

EMERGENCY MANAGEMENT INSTITUTE

NATIONAL EMERGENCY TRAINING CENTER • EMMITSBURG, MD 21727



FEMA

Course: *E0197 Integrating Access and Functional Needs into Emergency Planning*

Course Dates:

March 3–4, 2015
May 27–28, 2015
September 9–10, 2015

Course Length:

This course is two days. Class times generally run from 8:00 a.m. to 5:00 p.m. each day.

Course Description:

To provide participants who are responsible for providing Emergency Planning with the information necessary to utilize disability and access and functional needs-inclusive practices, as well as the additional updated skills and knowledge they will need to prepare for, respond to, and recover from emergencies.

Course Objectives:

Upon completion of the course, the participant will be able to:

- Define access and functional needs and disabilities.
- Define key terms related to inclusive planning.
- Identify resources to assist in planning with and for adults and children with disabilities and access and functional needs.
- Identify the essentiality of inclusive practices.
- Learn how to incorporate access and functional needs in all phases of emergency management.

Continuing Education Units (CEUs):

The Emergency Management Institute (EMI) awards 1.4 CEUs for completion of this course.

Pre-course requirements:

Participants in this course must have completed:
IS 0230.d Fundamentals of Emergency Management

It is recommended they have completed:
IS 0100.b, Introduction to the Incident Command System, ICS 100; and IS 0700.a, National Incident Management System, An Introduction

Participants do not need to complete these requirements prior to submitting their applications, but must complete them prior to attending the E0197 course.

Target Audience:

State, local, tribal and territorial emergency planning personnel, such as emergency service personnel, Non-Governmental Organization (NGO) and Volunteer Organizations Active in Disaster (VOAD), Disability groups/organizations.

Location:

Emergency Management Institute (EMI)
National Emergency Training Center (NETC)
Emmitsburg, Maryland 21727

To Apply:

APPLICATION DEADLINE:

- January 6, 2015 for the March offering,
- April 1, 2015 for the May offering, and
- July 16, 2015 for the September offering

Complete a FEMA Form 119-25-1, General Admissions Application, with student signature and signature of supervisor or sponsoring agency official. Submit the application through the State Emergency Management Training office which will mail, scan, or fax it to:

TRAINING OPPORTUNITY

NETC Admissions Office (Room I-216)
National Emergency Training Center
16825 South Seton Avenue
Emmitsburg, MD 21727-8998
Phone: (301) 447-1035 Fax: (301) 447-1658
Email: netcadmissions@fema.dhs.gov

Scan the QR Code, or click the link to get information on how to apply for EMI courses:



<http://training.fema.gov/Apply/>

Note to Regional Training Managers, Regional Program Managers, and State Training Officers: The FEMA Form 119-25 must be submitted four weeks prior to the course start date.

Application Review:

In order to be evaluated for admission into this course, block #16 on the application form must be completed. Please refer to the student selection criteria listed below and indicate how you meet the requirements based upon your position and experience.

Upon acceptance into the course, NETC Admissions will mail out an Acceptance Letter/Welcome Package outlining travel information, NETC shuttle services, lodging and other logistics. Scan the QR Code, or click the link for a PDF copy of the NETC Welcome Package online:



http://training.fema.gov/EMIWeb/downloads/NETC_Welcome_Package.pdf

Lodging is provided for course participants on the NETC campus. Participants staying overnight on campus are required to purchase a meal ticket for the duration of the training activity. Notify the NETC Transportation Office at least two weeks prior to the course date to reserve a seat.

Call (301) 447-1048, ext. 1113, or email FEMA-netc-housing@fema.dhs.gov.

Notice to Applicants for EMI courses:

Individuals applying for EMI classes will be required to register using the FEMA Student Identification (SID) number. This number will be used in place of the Social Security Number (SSN) on your application form.

The SSN is no longer required.

How do I obtain my FEMA SID number?

Step 1: To register, go to <https://cdp.dhs.gov/femasid>

Step 2: Click on the "Need a FEMA SID" button on the right side of the screen.

Step 3: Follow the instructions and provide the necessary information to create your account.

Step 4: You will receive an email with your SID number. You should save this number in a secure location.

What do I do with this new SID number I have been assigned?

The SID number is used in place of the SSN on your General Admissions Application (FEMA Form 119-25-1).

EMI Point of Contact:

For additional information, contact the course manager, Dan Lubman at (301) 447-1364 or by email at daniel.lubman@fema.dhs.gov.

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