



Date:

Office of the Provost
National Disaster and Emergency Management University
16825 South Seton Avenue
Emmitsburg, MD 21727

This letter provides the results of a Section 508 Accessibility Evaluation for the following materials.

- ☐ Course Name:
- ☐ Course Code:
- ☐ Contractor Name and Responsible Individual:
- ☐ Date(s) evaluated:
- ☐ Software and Types of Reports used for evaluation:
 - *JAWS*
 - *Adobe Acrobat Pro XI ver. 11.0.07.79*
 - *Colour Contrast Analyzer*
 - *Microsoft Office Word/PowerPoint Accessibility Checker*
 - *Other:*

The results of the 508 Compliance evaluation list the following errors (*attach appropriate reports*) on the following files in the order found on the report.

Actions regarding these violations are described below:

As a result of *Contractor's Name* evaluation, the Adobe PDF files and the WORD files for the *Course Name* meet the Section 508 guidelines established by FEMA. If there are any questions, feel free to contact me directly at *Contractor's Contact Information*.

CC
NDEMU CSIT Branch