

FEMA's National Disaster & Emergency Management University (NDEMU) provides specialized training and educational programs to enhance emergency management capabilities for state, local, tribal, territorial and Federal government, volunteer and private sector emergency managers. NDEMU offers comprehensive courses, continuing education units, and professional development opportunities designed to strengthen the Nation's capacity to prepare for, respond to, recover from, and mitigate disasters and emergencies that impact the American people. **The following courses have open availability.**

Learn more about the [curriculum offered at NDEMU](#) and the courses offered in the [National Preparedness Course Catalog](#) and the [NDEMU Course Schedule](#).

## Admissions Process

To apply for a course, complete the [NETC Online Admissions Application](#).

## Course Formats

Courses can be offered in the following formats:

- **On-campus (E):** In-person training at the National Emergency Training Center in Emmitsburg, Maryland
- **Virtual (K):** Online training through a virtual classroom environment
- **Off-site (L):** Locally delivered training in select regions when available

Additional information for Reasonable Accommodations, Travel, Housing, and How to Apply can be found on the last page of [this document](#).

Sign up to receive new [NDEMU Training Opportunities and Bulletins](#).

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## 0050: EXERCISE CONTROL AND SIMULATION

### Overview

This course is a 2-day in-person training held at the National Disaster & Emergency Management University (NDEMU) in Emmitsburg, Maryland. The course is held in conjunction with the 0139 Exercise Design and Development course to make a full 4 days of exercise training. It introduces the basics of managing and simulating emergency exercises using the Homeland Security Exercise and Evaluation Program (HSEEP). Participants will learn how to use tools like the Master Scenario Events List (MSEL) and how to run exercises safely and effectively.

### Course Objectives

Participants will gain hands-on experience with key elements of exercise control and simulation in a low-stress, collaborative environment. They will learn how to develop and use MSEL injects, understand simulation planning and execution, and explore how simulation supports both functional and full-scale exercises. The course also covers best practices for managing the simulation process and identifies opportunities to strengthen exercise control systems.

### Target Audience

This course is for individuals with 1–3 years of experience planning and conducting emergency management exercises that follow HSEEP guidelines.

### Course Dates

#### E OFFERINGS

National Emergency Training Center

Emmitsburg, MD

July 9–10

August 20–21

### Course Contact

For questions or accommodation requests, contact the FEMA NDEMU Integrated Emergency Management (IEM) Branch: [fema-emi-iemb@fema.dhs.gov](mailto:fema-emi-iemb@fema.dhs.gov)

## 0051: EXERCISE PROGRAM MANAGEMENT WORKSHOP

### Overview

This workshop is a 4-hour, virtual training delivered live. This interactive session introduces managing an effective multi-year exercise program. Participants will learn how to plan, organize, and oversee exercises that support preparedness goals at all levels of government and in the private sector. The course includes short lectures, group activities, and opportunities to share experiences with peers.

### Course Objectives

Participants will explore the core responsibilities of exercise program managers. They will learn how to lead Integrated Preparedness Planning Workshops (IPPWs), develop Integrated Preparedness Plans (IPPs), and apply tools like risk assessments and improvement plans to strengthen preparedness efforts. The course also explains how to apply the Planning, Organization, Equipment, Training, and Exercises (POETE) model to improve program performance.

### Target Audience

This course is intended for individuals who manage or support emergency exercise programs at the state, local, tribal, territorial, or Federal level, as well as private sector representatives responsible for preparedness activities.

### Course Dates

**K OFFERINGS**

**9 AM–1 PM EST**

**September 4**

### Course Contact

For additional information, contact the FEMA NDEMU Integrated Emergency Management (IEM) Branch:  
[fema-emi-iemb@fema.dhs.gov](mailto:fema-emi-iemb@fema.dhs.gov)

## 0122: EMERGENCY MANAGEMENT STANDARD TRAINING

### Overview

This course is a 3-day in-person training held at the National Disaster & Emergency Management University (NDEMU) in Emmitsburg, Maryland. The course introduces the Emergency Management Standard by Emergency Management Accreditation Program (EMAP) and helps participants understand how to assess and improve their jurisdiction's emergency management program.

