

# EMERGENCY MANAGEMENT INSTITUTE

NATIONAL EMERGENCY TRAINING CENTER • EMMITSBURG, MD 21727



FEMA

## Course: *E0824 – Partner Coordination of Disaster Response & Recovery*

### Course Date:

April 25–28 and August 29–September 1, 2016

### Travel Dates:

Travel days are the Sunday before each offering and the Friday after class ends.

### Course Length:

4 full days, 8:30 a.m. to 5:00 p.m.

### Course Description:

Partner coordination of disaster response and recovery is highlighted in the National Response Framework, the National Disaster Recovery Framework, and FEMA's Whole Community approach. One of the keys to effective partner coordination is knowing the roles of various partners such as the different local, State, Tribal, Territorial, volunteer agency, private sector, FEMA and other Federal agency partners who collaborate and work together in disaster response and recovery. This course is designed to improve the mutual understanding and collaborative unity of purpose of these different partners in order to affect the improved response to and recovery from disasters that is envisioned in FEMA's Whole Community approach to national preparedness.

### Course Goal:

The purpose of this course is to provide participants with knowledge about effective partner coordination in disaster response and recovery, and to provide participants with the knowledge and tools needed to work more effectively with local, State, Tribal, volunteer agency, private sector, FEMA and other Federal agency partners as a unified team to conduct more effective disaster operations.

### Prerequisite:

Completion of Independent Study (IS) courses:

- IS-100.b: Introduction to the Incident Command System (ICS)
- IS-200.b: ICS for Single Resources and Initial Action Incident
- IS-700.a: National Incident Management System (NIMS), An Introduction
- IS-800.b: National Response Framework, An Introduction
- IS-2900: National Disaster Recovery Framework Overview

### Continuing Education Units:

EMI awards 2.4 CEUs for completion of this course.

### Target Audience:

Applications will be screened to ensure representation from the Whole Community of emergency management.

The audience for this course includes professionals in the field of emergency management at the local, State, Tribal, volunteer agency, private sector, FEMA and other Federal agency partner levels who are assigned responsibilities to participate in coordination of disaster response and recovery.

The EMI stipend program is available for State, local, Tribal, and Territorial participants. Airport shuttles are available and on-campus housing is required.

FEMA Participants: This is NOT an FQS funded course. Your employing office must cover travel expenses.

# TRAINING OPPORTUNITY

**Location:**

Emergency Management Institute  
National Emergency Training Center (NETC)  
Emmitsburg, Maryland.

**To Apply:**

Complete a FEMA Form 119-25-1, General Admissions Application with a student signature and signature of supervisor or sponsoring agency official. Submit the application through the State Emergency Management Training office which will email, scan, or fax it to:

NETC Admissions Office, Room I-216  
National Emergency Training Center  
16825 South Seton Avenue  
Emmitsburg, MD 21727-8998  
Phone: (301) 447-1035  
Fax: (301) 447-1658  
Email: [netcadmissions@fema.dhs.gov](mailto:netcadmissions@fema.dhs.gov)

Tribal and voluntary organization representatives can submit their application (with supervisor’s signature) directly to NETC Admissions Office. Your application should be received no later than 6 weeks before the start of class.

FEMA Regional employees should submit their application to their Regional Training Manager (RTM).

Scan the QR Code, or click the link to get information on how to apply for EMI courses:



<http://training.fema.gov/Apply/>

**Application Review:**

In order to be evaluated for admission into this course, block #16 on the application form must be completed. Please refer to the target audience description and indicate how you meet the requirements based upon your position and experience.

Upon acceptance into the course, NETC Admissions will mail out an Acceptance Letter/Welcome Package outlining travel information, NETC shuttle services, lodging and other logistics.

Lodging is provided for course participants on the NETC campus. Participants staying overnight on campus are required to purchase a meal ticket for the duration of the training activity. Notify the NETC Transportation Office at least 2 weeks prior to the course date to reserve a seat. Call (301) 447-1048, ext. 1113, or email [FEMA-netc-housing@fema.dhs.gov](mailto:FEMA-netc-housing@fema.dhs.gov).

**Notice to Applicants for EMI courses:**

Individuals applying for EMI classes will be required to register using the FEMA Student Identification (SID) number. This number will be used in place of the Social Security Number (SSN) on your application form. **The SSN number is no longer required.**

**How do I obtain my FEMA SID number?**

- Step 1: To register, go to <https://cdp.dhs.gov/femasid>
- Step 2: Click on the “Need a FEMA SID” button on the right side of the screen.
- Step 3: Follow the instructions and provide the necessary information to create your account.
- Step 4: You will receive an email with your SID number. You should save this number in a secure location.

**Bring Your Laptop:**

Most of the course materials will be on CD or via Internet so bring your laptop or tablet. EMI will also print Student Manuals if you are not able to use an electronic version. Also, we will have a limited number of printed copies of the Toolkit files and sample plans. Classroom/campus is Wi-Fi enabled.

**EMI Point of Contact:**

For any questions about the course itself, applying to attend, or **if you need a printed copy of the Student Manual**, please contact the course manager, Dianne Walbrecker at [Dianne.walbrecker@fema.dhs.gov](mailto:Dianne.walbrecker@fema.dhs.gov) or call 301-447-1104.

# TRAINING OPPORTUNITY

