

# EMERGENCY MANAGEMENT INSTITUTE

NATIONAL EMERGENCY TRAINING CENTER • EMMITSBURG, MD 21727



FEMA

## Course: *S0674 Basic Interagency Logistics (IL) FY16*

### Course Date:

October 26–30, 2015

### Travel Days:

Travel days are Sunday and Friday

### Course Length:

4.5 days

### Course Description:

This basic IL course is conducted seminar-style and familiarizes participants with IL concepts of planning and response. The course facilitates discussion on key interagency (Whole Community) logistics concepts of operation.

### Course Goal:

The goal of the course is to familiarize students with the logistics planning considerations for all hazards response activities for Federal, State, local, territorial, tribal, non-governmental organizations, and other partners which provide Logistics support in accordance with the “Whole Community” concept set forth in Presidential Policy Directive (PPD) 8, dated March 2011. The course also provides an overview of IL Partner disaster response organizations. It identifies and discusses parameters for logistics support coordination and creates a “Whole Community” forum for the exchange of best logistics practices.

### Prerequisite:

There are currently no mandatory pre-requisites; however, the following courses are recommended:

- IS 27 – Orientation to Logistics
- IS 100.b – Introduction to Incident Command System (ICS)
- IS 700.a – National Incident Management System (NIMS) An Introduction
- IS 800.b – National Response Framework (NRF) An Introduction

- IS 807 – Emergency Support Function (ESF) #7 Logistics Management and Resource Support Annex
- Defense Support of Civil Authorities/U.S. Army North (DSCA/ARNORTH) Phase 1 and 2
- Joint Humanitarian Operations Course /U.S. Agency for International Development (JHOC/USAID)

### Target Audience:

The IL community includes, but is *not restricted to*:

- Federal Agency/Department Logisticians
- State Emergency Management Logisticians
- National Guard Logisticians
- Federal/State Coordinating Officers
- Federal/State Operations/Planning Officers
- Non-Governmental Organization (NGO)/Voluntary Organizations Active in Disasters (VOADs) Professionals
- Private Sector Supply Chain Professionals

Students should be mid-to-senior level logistics/emergency managers from organizations such as the Department of Homeland Security (DHS), or other Federal, State, local, tribal, territorial agencies and the Military Services (Active, Guard, Reserve) to include Military Officers (O-4 through O-6), Warrant Officers (W-3 through W-5), Senior Non-Commissioned Officers (E-7 through E-9), or Federal Civilians (GS-13 through GS-15 or equivalent). Civilians from non-governmental and volunteer agencies are also invited to attend. Those not falling into one of the above categories, but may benefit from, or contribute, to this seminar-style forum may attend, with Emergency Management Institute (EMI) approval. Government contractors may also attend, but will be required to sign and adhere to the DHS’s “Non-Disclosure” requirement (DHS Form 11000-6).

### Location:

FEMA Distribution Center Frederick, MD  
4420 Buckeystown Pike  
Frederick, MD 21704

# TRAINING OPPORTUNITY

**To Apply:**

Complete a FEMA Form 119-25-1, General Admissions Application, with student signature and signature of supervisor. *State/Local/NGOs must have their State Training Officer's signature on the General Admissions Application to receive course credit. Private Sector applicants must be endorsed by the FEMA Private Sector Office.*

Admissions is **now** accepting applications for FY 2016 and students are encouraged to submit their applications.

*The FEMA Form 119-25-1 must be submitted to NETC Admissions no later than 4 weeks prior to course date selected.*

Submit the application via mail, scan, or fax it to:

NETC Admissions Office, Room I-216  
National Emergency Training Center  
16825 South Seton Avenue  
Emmitsburg, MD 21727-8998  
Phone: (301) 447-1035  
Fax: (301) 447-1658  
Email: [netcadmissions@fema.dhs.gov](mailto:netcadmissions@fema.dhs.gov)

Tribal and voluntary organization representatives can submit their application (with supervisor's signature) directly to NETC Admissions Office.

Scan the QR Code, or click the link to get information on how to apply for EMI courses:



<http://training.fema.gov/Apply/>

**Application Review:**

In order to be evaluated for admission into this course, block #16 on the application form must be completed. Please refer to the target audience description listed on the previous page and indicate how you meet the requirements based upon your position and experience.

Upon acceptance into the course, NETC Admissions will email an Acceptance Letter.

**Notice to Applicants for FY 2016 courses:**

Individuals applying for EMI classes will be required to register using the FEMA Student Identification (SID) number. **The Social Security Number (SSN) is no longer required or accepted.**

**How do I obtain my FEMA SID number?**

- Step 1: To register, go to <https://cdp.dhs.gov/femasid>
- Step 2: Click on the "Need a FEMA SID" button on the right side of the screen.
- Step 3: Follow the instructions and provide the necessary information to create your account.
- Step 4: You will receive an email with your SID number. You should save this number in a secure location.

**Cancellations:** Last minute cancellations are discouraged unless unavoidable. EMI requires a justification, in writing, for all cancellations received less than 30 days before the class start.

**Travel/Lodging:** EMI may provide stipends or pay travel costs for qualifying Non-Federal students. All other students are responsible for travel and lodging costs. There is no course tuition fee.

**EMI Point of Contact:**

For additional information, contact the course manager, Deborah Evans, at (301) 447-1139 or by email at [deborah.evans@fema.dhs.gov](mailto:deborah.evans@fema.dhs.gov)

**Course Facilitators:**

Ron Cooper, FEMA Logistics, [ron.cooper@fema.dhs.gov](mailto:ron.cooper@fema.dhs.gov)  
Work: 202-646-2926

Carol Hall, GSA, [carol.hall@gsa.gov](mailto:carol.hall@gsa.gov)  
Work: 202-212-1753

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