### Course Objectives

Participants will learn the purpose and structure of the EMAP Standard, how to apply it to their own programs, and how to participate in the EMAP accreditation process. The course also prepares individuals to serve as Accreditation Managers, Assessors, or Assessment Team Leaders.

### Target Audience

This course is for local, state, Federal, and higher education emergency management professionals seeking to improve or evaluate emergency management programs using EMAP standards.

### Course Dates

#### E OFFERINGS

National Emergency Training Center  
Emmitsburg, MD  
July 21–23

### Course Contact

For additional information, contact the FEMA NDEMU Mission Support Branch:  
[fema-ms-branch@fema.dhs.gov](mailto:fema-ms-branch@fema.dhs.gov)

## 0131: EXERCISE EVALUATION AND IMPROVEMENT PLANNING COURSE

### Overview

This 4-day class—offered either in person at the National Disaster & Emergency Management University (NDEMU) in Emmitsburg, Maryland, or live online—shows participants how to set up and run an exercise-evaluation program that meets Homeland Security Exercise and Evaluation Program (HSEEP) standards. Using practical examples, the course walks through gathering data during an exercise, writing a clear After-Action Report or Improvement Plan, and tracking corrective actions as part of an organization’s continuous improvement effort.

### Course Objectives

By the end of the course, participants will be able to explain why evaluating exercises matters for community preparedness; design an evaluation program that fits their organization; choose or adapt the right tools—such as Exercise Evaluation Guides and data-collection plans—to capture performance; and assemble the key pieces of a solid After-Action Report and Improvement Plan.

### Target Audience

The course is designed for exercise evaluators and exercise program managers who need stronger evaluation and improvement-planning skills or who plan to pursue the Master Exercise Practitioner Program (MEPP).

### Course Dates

#### E OFFERINGS

National Emergency Training Center  
Emmitsburg, MD  
September 8–11

### Course Contact

For questions or accommodation requests, contact the FEMA NDEMU Integrated Emergency Management (IEM) Branch: [fema-emi-iemb@fema.dhs.gov](mailto:fema-emi-iemb@fema.dhs.gov)

## 0139: EXERCISE DESIGN AND DEVELOPMENT

### Overview

This course introduces participants to the fundamentals of designing, developing, and implementing emergency exercises using the Homeland Security Exercise and Evaluation Program (HSEEP) methodology. It also serves as a companion to the 0050: Exercise Control and Simulation course, which in-person participants are encouraged to attend consecutively.

### Course Objectives

Participants in this course will build their skills in planning and carrying out effective emergency exercises. They will learn how to use HSEEP principles to design and manage a complete exercise program, from start to finish. The course covers how to form and lead an Exercise Planning Team, write clear and measurable objectives that support organizational goals, and choose the right type of exercise to meet those objectives. Participants will also practice completing important planning documents and learn how to improve exercises based on past experience. Hands-on activities and a final project will help reinforce what they have learned and give them a chance to apply it in a realistic setting.

### Target Audience

This course is designed for emergency management professionals with 1–3 years of experience in planning and conducting exercises aligned with HSEEP doctrine.

### Course Dates

#### E OFFERINGS

National Emergency Training Center  
Emmitsburg, MD  
July 7–8  
August 18–19

#### K OFFERINGS

9 AM–1 PM EST  
July 14–17

### Course Contact

For additional information, contact the FEMA NDEMU Integrated Emergency Management (IEM) Branch:  
[fema-emi-iemb@fema.dhs.gov](mailto:fema-emi-iemb@fema.dhs.gov)

## 0202: DEBRIS MANAGEMENT PLANNING FOR STATE, TRIBAL, TERRITORIAL AND LOCAL OFFICIALS

### Overview

This course is a 4-day in-person or virtual training offered by the National Disaster & Emergency Management University (NDEMU). It helps government officials prepare for, respond to, and recover from large-scale debris-generating events. The course focuses on pre-disaster planning and outlines key actions for effective debris operations.

