

EMERGENCY MANAGEMENT INSTITUTE

NATIONAL EMERGENCY TRAINING CENTER • EMMITSBURG, MD 21727



FEMA

Course: *E0390 Integrating Emergency Management Education into Your Institution*

Course Dates:

February 22-23, 2016

March 21-22, 2016

April 11-12, 2016

Travel Dates:

February 21 and February 24, 2016

March 20 and March 23, 2016

April 10 and April 13, 2016

Course Length:

This course is 2 full days in length.

Location:

Emergency Management Institute (EMI)

National Emergency Training Center (NETC)

Emmitsburg, Maryland

Course Description:

This course is an interactive workshop designed to assist **minority and minority-serving institutions of higher education (IHEs)** in establishing or enhancing Emergency Management (EM) courses or programs in their institutions. It addresses issues unique to them, and begins the process of identifying and overcoming institutional roadblocks to increasing their schools' EM-related offerings.

Course Goals:

The primary goal of this workshop is to assist Hispanic Serving Institutions (HSIs), Tribal Colleges and Universities (TCUs), and Historically Black Colleges and

Universities (HBCUs) by providing information about EM and the benefits and resources available for integrating EM course offerings. The desired outcome and single focus of the course is to achieve a more diverse population of EM professionals who reflect the communities in which they live and work.

Prerequisites:

None

Continuing Education Units (CEU's):

EMI awards 1.4 CEUs for completion of this course.

Target Audience:

The audience for this course includes Department Chairs of EM-related disciplines such as sociology, geography, public administration, or psychology from minority and minority-serving IHEs. The course dates are intended for the following audiences:

- February – HSIs
- March – TCUs
- April - HBCUs

Enrollment is limited to 20 participants for each offering, enrolled on a first-come, first-served basis. Transportation expenses for attendees will be reimbursed through EMI's student stipend program. Airport shuttles are available and lodging is provided for course participants on the NETC campus.

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To Apply:

Complete a FEMA Form 119-25-1, General Admissions Application, with student signature and signature of supervisor or sponsoring agency official. Submit the application no later than 6 weeks prior to the start of the course. Mail, scan, or fax the application to:

NETC Admissions Office (Room I-216)
National Emergency Training Center
16825 South Seton Avenue
Emmitsburg, MD 21727-8998
Phone: (301) 447-1035 Fax: (301) 447-1658
Email: netcadmissions@fema.dhs.gov

Scan the QR Code, or click the link to get information on how to apply for EMI courses:



<http://training.fema.gov/Apply/>

The FEMA Form 119-25-1 must be received by NETC Admissions – no later than 6 weeks prior to class start dates – **January 11, 2016; February 8, 2016; and February 29, 2016**, respectively.

Application Review:

In order to be evaluated for admission into this course, block #16 on the application form must be completed. Please refer to the student selection criteria listed below and indicate how you meet the requirements based upon your position and experience.

Upon acceptance into the course, NETC Admissions will mail out an Acceptance Letter/Welcome Package outlining travel information, NETC shuttle services, lodging and other logistics. Scan the QR Code, or click the link for a PDF copy of the NETC Welcome Package online:



http://training.fema.gov/EMIWeb/downloads/NETC_Welcome_Package.pdf

Lodging is provided for course participants on the NETC campus. Participants staying overnight on campus are required to purchase a meal ticket for the duration of the training activity. Notify the NETC Transportation Office at least 2 weeks prior to the course date to reserve a seat. Call (301) 447-1048, ext. 1113, or email FEMA-netc-housing@fema.dhs.gov.

Notice to Applicants for EMI courses:

Individuals applying for EMI classes will be required to register using the FEMA Student Identification (SID) number. This number will be used in place of the Social Security Number (SSN) on your application form. **The SSN is no longer required.**

How do I obtain my FEMA SID number?

- Step 1: To register, go to <https://cdp.dhs.gov/femasid>
- Step 2: Click on the “Need a FEMA SID” button on the right side of the screen.
- Step 3: Follow the instructions and provide the necessary information to create your account.
- Step 4: You will receive an email with your SID number. You should save this number in a secure location.

EMI Point of Contact:

For additional information contact the course manager, Lillian Virgil at (301) 447-1490 or by email at: Lillian.virgil@fema.dhs.gov.

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