

EMERGENCY MANAGEMENT INSTITUTE

NATIONAL EMERGENCY TRAINING CENTER • EMMITSBURG, MD 21727



FEMA

National Emergency Management (EM) Leaders Academy

Purpose: To provide an overview of the National Emergency Management Leaders Academy program, classroom requirements, and describe the application process.

Program Description: The [National Emergency Management Leaders Academy](#) is the first leadership component of the [Emergency Management Professional Program](#) (EMPP).

- The Leaders Academy is designed to provide the essential leader skills and tools for emergency management professionals to lead dynamic and resilient programs with a focus on strategic and critical thinking as well as complex problem solving.
- The goal of the Leaders Academy is to provide emergency management leaders with the core skills critical to performing leadership responsibilities such as program management oversight, effective communication, integrated collaboration and strategic thinking and complex problem solving.
- Through a guided Leadership Action Project, participants are given the opportunity to demonstrate their ability to think critically about the key learning concepts of the program relative to their own strengths/weaknesses and their organizations, and apply learning to their own performance environment.

Training Audience: The Leaders Academy is designed for current and emerging leaders with at least 3 years' experience in the emergency management community of practice. The training audience includes

government, non-profit voluntary organizations, and private sector leaders responsible for emergency management or homeland security, including:

- State, local, tribal, and territorial emergency management or homeland security program Directors or Deputies.
- Federal department heads or branch chiefs of emergency management or homeland security offices or programs.
- University Emergency Management Directors or Deputies.
- Deputy Directors and managers of non-profit voluntary organizations.
- Private sector managers leading emergency management offices and related programs.
- Emergency management program directors from all organizations listed above with significant authority and responsibilities.

Program Recommended Prerequisites:

Recommended prerequisite courses and/or equivalent experience include:

- Certified Emergency Managers (CEM).
- FEMA EMI National Emergency Basic Academy
- At least 3 years of professional experience in the field of emergency management is required.

Classroom Requirements: The Leaders Academy Program consists of four resident courses, each 4 days in length. Attendance at each course is required and must be attended in sequential order (listed below). An updated list of course dates will be sent to applicants accepted into the Program. The courses are not offered individually.

BULLETIN

[E0451 Leadership I](#): An Overview of Leadership in Emergency Management

[E0452 Leadership II](#): Application of Personal Leadership in Emergency Management

[E0453 Leadership III](#): Leadership in the Emergency Management Organization

[E0454 Leadership IV](#): Emergency Management Leadership in the Community and Profession

How to Apply: All interested personnel should first contact the Leaders Academy Program Manager, Todd Wheeler at Todd.Wheeler@fema.dhs.gov, who will provide additional instructions, and all required applications documents. This will assist you in ensuring a complete application packet.

Each application must include the following:

1. A letter from the applicant requesting admission to the program and specifying the applicant's qualifications and perceived expectations of the program.
2. A General Admission Application Form or FEMA Form 119-25-1 (*obtain from the program manager*). Item 9.a. on the form should state "EMI National EM Leaders Academy".
3. The Leaders Academy questionnaire (*obtain from the program manager*).
4. A letter of recommendation from the applicant's immediate supervisor indicating the organization's commitment to allow the applicant to complete the entire program.
5. The applicant's signed commitment statement (*obtain from the program manager*) indicating their commitment to complete the entire program to include the four resident courses at EMI, the Leaders Academy Action Project, and pre-course requirements.

Upon initial coordination with Todd, the completed application materials should be packaged and sent to:

National Emergency Training Center
Office of Admissions, Building I
ATTN: National Emergency Management Leaders Academy
Emergency Management Institute
16825 S. Seton Ave.
Emmitsburg, MD 21727
FAX#: 301-447-1658
Email: netcadmissions@fema.dhs.gov

EMI Leaders Academy Contact:
Todd Wheeler at 301-447-1101 and email Todd.Wheeler@fema.dhs.gov

If not eligible for the Leaders Academy currently, you should consider the other two EMPP Programs for yourself or for those in your organization.

The National Emergency Management

Academy: The purpose for the establishment of a National Emergency Management Academy is to support the professionalization of the field of emergency management with a structured and progressive framework for acquiring the knowledge, skills, and abilities to enter the field and grow to meet the challenges of an unpredictable and complex environment.

The National Emergency Management

Executive Academy: EMI in collaboration with prominent programs at higher education institutions is offering a comprehensive and cutting-edge curriculum that supports the advancement of the emergency management profession and its executive leadership.

BULLETIN

