Unit 7: Course Summary

Objectives

At the end of this unit, the participants should be able to:

- Describe additional resources available to support implementation of the NRF.
- Take the final exam.

Scope

- Unit Introduction and Unit Overview
- Resources
  - NRF Components
  - NRF Core Document
  - Annexes
  - Partner Guides and Overview Document
  - NRF Resource Center
- Review
  - Partnerships
  - Response Doctrine
  - Preparedness Cycle
  - Response Activities
  - Command and Coordination
  - Response Structure
- Taking the Exam and Feedback

Methodology

The final unit begins by reviewing the elements of the NRF and introducing additional resources used to implement NRF principles. The next part of the unit is a review of the course material, including the importance of partnerships, the elements of response doctrine, steps of the preparedness cycle, activities taken during response, concepts of command and coordination, and the overall organization structure described by the NRF. The instructors will then provide instructions on taking the final exam. To conclude the unit, the instructors will emphasize to the group the importance of providing course feedback.

Time Plan

A suggested time plan for this unit is shown below. More or less time may be required, based on the experience level of the group.

Topic	Time
Unit Objectives and Unit Overview	5 minutes
Resources	15 minutes
Review	15 minutes
Taking the Exam and Feedback	10 minutes
Final Exam	30 minutes
Total Time	**75 minutes**

Topic	Unit Introduction

Visual 7.1

Visual Description: Unit Introduction

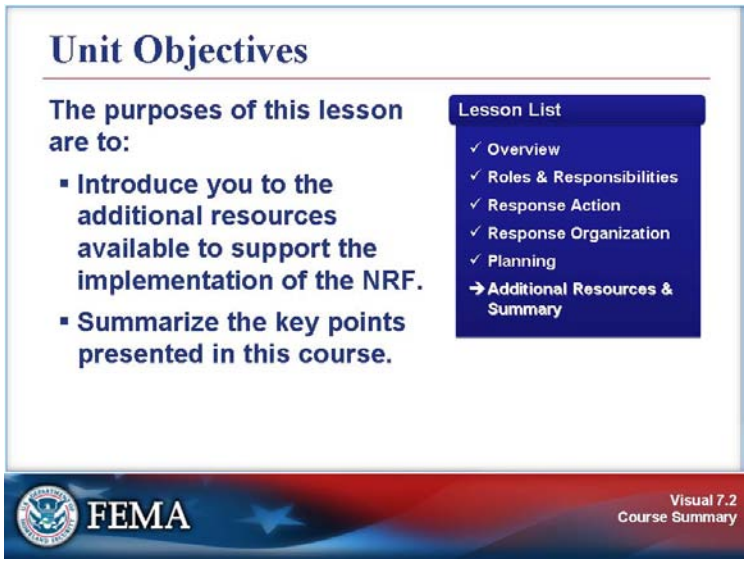
Instructor Notes

Explain that Unit 7 summarizes the course material and describes additional resources that are available.

The next visual will outline the objectives for this unit.

Topic	Unit Objectives

Visual 7.2



Visual Description: Unit Objectives

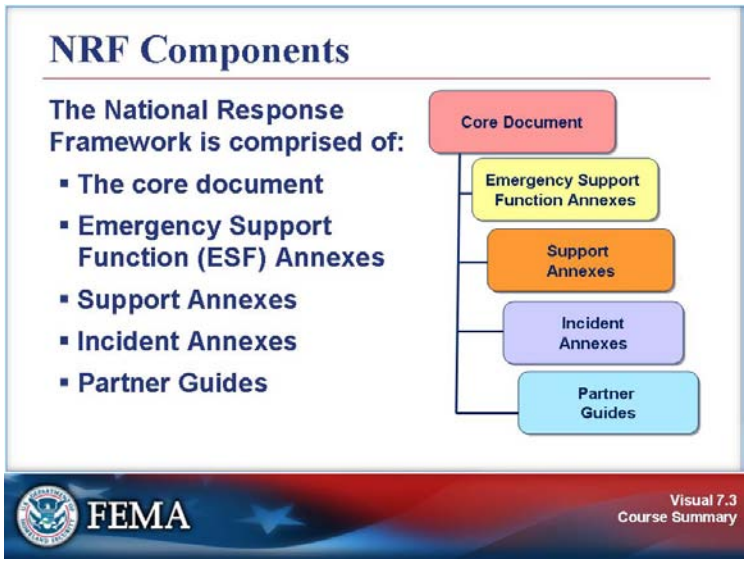
Instructor Notes

Review the unit objectives with the group. Tell the participants that the purposes of this lesson are to:

- Introduce them to the additional resources available to support the implementation of the NRF.
- Summarize the key points presented in this course.

