

EMERGENCY MANAGEMENT INSTITUTE

NATIONAL EMERGENCY TRAINING CENTER • EMMITSBURG, MD 21727



FEMA

Course: *E0362 Train-the Trainer for G0364 Multihazard Emergency Planning for Schools*

Course Dates:

August 15-17, 2016

Travel Dates:

August 14 and 18, 2016

Course Length:

This course is 3 days in length.

Location:

Emergency Management Institute (EMI)
National Emergency Training Center (NETC)
Emmitsburg, Maryland

Course Description:

The Train-the-Trainer (TTT) for G364 Multihazard Emergency Planning for Schools will introduce the field course materials to participants and prepare them to deliver G364 in their state.

The G364 course is field delivered, and has been developed to be presented nationwide. Participants may have venue-specific issues that need to be included in the presentation of material or activities that they feel would be appropriate for their jurisdictions. A worksheet is provided that gives a mechanism for participants to recognize key issues of the course and make venue-specific comments that would be useful in course delivery.

Course Goals:

- Demonstrate an awareness of the G0364 field course materials
- Identify appropriate instructional techniques for the delivery of the field course.
- Identify critical teaching points, participant challenges, and desired outputs for the field course.

- Explain how to coordinate and execute G0364 course deliveries in their state.

Prerequisites:

Completion of IS-0100.b, Introduction to the Incident Command System, ICS-100; or ICS-100.SCa, Introduction to the Incident Command System (ICS-100) for Schools; IS-0700.a, National Incident Management System, An Introduction; and E0361 Multihazard Emergency Planning for Schools, or G0364, Multihazard Emergency Planning for Schools field course.

Continuing Education Units (CEU's):

EMI awards 2.4 CEUs for completion of this course.

Target Audience:

The target audience for this course includes school administrators, State and local Emergency Managers; and first responders. Participants must demonstrate a working knowledge of school planning through experience and training, and must be experienced in adult education.

To Apply:

Complete a FEMA Form 119-25-1, General Admissions Application, with student signature and signature of supervisor or sponsoring agency official. **The supervisor or sponsoring agency official will forward the application to the State Training Officer (STO). The STO is responsible for approving and submitting applications to:**

NETC Admissions Office (Room I-216)
National Emergency Training Center
16825 South Seton Avenue
Emmitsburg, MD 21727-8998
Phone: (301) 447-1035 Fax: (301) 447-1658
Email: netcadmissions@fema.dhs.gov

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Scan the QR Code, or click the link to get information on how to apply for EMI courses:



<http://training.fema.gov/Apply/>

Note to Regional Training Managers (RTMs), Regional Program Managers (RPMs) and State Training Officers (STOs): The FEMA Form 119-25-1 must be received by NETC Admissions – no later than **July 13, 2016**.

Application Review:

In order to be evaluated for admission into this course, block #16 on the application form must be completed. Please refer to the student selection criteria listed below and indicate how you meet the requirements based upon your position and experience.

Upon acceptance into the course, NETC Admissions will email an Acceptance Letter/Welcome Package outlining travel information, NETC shuttle services, lodging and other logistics. Scan the QR Code, or click the link for a PDF copy of the NETC Welcome Package online:



http://training.fema.gov/EMIWeb/downloads/NETC_Welcome_Package.pdf

Lodging is provided for course participants on the NETC campus. Participants staying overnight on campus are required to purchase a meal ticket for the duration of the training activity. Notify the NETC Transportation Office at least 2 weeks prior to the course date to reserve a seat. Call (301) 447-1048, ext. 1113, or email FEMA-netc-housing@fema.dhs.gov.

Travel Authorizations (TA):

All Federal travelers must have an approved TA prior to travel. A copy of the TA must be presented upon arrival. No exceptions are made to the NETC policy.

Notice to Applicants for EMI courses:

Individuals applying for EMI classes will be required to register using the FEMA Student Identification (SID) number. This number will be used in place of the Social Security Number (SSN) on your application form. **The SSN is no longer required.**

How do I obtain my FEMA SID number?

- Step 1: To register, go to <https://cdp.dhs.gov/femasid>
- Step 2: Click on the “Need a FEMA SID” button on the right side of the screen.
- Step 3: Follow the instructions and provide the necessary information to create your account.
- Step 4: You will receive an email with your SID number. You should save this number in a secure location.

EMI Point of Contact:

For additional information contact the course manager, Dawn Warehime, at (301) 447-1309 or by email at: Dawn.warehime@fema.dhs.gov.

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