

EMERGENCY MANAGEMENT INSTITUTE

NATIONAL EMERGENCY TRAINING CENTER • EMMITSBURG, MD 21727



FEMA

Course: *Master Exercise Practitioner Program (MEPP) Series* ***Enrollment for Series #36, 37 & 38 is May 1 – July 1, 2015***

Course Dates:

MEPP Series #36:

- E132 Discussion-Based Exercise Design and Evaluation
October 26-29, 2015
- E133 Operations-Based Exercise Design and Evaluation
January 11-14, 2016
- E136 Master Exercise Practitioner Capstone Course
May 2-5, 2016

MEPP Series #37:

- E132 Discussion-Based Exercise Design and Evaluation
November 16-19, 2015
- E133 Operations-Based Exercise Design and Evaluation
February 1-4, 2016
- E136 Master Exercise Practitioner Capstone Course
June 20-23, 2016

MEPP Series #38:

- E132 Discussion-Based Exercise Design and Evaluation
December 7-10, 2015
- E133 Operations-Based Exercise Design and Evaluation
March 7-10, 2016
- E136 Master Exercise Practitioner Capstone Course
July 18-21, 2016

Course Length:

These courses are 4 days in length. Class times generally run from 8:00 a.m. – 5 p.m. each day.

Location:

Emergency Management Institute (EMI)
National Emergency Training Center (NETC)
Emmitsburg, Maryland

Program Description/Course Design:

The MEPP is a series of three courses (E0132, E0133 and E0136) focusing on advanced exercise design, conduct and evaluation practices in each phase of the Homeland Security Exercise and Evaluation Program (HSEEP). The MEPP assigns candidates to an Exercise Planning Team where they are challenged to demonstrate their expertise at all levels of exercise design and conduct through in-class and take-home proficiency demonstrations. Candidates apply best practices and lessons learned from their organizations and experiences, as well as, key learning concepts from the MEPP curriculum to their exercise planning team assignments.

Prerequisites:

The following course completions are required prior to attending these courses:

- L/K0146 Homeland Security Exercise and Evaluation Program (HSEEP)
- IS-100.b Introduction to Incident Command System
- IS-120.a An Introduction to Exercises
- IS-130 Exercise Evaluation and Improvement Planning
- IS-200.b ICS for Single Resources and Initial Action Incidents
- IS-230.c Principles of Emergency Management
- IS-235.b Emergency Planning
- IS-700.a National Incident Management System (NIMS), an Introduction
- IS-775 Emergency Operations Center (EOC) Management and Operations
- IS-800.b National Response Framework, An Introduction

TRAINING OPPORTUNITY

Target Audience:

Ideal candidates will have 3-5 years' experience designing and conducting emergency management exercises consistent with the HSEEP Doctrine. This experience should include the development of discussion-based and operations-based exercises. Candidates are expected to have overall experience with Exercise Program Management as well as individual experience as Exercise Director, Exercise Planning Team Leader, Facilitator, Controller/Simulator, and Evaluator.

To Apply:

For a complete list of application requirements, please visit:

<http://training.fema.gov/mepp/howtoapply.aspx>

Scan the QR Code, or click the link to get information on how to apply for EMI courses:



<http://training.fema.gov/Apply/>

Application Review:

In order to be evaluated for admission into this course, block #16 on the application form must be completed. Please refer to the student selection criteria listed below and indicate how you meet the requirements based upon your position and experience.

Upon acceptance into the course, NETC Admissions will mail out an Acceptance Letter/Welcome Package outlining travel information, NETC shuttle services, lodging and other logistics. Scan the QR Code, or click the link for a PDF copy of the NETC Welcome Package online:



http://training.fema.gov/EMIWeb/downloads/NETC_Welcome_Package.pdf

Lodging is provided for course participants on the NETC campus. Participants staying overnight on campus are required to purchase a meal ticket for the duration of the training activity. Notify the NETC Transportation Office at least 2 weeks prior to the course date to reserve a seat. Call (301) 447-1048, ext. 1113, or email netc-housing@fema.dhs.gov.

Selection Criteria:

Each MEPP Series will represent the Whole Community approach and include **exercise staff** from:

- State, local, tribal and territorial emergency management/Homeland Security exercise programs
- Federal Agencies
- Non-profit/Voluntary organizations
- Private sector

Notice to Applicants for EMI courses:

Individuals applying for EMI classes will be required to register using the FEMA Student Identification (SID) number. This number will be used in place of the Social Security Number (SSN) on your application form.

The SSN number is no longer required.

How do I obtain my FEMA SID number?

Step 1: To register, go to <https://cdp.dhs.gov/femasid>

Step 2: Click on the "Need a FEMA SID" button on the right side of the screen.

Step 3: Follow the instructions and provide the necessary information to create your account.

Step 4: You will receive an email with your SID number. You should save this number in a secure location.

For continual updates on other EMI courses, please sign up for **our free e-mail subscription service** at: <http://training.fema.gov/EMIWeb/IEMC/>

EMI Point of Contact:

For additional information contact course manager, Meghan Van Aken at (301) 447-1723, or email Meghan.VanAken@fema.dhs.gov

TRAINING OPPORTUNITY