Topic	Resources

Visual 7.3



Visual Description: NRF Components

Instructor Notes

Tell the participants that the National Response Framework is comprised of:

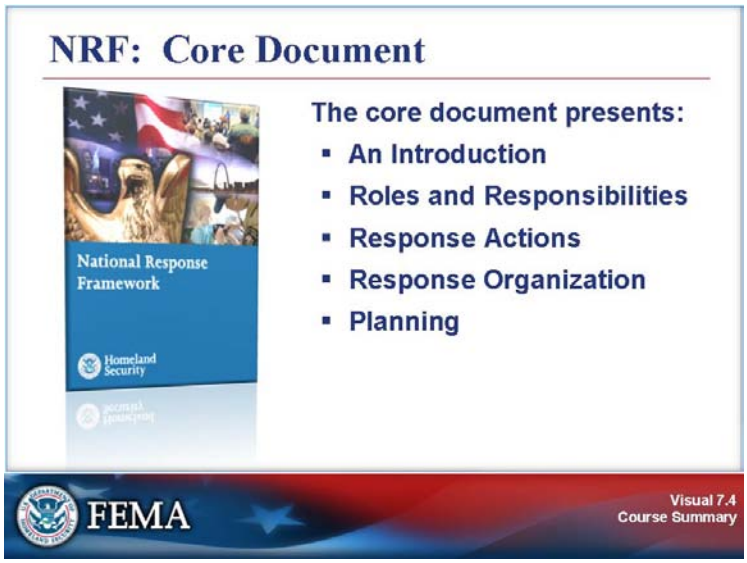
- The core document
- Emergency Support Function (ESF) Annexes
- Support Annexes
- Incident Annexes
- Partner Guides

Note that all of the Framework components may be accessed at the NRF Resource Center, www.fema.gov/nrf.

Explain that the FEMA Emergency Management Institute offers additional training on the ESF, Support, and Incident Annexes. More information about training opportunities can be found at www.training.fema.gov.

Topic | **Resources**

Visual 7.4



Visual Description: NRF: Core Document

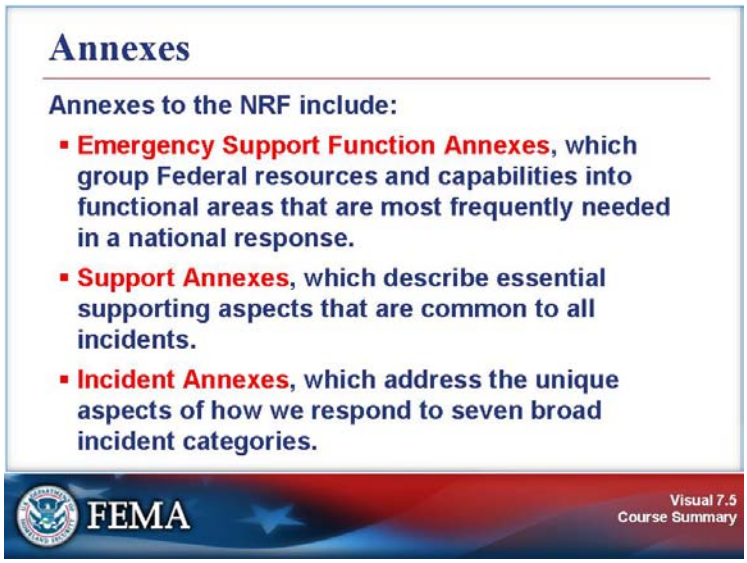
Instructor Notes

Remind the participants that the core document presents:

- An **Introduction** to the doctrine that guides our national response.
- **Roles and Responsibilities** including who is involved with emergency management activities at the local, tribal, State, and Federal levels and with the private sector and nongovernmental organizations.
- **Response Actions** that describe what we as a Nation collectively do to respond to incidents.
- **Response Organization** specifying how we as a Nation are organized to implement response actions.
- **Planning** requirements to achieve an effective national response to any incident that occurs.

Topic | **Resources**

Visual 7.5



Visual Description: Annexes

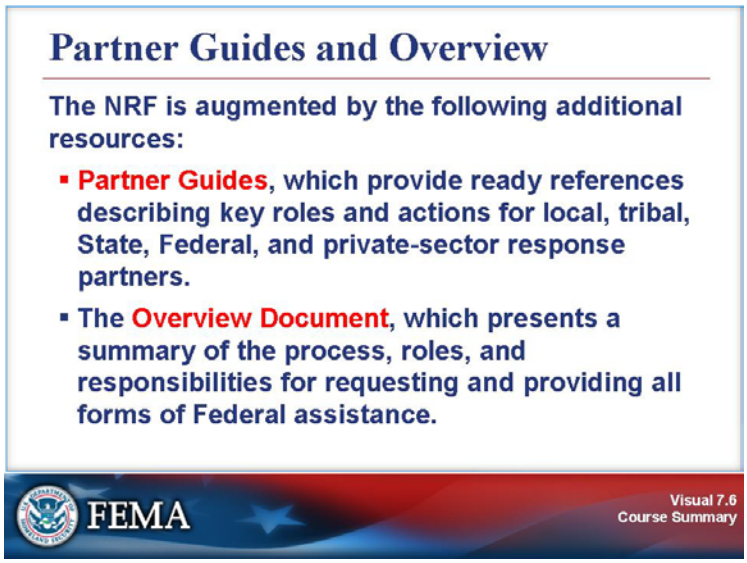
Instructor Notes

Present the following points:

