

EMERGENCY MANAGEMENT INSTITUTE

NATIONAL EMERGENCY TRAINING CENTER • EMMITSBURG, MD 21727



FEMA

National Emergency Management Advanced Academy (formerly the Leaders Academy - name change as of February 2015)

Purpose: To provide an update on the name change, overview of the National Emergency Management Advanced Academy program, classroom requirements, and application process.

Program Description: The [National Emergency Management Advanced Academy](#) is the first leadership and management component of the [Emergency Management Professional Program](#) (EMPP).

The National Emergency Management Advanced Academy (formerly the Leaders Academy) reinforces the qualities needed to lead emergency management programs, provides relevant management theories and concepts, and utilizes appropriate case studies. By working within their cohort, Advanced Academy participants work within a collaborative environment on projects and establish a network of peers.

The Advanced Academy is designed for emerging leaders and mid-level managers wanting to advance their skillset. Students learn skills critical to performing leadership responsibilities such as program management and oversight, effective communication at all levels, integrated collaboration, and strategic thinking.

The Advanced Academy provides students the opportunity to demonstrate their critical thinking ability through a guided Research Project. Students apply the key learning concepts from the Advanced Academy curriculum relative to their own strengths and weaknesses, their organizations, and their own performance environments.

Target Audience: The Advanced Academy is designed for current and emerging leaders with at least three (3) years' of leadership experience in the

Emergency Management (EM) community of practice. The target audience includes government, non-profit voluntary organizations, and private sector leaders responsible for emergency management or homeland security, including:

- State, local, tribal, and territorial emergency management or homeland security program Directors or Deputies.
- Federal department heads or branch chiefs of emergency management or homeland security offices or programs.
- University Emergency Management Directors or Deputies.
- Deputy Directors and managers of non-profit voluntary organizations.
- Private sector managers leading emergency management offices and related programs.
- Emergency management program directors from all organizations listed above with significant authority and responsibilities.

Application Process:

Completed application packets will be reviewed by a formal selection board and process. The application window is March 1st to May 31st, with selections in June and announcements in July. Cohort starts in the Fall and Spring.

Application Selection Criteria:

Applications will be evaluated based on recommended prerequisites to include:

- At least three (3) years in an EM leadership position
- Project and working group leadership
- Substantial continuing service commitment
- Whole community representation

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Classroom Requirements: The Advanced Academy Program consists of four (4) resident courses, each **five (5) days** in length. Attendance at each course is required and must be attended in sequential order (listed below). An updated list of course dates will be sent to applicants accepted into the Program. The courses are not offered individually.

E0451 Advanced I – A Survey of Advanced Concepts in Emergency Management

There will be a 2-4 hour distance learning session between the first, second and third resident course as a connectivity and bridging opportunity for each cohort.

E0452 Advanced II – Assessment and Application of Professional Style in Emergency Management

E0453 Advanced III – Advanced Concepts and Issues in the Emergency Management Organization

E0454 Advanced IV - Advanced Concepts and Issues in the Emergency Management Community and Profession

How to Apply: All interested personnel should first contact the Advanced Academy Program Manager, Todd Wheeler at Todd.Wheeler@fema.dhs.gov, who will provide additional instructions, and all required application documents. This will assist in ensuring a complete application packet.

Each application must include the following:

1. A letter from the applicant requesting admission to the program and specifying the applicant's qualifications and perceived expectations of the program.
2. A General Admission Application Form or FEMA Form 119-25-1 (*obtain from the program manager*). Item 9.a. on the form should state "Emergency Management Institute (EMI) National EM Advanced Academy".
3. The Advanced Academy questionnaire (*obtain from the program manager*).
4. A letter of recommendation from the applicant's immediate supervisor indicating the organization's commitment to allow the applicant to complete the entire program.

5. The applicant's signed commitment statement (*obtain from the program manager*) indicating their commitment to complete the entire program to include the four resident courses at EMI, the Advanced Academy Action Project, and pre-course requirements.

Upon initial coordination with Todd, the completed application packet should be packaged and sent to:

NETC Admissions Office (Room I-216)
National Emergency Training Center
ATTN: National Emergency Management Advanced Academy
16825 S. Seton Ave.
Emmitsburg, MD 21727
FAX#: 301-447-1658
Email: netcadmissions@fema.dhs.gov

EMI Advanced Academy Point of Contact:

Todd Wheeler at 301-447-1101 and email fema-empp-advanced-academy@fema.dhs.gov

If not currently eligible for the Advanced Academy, you should consider the other two EMPP Programs for yourself or for those in your organization.

The National Emergency Management Basic Academy:

The Basic Academy was established to support the professionalization of the field of emergency management with a structured and progressive framework for acquiring the knowledge, skills, and abilities to enter the field and grow to meet the challenges of an unpredictable and complex environment.

<http://training.fema.gov/empp/basic.aspx>

The National Emergency Management Executive Academy:

EMI in collaboration with prominent programs at higher education institutions is offering a comprehensive and cutting-edge curriculum that supports the advancement of the Emergency Management profession and its executive leadership.

<http://training.fema.gov/empp/executive.aspx>

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