

EMERGENCY MANAGEMENT INSTITUTE

NATIONAL EMERGENCY TRAINING CENTER • EMMITSBURG, MD 21727



FEMA

Course: *E0209 State Recovery Planning and Coordination*

Dates: April 18–21 and September 12–15, 2016

Travel Dates:

Travel days are the Sunday before each offering and the Friday after class ends.

Course Length:

4 full days, 8:30 a.m. – 5:00 p.m. daily

Course Description:

This course provides participants with knowledge and skills that will support States in pre- and post-disaster recovery planning, management, and coordination.

Course Objectives:

- Describe the process of pre-disaster recovery planning;
- Discuss critical stakeholders and partners in recovery planning.
- Articulate to state agencies and organizations their role in recovery planning and implementation.
- Describe considerations in selecting a State Disaster Recovery Coordinator and developing a state RSF structure.
- Describe how states can support local recovery planning pre- and post-disaster.
- Develop an approach to engage and maintain recovery partner relationships.
- Explain how to identify, coordinate and manage recovery resources.
- Develop or refine a state recovery plan.

Prerequisite:

IS-2900, National Disaster Recovery Framework (NDRF) Overview at:

<http://training.fema.gov/is/searchis.aspx?search=2900>

Continuing Education Units (CEU's):

The Emergency Management Institute (EMI) awards 2.4 CEUs for completion of this course.

Target Audience:

State emergency management leadership and agency staff who have a role in recovery planning and operations; other State agency and non-governmental partners who support state recovery planning and operations.

The EMI stipend program is available for State, Local, Tribal, and Territorial participants. Airport shuttles are available and on-campus housing is required.

FEMA Participants: This is NOT an FQS funded course. Your employing office must cover travel expenses.

Location:

Emergency Management Institute
National Emergency Training Center (NETC)
Emmitsburg, Maryland

To Apply:

Complete a FEMA Form 119-25-1, General Admissions Application with student signature and signature of supervisor or sponsoring agency official. Please ensure that you fill out block #16 with a description of how you meet the criteria listed under Target Audience above.

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Submit the application through the State Emergency Management Training office which will send it to:

NETC Admissions Office (Room I-216)
National Emergency Training Center
16825 South Seton Avenue
Emmitsburg, MD 21727-8998
Phone: (301) 447-1035
Fax: (301) 447-1658
Email: netcadmissions@fema.dhs.gov

Tribal and voluntary organization representatives can submit their application (with supervisor's signature) directly to NETC Admissions Office. Your application should be received **no later than 6 weeks before the start of class.**

FEMA Regional employees should submit their application to their Regional Training Manager (RTM).

Application Review:

Upon acceptance into the course, NETC Admissions will email an Acceptance Letter/Welcome Package outlining travel information, NETC shuttle services, lodging and other logistics. Lodging is provided for course participants on the NETC campus. Participants staying overnight on campus are required to purchase a meal ticket for the duration of the training activity.

Participants must use NETC shuttle service from the airport unless their Travel Authorization (TA) authorizes a rental car. Notify the NETC Transportation Office at least 2 weeks prior to the course date to reserve a seat. Call (301) 447-1048/1113, or email to FEMA-netc-housing@fema.dhs.gov.

Notice to Applicants for EMI courses:

Individuals applying for EMI courses will be required to register using the FEMA Student Identification (SID) number. **The SSN number is no longer required.**

How do I obtain my FEMA SID number?

Step 1: To register, go to <https://cdp.dhs.gov/femasid>

Step 2: Click on the "Need a FEMA SID" button on the right side of the screen.

Step 3: Follow the instructions and provide the necessary information to create your account.

Step 4: You will receive an email with your SID number. You should save this number in a secure location.

What do I do with this new SID number I have been assigned?

The SID number is used in place of the SSN on your General Admissions Application Form (FEMA Form 119-25-1).

Bring Your Laptop:

Most of the course materials will be on CD or via Internet so bring your laptop or tablet. EMI will also print Student Manuals if you are not able to use an electronic version. Also, we will have a limited number of printed copies of the Toolkit files and sample plans. Classroom/campus is Wi-Fi enabled.

EMI Point of Contact:

For any questions about the course itself, applying to attend, or **if you need a printed copy of the Student Manual**, please contact the course manager, Dianne Walbrecker at Dianne.walbrecker@fema.dhs.gov or call 301-447-1104.

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