- The **Emergency Support Function Annexes** group Federal resources and capabilities into functional areas that are most frequently needed in a national response (e.g., Transportation, Firefighting, Mass Care).
- The **Support Annexes** describe essential supporting aspects that are common to all incidents (e.g., Financial Management, Volunteer and Donations Management, Private-Sector Coordination). The actions described in the Support Annexes are not limited to particular types of events, but are overarching in nature and applicable to nearly every type of incident. In addition, they may support several ESFs.
- The **Incident Annexes** address the unique aspects of how we respond to seven broad incident categories (e.g., Biological, Nuclear/Radiological, Mass Evacuation). The overarching nature of functions described in these annexes frequently involves either support to or cooperation of all Federal departments and agencies involved in incident management efforts to ensure seamless integration of and transitions between preparedness, prevention, response, recovery, and mitigation activities.

Topic | **Resources**

Visual 7.6



Visual Description: Partner Guides and Overview

Instructor Notes

Present the following points:

- The **Partner Guides** provide ready references describing key roles and actions for local, tribal, State, Federal, and private-sector response partners.
- The **Overview Document** presents a summary of the process, roles, and responsibilities for requesting and providing all forms of Federal assistance.

Topic	Resources

Visual 7.7

Visual Description: NRF Resource Center

Instructor Notes

Explain that the NRF Resource Center includes:

- Authorities
- Overviews of Federal Assistance
- Glossary/Acronyms
- Additional Resources
- Briefings and Training

Tell the participants that the Resource Center may be accessed at www.fema.gov/NRF.

Note that participants can sign up for email updates.

Topic	Review

Visual 7.8

Visual Description: Overarching Concept: Partnership

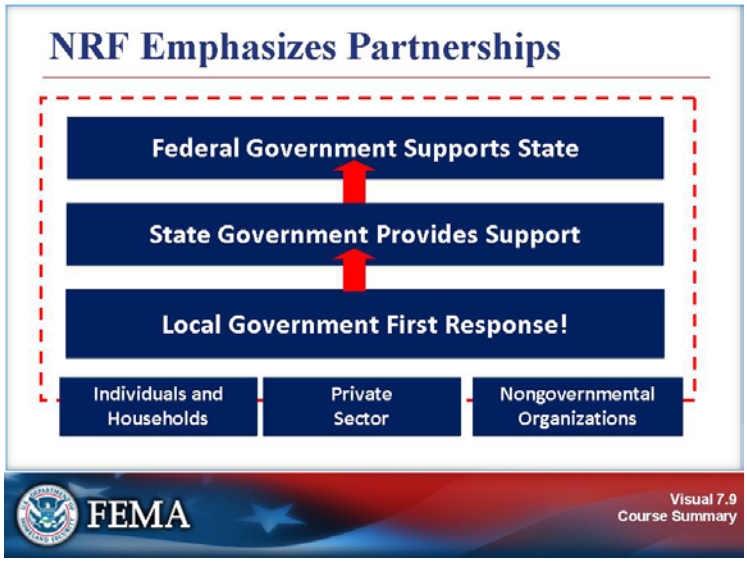
Instructor Notes

Summarize overarching concepts of the course by explaining that the National Response Framework:

- Presents the guiding principles that enable all response partners to prepare for and provide a unified national response to disasters and emergencies – from the smallest incident to the largest catastrophe.
- Defines the key principles, roles, and structures that organize the way we respond as a Nation.
- Describes how communities, tribes, States, the Federal Government, and private-sector and nongovernmental partners apply these principles for a coordinated, effective national response.

Topic	Review

Visual 7.9



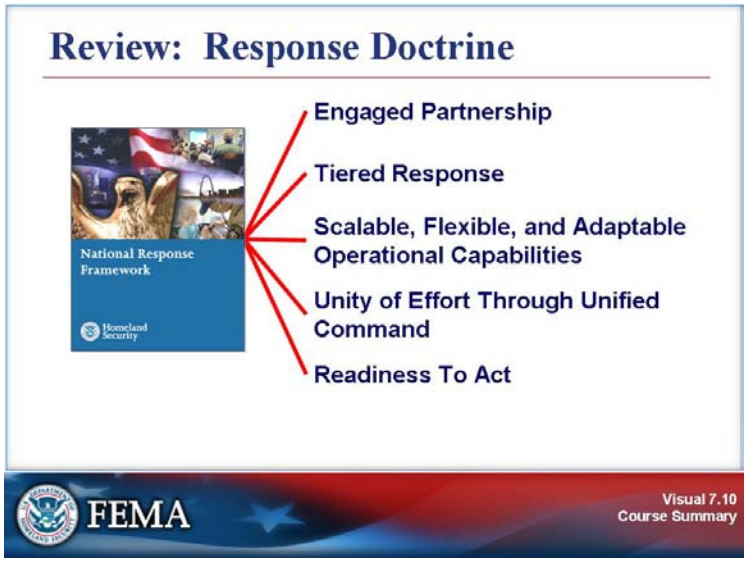
Visual Description: NRF Emphasizes Partnerships

Instructor Notes

Use the visual to review the different types of partnerships that support effective response.

