



Course: E0824 – Partner Coordination of Disaster Response & Recovery

Course Dates:

August 29 – September 1, 2016

Travel Dates:

Travel days are the Sunday before each offering and the Friday after class ends.

Course Length:

4 full days, 8:30 a.m. to 5:00 pm

Location:

Emergency Management Institute (EMI)
National Emergency Training Center (NETC)
Emmitsburg, Maryland

Course Description:

Partner coordination of disaster response and recovery is highlighted in the National Response Framework, the National Disaster Recovery Framework, and FEMA's Whole Community approach. One of the keys to effective partner coordination is knowing the roles of various partners such as the different local, State, Local, Tribal, Territorial, volunteer agency, private sector, FEMA and other Federal agency partners who collaborate and work together in disaster response and recovery. This course is designed to improve the mutual understanding and collaborative unity of purpose of these different partners, in order to affect the improved response to and recovery from disasters that is envisioned in FEMA's Whole Community approach to national preparedness.

Course Goal:

The purpose of this course is to provide participants with knowledge about effective partner coordination in disaster response and

recovery, and to provide participants with the knowledge and tools needed to work more effectively with local, State, Tribal, volunteer agency, private sector, FEMA and other Federal agency partners as a unified team to conduct more effective disaster operations.

Recommended Prerequisites:

Completion of Independent Study (IS) courses:

- IS-100.b: Introduction to the Incident Command System (ICS)
- IS-200.b: ICS for Single Resources and Initial Action Incident
- IS-700.a: National Incident Management System (NIMS), An Introduction
- IS-800.b: National Response Framework, An Introduction
- IS-2900: National Disaster Recovery Framework Overview

Continuing Education Units (CEU):

EMI awards 2.4 CEUs for completion of this course.

Target Audience:

Applications will be screened to ensure representation from the Whole Community of emergency management.

The audience for this course includes professionals in the field of emergency management at the Local, State, Tribal, volunteer agency, private sector, FEMA and other Federal agency partner levels who are assigned responsibilities to participate in coordination of disaster response and recovery.

TRAINING OPPORTUNITY

The EMI stipend program is available for State, Local, Tribal, and Territorial participants. Airport shuttles are available and on-campus housing is required.

FEMA Participants: This is NOT an FQS funded course. Your employing office must cover travel expenses.

To Apply:

Complete a FEMA Form 119-25-1, General Admissions Application, with student signature and signature of supervisor or sponsoring agency official. Submit the application **no later than 6 weeks prior to the start of the course**. Mail, scan, or fax the application to:

NETC Admissions Office (Room I-216)
National Emergency Training Center
16825 South Seton Avenue
Emmitsburg, MD 21727-8998
Phone: (301) 447-1035 Fax: (301) 447-1658
Email: netcadmissions@fema.dhs.gov
Scan the QR Code, or click the link to get information on how to apply for EMI courses:



<http://training.fema.gov/Apply/>

Application Review:

In order to be evaluated for admission into this course, block #16 on the application form must be completed. Please refer to the student selection criteria listed below and indicate how you meet the requirements based upon your position and experience.

Upon acceptance into the course, NETC Admissions will mail out an Acceptance Letter and Welcome Package outlining travel information, NETC shuttle services, lodging and other logistics. Scan the QR Code below, or click the link for a PDF copy of the NETC Welcome Package online:



http://training.fema.gov/EMIWeb/downloads/NETC_Welcome_Package.pdf

Lodging is provided for course participants on the NETC campus. Participants staying overnight on campus are required to purchase a meal ticket for the duration of the training activity. Notify the NETC Transportation Office at least 2 weeks prior to the course date to reserve a seat. Call (301) 447-1048, ext. 1113, or email FEMA-netc-housing@fema.dhs.gov.

Travel Authorizations:

All Federal travelers must have an approved TA prior to travel. A copy of the TA must be presented upon arrival. No exceptions are made to the NETC policy.

Notice to Applicants for EMI courses:

Individuals applying for EMI classes will be required to register using the FEMA Student Identification (SID) number. This number will be used in place of the Social Security Number (SSN) on your application form. **The SSN is no longer required.**

How do I obtain my FEMA SID number?

- Step 1: To register, go to <https://cdp.dhs.gov/femasid>
- Step 2: Click on the "Register for a FEMA SID" button on screen.
- Step 3: Follow the instructions and provide the necessary information to create your account.
- Step 4: You will receive an email with your SID number. You should save this number in a secure location.

Bring Your Laptop:

Most of the course materials will be on CD or via Internet so bring your laptop or tablet. EMI will also print Student Manuals if you are not able to use an electronic version. Also, we will have a limited number of printed copies of the Toolkit files and sample plans. Classroom/campus is Wi-Fi enabled.

TRAINING OPPORTUNITY

NATIONAL EMERGENCY TRAINING CENTER (NETC) CAMPUS ACCESS – REAL ID ACT STANDARDS

Does your ID meet the Real ID Act standards? Anyone entering the National Emergency Training Center (NETC) campus is required to show valid photo identification that meets [REAL ID Act standards](#). The purpose of the REAL ID Act is to stop terrorists from evading detection by using false identification. Check to see if your state is compliant at <https://www.dhs.gov/current-status-states-territories>.

If your driver's license does not meet the requirements of the REAL ID Act, you will need to bring one of the following acceptable forms of identification:

- A valid U.S. passport or passport card.
- A valid federal employee, military, or veteran ID card.
- A valid state-enhanced driver's license (Contact your state's motor vehicle department for availability).

Students from non-compliant states (a regular driver's license from these states will not be accepted) who do not possess any acceptable form of identification may request a National Crime Information Center (NCIC) check from the NETC Security Office. Note: This is a one-time NCIC check; a successful NCIC check is valid for 180 days; within the 180 day time-frame a student is expected to obtain a compliant form of identification).

Submit the following information to Michael.Wells@fema.dhs.gov in a password-protected document at least three weeks before your class:

- Your full name
- Date and place of birth
- Social Security Number

Students arriving at the NETC campus without a compliant ID or a successful NCIC criminal history check will be sent home at their own expense without receiving a stipend reimbursement.

Questions related to NETC campus access identification should be directed to Jane.Sentz@fema.dhs.gov or 301-447-7207.

EMI Point of Contact:

For any questions about the course itself, applying to attend, or **if you need a printed copy of the Student Manual**, please contact the course manager, Dianne Walbrecker, at (301) 447-1104 or by email at: Dianne.walbrecker@fema.dhs.gov.

TRAINING OPPORTUNITY