### Course Objectives

Participants will learn how to develop and implement debris management plans, including staff roles, contracting procedures, site selection, recycling, and handling of special debris. The course also covers compliance with laws and regulations and how to coordinate with other support agencies during debris operations.

### Target Audience

This course is for emergency management, public works, and waste management personnel at the state, local, tribal, and territorial levels who are responsible for planning or managing debris removal and disposal.

### Course Dates

#### E OFFERINGS

National Emergency Training Center  
Emmitsburg, MD  
August 18–21  
September 15–18

### Course Contact

For questions or accommodation requests, contact the FEMA NDEMU Response and Recovery Branch:  
[fema-emi-randr@fema.dhs.gov](mailto:fema-emi-randr@fema.dhs.gov)

## 0210: RECOVERY FROM DISASTER: LOCAL COMMUNITY ROLES

### Overview

This course is a 4-day in-person course held at the National Disaster & Emergency Management University (NDEMU) in Emmitsburg, Maryland or in a community. The class walks local and tribal officials, planners, and their partners through the essentials of organizing, managing, and leading community recovery. Using current national guidance, participants examine real-world challenges, assess an existing (or sample) recovery plan, and practice strategies for keeping recovery efforts on track.

### Course Objectives

By the end of the course, participants will be able to describe the roles and challenges local governments face in disaster recovery; evaluate the need for—and develop, update, or carry out—a pre-disaster recovery plan; and share lessons learned and proven practices from communities that have managed recovery operations.

### Target Audience

Anyone who helps plan for or lead community recovery, including local and tribal elected officials; city and county managers and planners; regional planning and economic-development staff; emergency managers; public works, public information, housing, and health-care planners; voluntary-agency coordinators; faith-based leaders; business-organization representatives; and state recovery partners.

### Course Dates

#### L OFFERINGS

August 18–21 | Grand Rapids, MI

### Course Contact

For details or accommodation requests, contact the FEMA NDEMU Response and Recovery Branch:  
[fema-emi-randr@fema.dhs.gov](mailto:fema-emi-randr@fema.dhs.gov)

## 0213: HAZARD MITIGATION ASSISTANCE: APPLICATION REVIEW AND EVALUATION \*PILOT COURSE\*

### Overview

This course provides participants with the skills to review, evaluate, and support the development of mitigation grant applications, ensuring they meet Federal standards and program goals.

### Course Objectives

Participants will learn how to evaluate sub-applications for FEMA's Hazard Mitigation Grant (HMG) Programs. The course includes instruction on eligibility, completeness, cost-effectiveness, and how grants are awarded. Hands-on exercises help participants understand the review process and how to provide effective feedback.

### Target Audience

This course is intended for state and tribal mitigation staff, FEMA staff supporting unified Hazard Mitigation Assistance (HMA) efforts, and local government or nonprofit personnel who assist in application development. Secondary audiences include fiscal managers, consultants, and staff involved in HMA grant oversight.

### Course Dates

#### E OFFERINGS

National Emergency Training Center  
Emmitsburg, MD  
September 8–10

### Course Contact

For additional information, contact the FEMA NDEMU Mitigation Branch: [fema-emi-mit@fema.dhs.gov](mailto:fema-emi-mit@fema.dhs.gov)

## 0273: MANAGING FLOODPLAIN DEVELOPMENT THROUGH THE NFIP

### Overview

This course introduces the fundamentals of floodplain management, with a focus on the National Flood Insurance Program (NFIP), including maps and studies, ordinance administration, flood insurance basics, and risk communication. Participants will gain essential knowledge to begin a career in floodplain management.

### Course Objectives

Participants will learn how to use Flood Insurance Studies and maps to assess flood risk, apply NFIP minimum floodplain management regulations, understand Letters of Map Change (LOMC), and explore flood hazard mitigation options. The course also covers key legal and insurance concepts and includes practical exercises in administering floodplain regulations.

### Target Audience

This course is designed for local officials responsible for floodplain management, including administrators, building inspectors, zoning officers, planners, public works officials, and attorneys. It is best suited for those with less than 3 years of full-time experience in floodplain management. Federal and state floodplain professionals are also encouraged to attend.