Topic	Review

Visual 7.10



Visual Description: Review: Response Doctrine

Instructor Notes

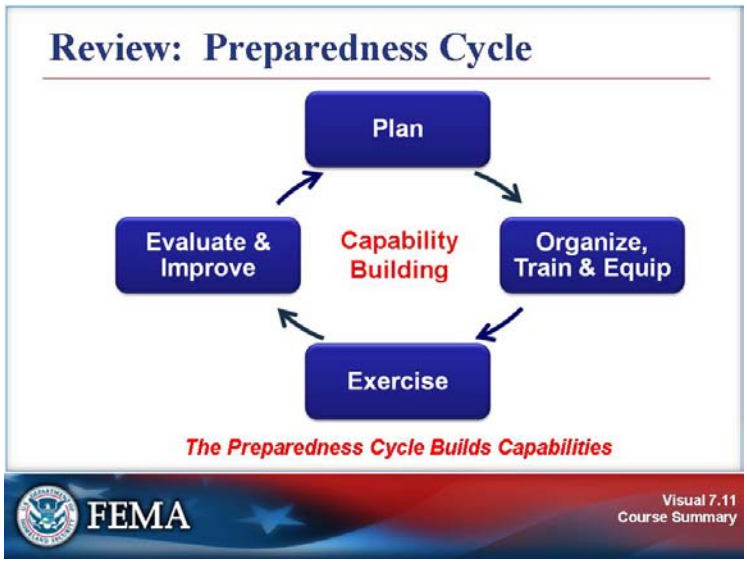
Remind participants that response doctrine defines basic roles, responsibilities, and operational concepts for response across all levels of government and with the private sector and nongovernmental organizations.

Review the five key principles of operations that support the Nation's response mission:

- **Engaged partnership:** Leaders at all levels must communicate and actively support engaged partnerships to develop shared goals and align capabilities so that none allows the other to be overwhelmed in times of crisis.
- **Tiered response:** Incidents must be managed at the lowest possible jurisdictional level and supported by additional response capabilities when needed.
- **Scalable, flexible, and adaptable operational capabilities:** As incidents change in size, scope, and complexity, the response must adapt to meet requirements.
- **Unity of effort through unified command:** Response is a team effort. Effective unified command is indispensable to all response activities and requires clear understanding of the roles and responsibilities of each participating organization.
- **Readiness to act:** Effective incident response requires readiness to act balanced with an understanding of risk. From individuals, families, and communities to local, State, and Federal agencies, national response depends on the instinct and ability to act.

