social vulnerability issues, managing stress, collaboration, planning, exercises, public information and warning, preparedness, team building, protection and prevention, mitigation, response, ethical decision-making, recovery, technology, administration, and the future of emergency management.

### Course Goal:

Upon completion of this course, students will possess the skills necessary to set up and facilitate an offering of the Basic Academy courses.

### Prerequisites:

The prerequisite is **at least five years background in emergency management and three years' experience training adults.**

### Target Audience:

This course is intended for individuals experienced in emergency management and instructing emergency management to adults.

### Notice to Applicants:

FEMA **will provide stipend reimbursement for this off-campus course delivery.** Stipend reimbursement includes travel and lodging.

# TRAINING OPPORTUNITY

**To Apply:**

Complete a FEMA Form 119-25-1, General Admissions Application form with student signature and signature of supervisor or sponsoring agency official. Submit the application through the State Emergency Management Training Office.

Scan the QR Code, or click the link to get download the application:



<http://training.fema.gov/Apply/>

Note to RTMs and RPMs and STOs: The FEMA Application Form 119-25-1 must be received by the **Training Point of Contact** no later than **December 29, 2017**.

**Out of State Students** must obtain the approval and signature of their Sponsoring Organization and their State Training Officer.

**Application Review:**

In order to be evaluated for admission into this course, block #16 on the application form must be completed. Please refer to the Target Audience above and indicate how you meet the requirements based upon your position and experience.

**Lodging Information:**

FEMA EMI will reimburse students for lodging and travel expenses for this course; therefore, after you complete the course contact FEMA's EMI Admissions office at 1-800-238-3358 for lodging reimbursement information.

Lodging Location (if blocked for training):

Wild Horse Pass Hotel & Casino  
5040 Wild Horse Pass Blvd  
Chandler, AZ 85226  
Phone: 1-800-946-4452  
([www.wingilariver.com](http://www.wingilariver.com))

**Notice to Applicants for EMI courses:**

Individuals applying for EMI classes will be required to register using the FEMA Student Identification (SID) number.

**How do I obtain my FEMA SID number?**

Step 1: To register, go to:

<https://cdp.dhs.gov/femasid>

Step 2: Click on the "Register for a FEMA SID" button on screen.

Step 3: Follow the instructions and provide the necessary information to create your account.

**Training Point of Contact:**

Beckilyn Gonzales  
Gila River Indian Community Office of Emergency Management  
1576 S. Nelson Drive  
Building C  
Chandler, AZ 85226  
Phone: (520) 796-3768  
Email: [Beckilyn.gonzales@gric.nsn.us](mailto:Beckilyn.gonzales@gric.nsn.us)

**EMI Point of Contact:**

For additional information contact the course manager, Jeff Januchowski at (301) 447-1356 or by email at [jeffrey.januchowski@fema.dhs.gov](mailto:jeffrey.januchowski@fema.dhs.gov).

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