Topic	Review

Visual 7.11

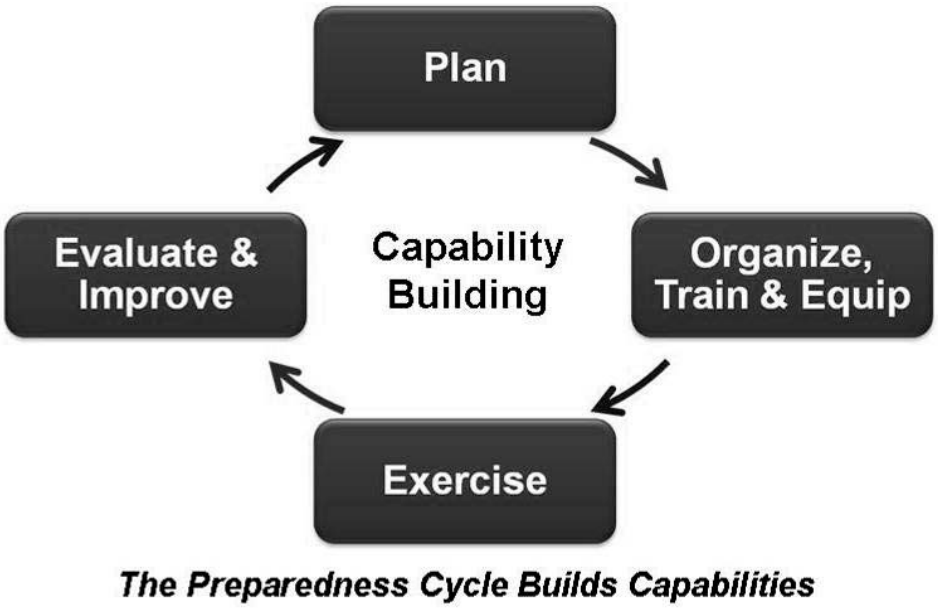


Visual Description: Review: Preparedness Cycle

Instructor Notes

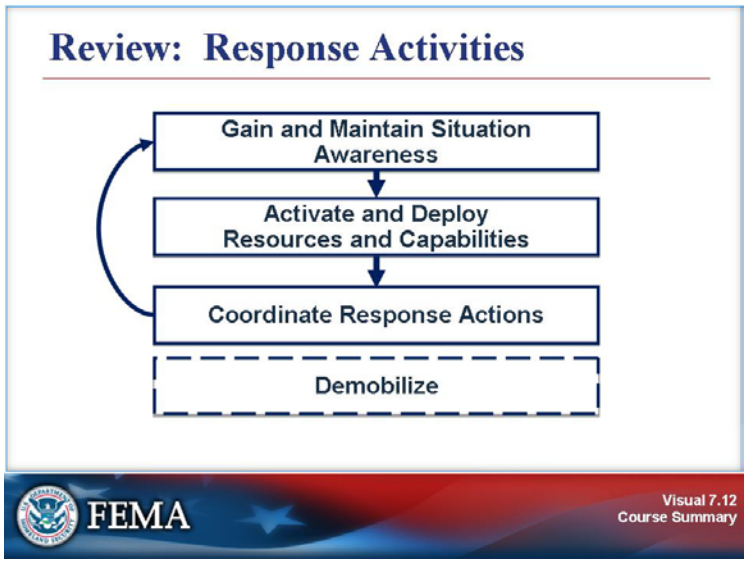
Use the visual to review the stages of the preparedness cycle:

- Plan
- Organize, Train & Equip
- Exercise
- Evaluate & Improve



Topic	Review

Visual 7.12

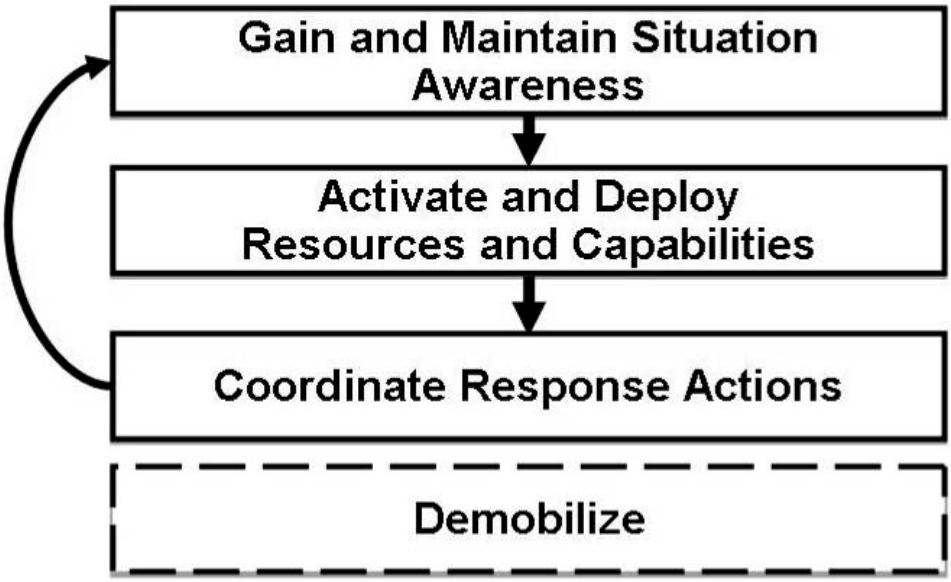


Visual Description: Review: Response Activities

Instructor Notes

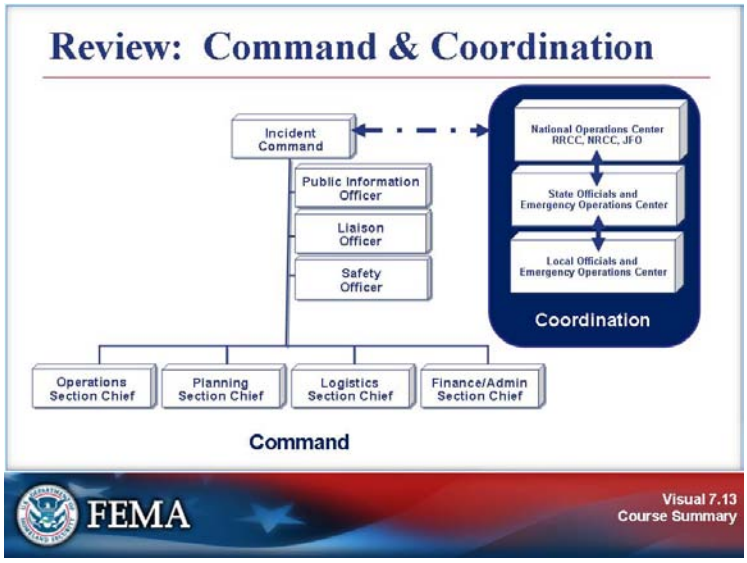
Review the four key actions that typically occur in support of a response:

- Gain and maintain situational awareness;
- Activate and deploy key resources and capabilities;
- Coordinate response actions; and
- Demobilize.



Topic	Review

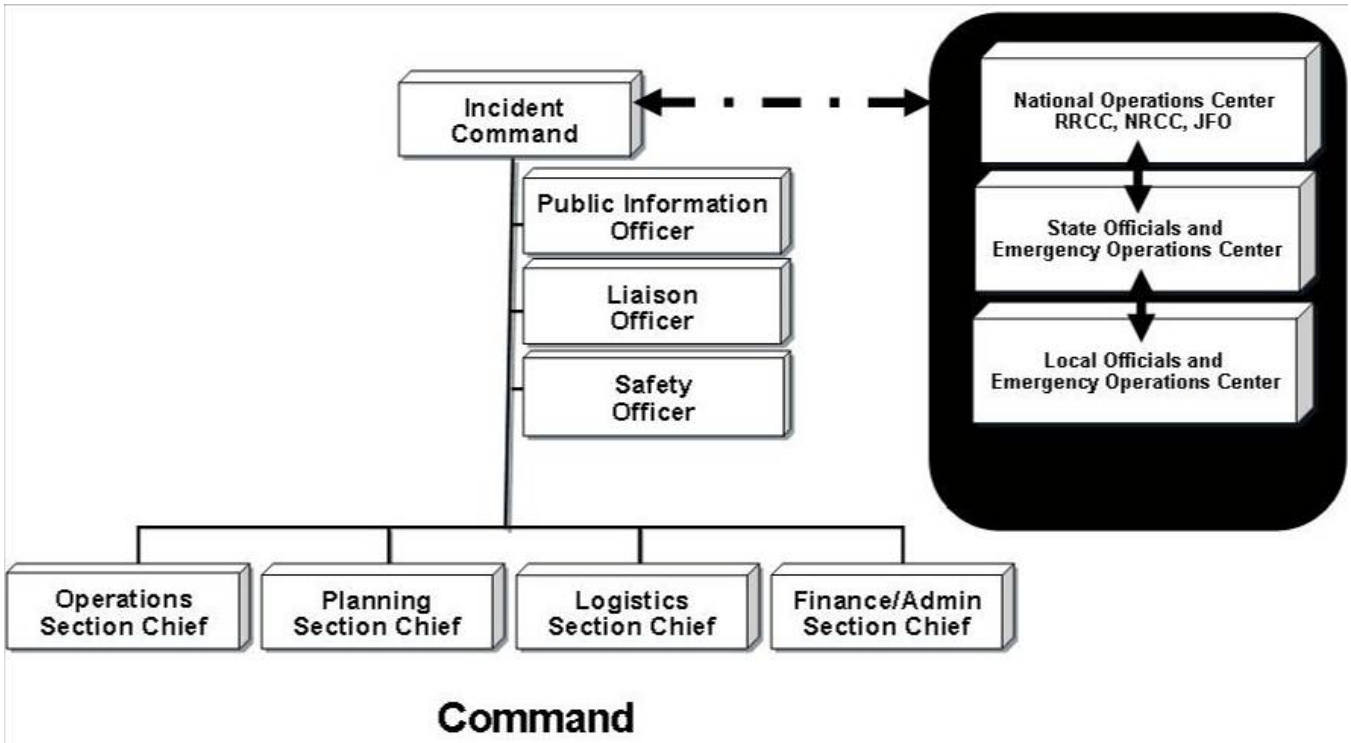
Visual 7.13



Visual Description: Review: Command & Coordination

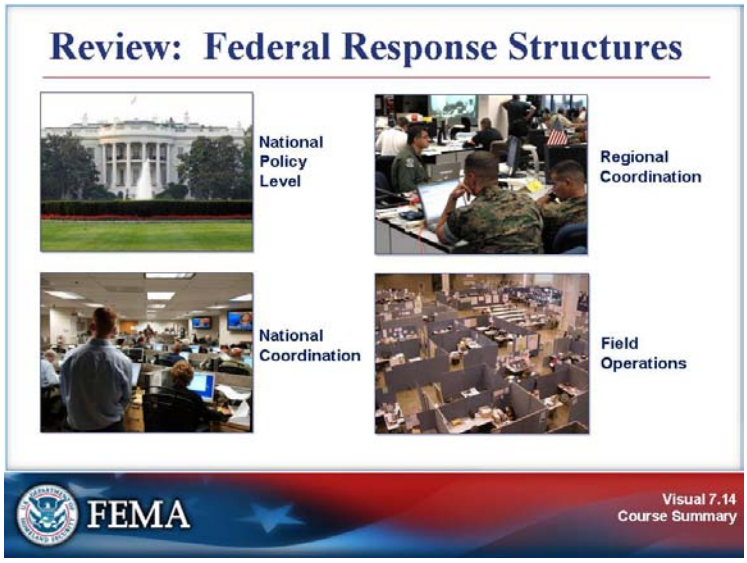
Instructor Notes

Use the chart on the visual to review command and coordination.



Topic	Review

Visual 7.14



Visual Description: Review: Federal Response Structures

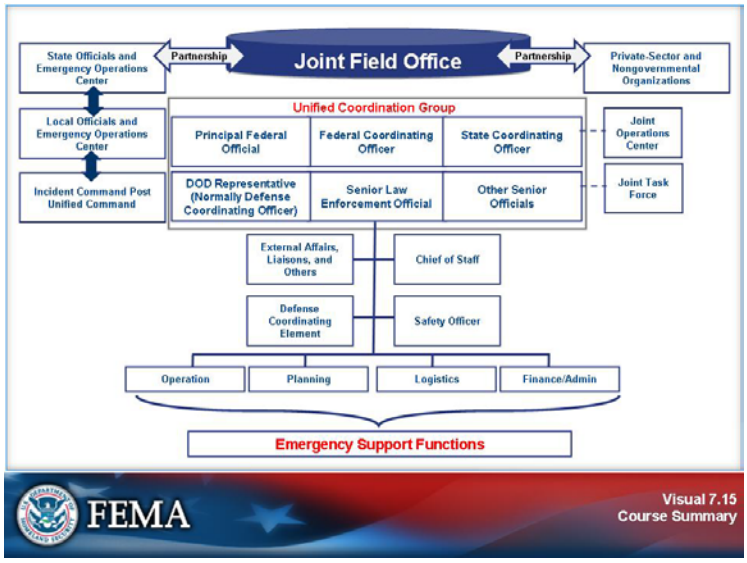
Instructor Notes

Review the following levels of Federal response structures:

- National Policy Level
- National Coordination
- Regional Coordination
- Field Operations

Topic	Review

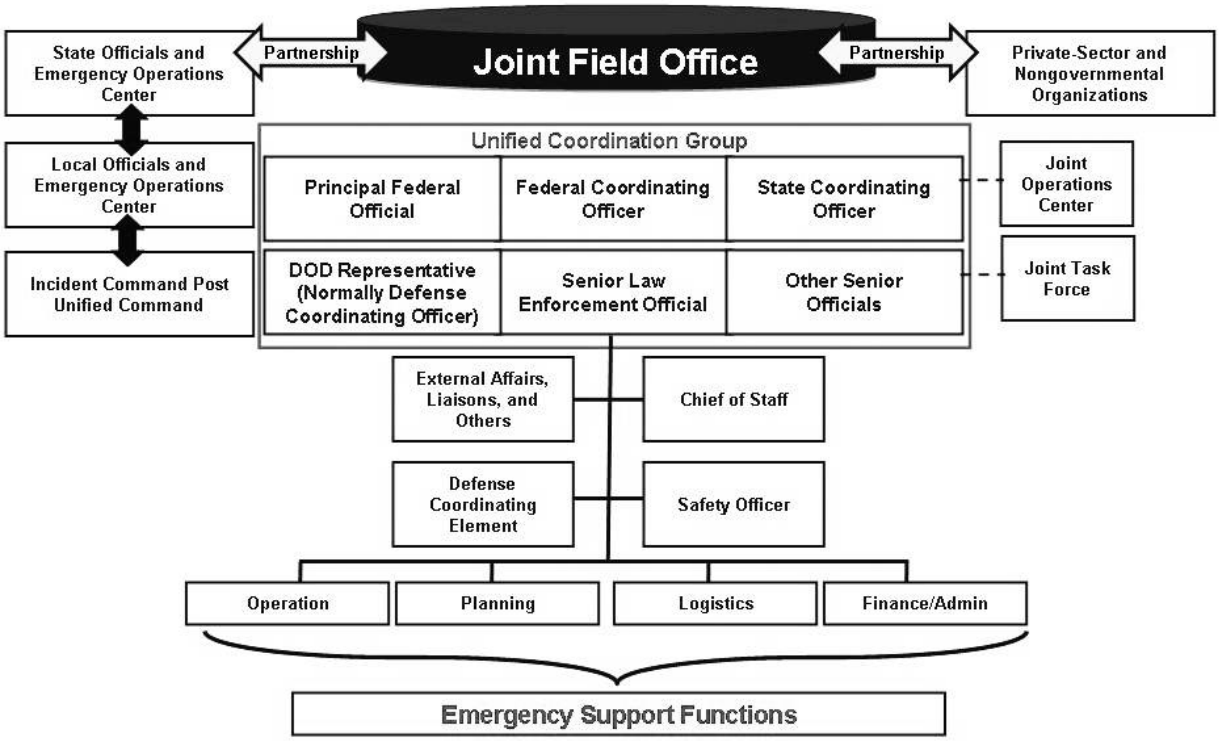
Visual 7.15



Visual Description: Review: JFO Organization Chart

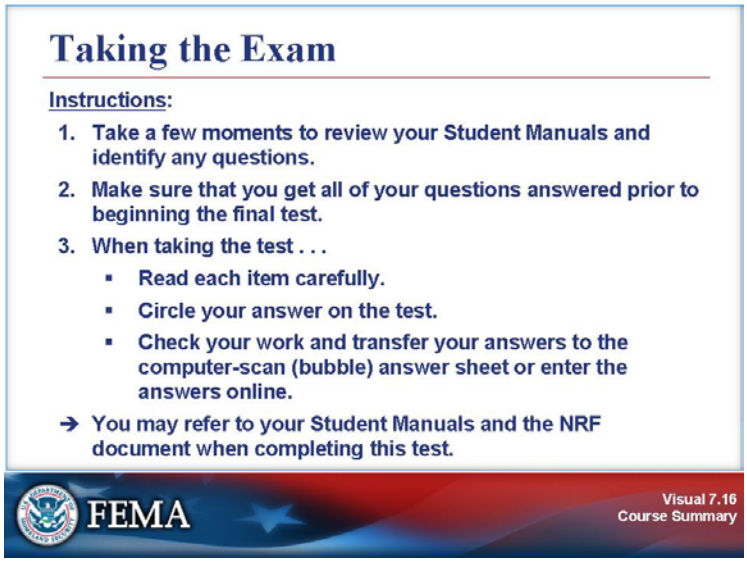
Instructor Notes

Use the chart to review the field-level response structures and partnerships.



Topic	Exam

Visual 7.16



Visual Description: Taking the Exam

Instructor Notes

Note: Additional guidance appears on the next page.

Present the following ICS 800 test instructions:

1. Take a few moments to review your Student Manuals and identify any questions.
2. Make sure that you get all of your questions answered prior to beginning the final test.
3. When taking the test . . .
   - Read each item carefully.
   - Circle your answer on the test.
   - Check your work and transfer your answers to the computer-scan (bubble) answer sheet or take the test online.

Tell the participants that they may refer to their Student Manuals when completing this test.

When the review is completed, distribute the exams. Remain in the room to monitor the exam and to be available for questions. Collect the completed exams.

Topic	Taking the Exam and Feedback

Instructor Note:

To receive a certificate of completion, participants must take the 25-question multiple-choice posttest, submit an answer sheet (to EMI's Independent Study Office), and score 75% on the test. Two options exist for test submission:

Participants submit their tests online, and upon successful completion receive an email message with a link to their electronic certification.

- Go to http://training.fema.gov/IS/crslist.asp and click on the link for ICS-800.
- Click on "Take Final Exam."

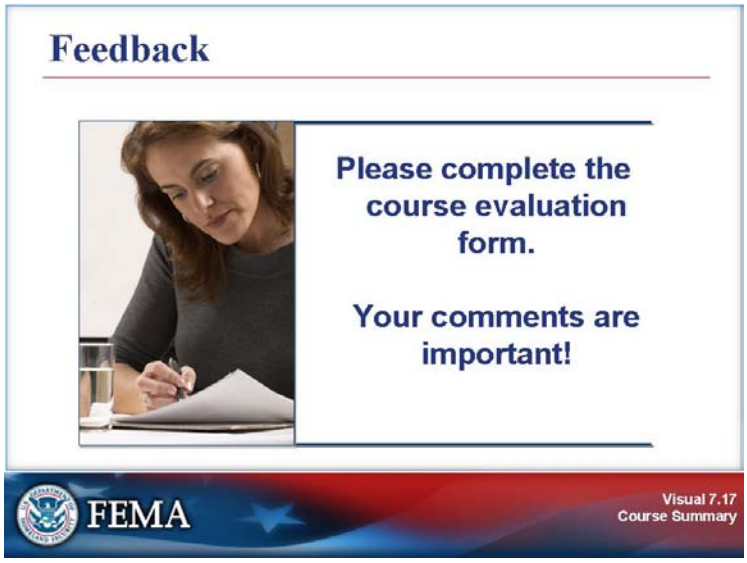
Instructions for group delivery can be found on the EMI IS website at:
http://training.fema.gov/IS/docs/STEPS%20FOR%20CLASSROOM%20TRAINING-final.docx.

The completed answer sheets can then be submitted as a group to:

EMI Independent Study
16825 South Seton Ave.
Emmitsburg, MD 21727

Topic	Course Evaluation

Visual 7.17



Visual Description: Feedback

Instructor Notes

Emphasize that completing the course evaluation form is important. Participants' comments will be used to evaluate the effectiveness of this course and make changes for future versions.

Please use the course evaluation form provided by the organization sponsoring the course.