### Course Dates

#### E OFFERINGS

National Emergency Training Center  
Emmitsburg, MD  
August 25–28  
September 15–18

### Course Contact

For additional information, contact the FEMA NDEMU Mitigation Branch: [fema-emi-mit@fema.dhs.gov](mailto:fema-emi-mit@fema.dhs.gov)

## 0278: NATIONAL FLOOD INSURANCE PROGRAM/COMMUNITY RATING SYSTEM

### Overview

This course is a 4-day in-person training held at the National Disaster & Emergency Management University (NDEMU) in Emmitsburg, Maryland. It covers the Community Rating System (CRS)—a FEMA initiative under the NFIP that rewards communities for activities that reduce flood risk. The course explains how communities can earn CRS credit, apply to the program, and improve their classification using the 2017 CRS Coordinator's Manual.

### Course Objectives

Course participants will learn how to identify which community activities are eligible for CRS credit, understand the process a community must follow to join the CRS program, and explore how to modify existing applications to achieve a better CRS classification.

### Target Audience

This course is for FEMA staff, NFIP state coordinators, regional planners, local and tribal officials, and consultants who support floodplain management. Participants should have experience or formal training in floodplain management and a working knowledge of NFIP concepts. Attendance is limited to two people per community per fiscal year.

### Course Dates

#### E OFFERINGS

National Emergency Training Center  
Emmitsburg, MD  
July 28–31

### Course Contact

For additional information, contact the FEMA NDEMU Mitigation Branch: [fema-emi-mit@fema.dhs.gov](mailto:fema-emi-mit@fema.dhs.gov)

## 0289: STATE VOLUNTEER AND DONATIONS MANAGEMENT

### Overview

This course provides participants with the knowledge and skills to coordinate volunteer and donations activities during disaster operations. The virtual format allows participants to engage in realistic scenarios and collaborative activities from their own location.

### Course Objectives

Participants will learn how to set up systems that effectively manage volunteers and donations during disasters. The course covers how to coordinate with voluntary organizations, create clear public messages for volunteers and donors, and develop strategies for organizing donation centers and volunteer reception sites.

### Target Audience

This course is intended for individuals working at the state level who play key roles in coordinating volunteers and donations during disasters. It is especially relevant for State Volunteer and Donations Coordinators and their alternates, as well as leaders from statewide voluntary organizations. The course is also suited for State Voluntary Organizations Active in Disaster (VOAD) chairs or their designees, Public Information Officers (PIOs) or liaisons, and those leading specific program functions like warehousing or call centers. Additionally, FEMA Human Services staff—such as Voluntary Agency Liaisons and Donations Specialists—as well as government liaisons to the private sector will benefit. The course is open to other emergency management professionals as well, including those from Federal, state, territorial, and tribal agencies.

### Course Dates

#### K OFFERINGS

10 AM–3 PM EST

July 14–18

### Course Contact

For additional information, contact the FEMA NDEMU Response and Recovery Branch:

[fema-emi-randr@fema.dhs.gov](mailto:fema-emi-randr@fema.dhs.gov)

## 0357: STATE INDIVIDUAL ASSISTANCE OPERATIONS

### Overview

This course is a 4-day in-person class at the National Disaster & Emergency Management University (NDEMU) in Emmitsburg, Maryland. It shows state and territorial staff how to organize and run Individual Assistance (IA) operations that help survivors during response and recovery.

### Course Objectives

By the end of the course, participants will be able to explain what IA operations look like in both Presidentially and non-Presidentially declared disasters; distinguish short-term help from long-term recovery support; outline IA programs and their administrative requirements; describe the duties of the State IA Officer; demonstrate understanding of program authorities, eligibility rules, and the sequence of service delivery; and identify key partnerships and information-sharing practices that keep IA efforts on track.

### Target Audience

The course is designed for state-level staff responsible for coordinating and administering IA to those affected by emergencies or disasters.

### Course Dates

#### E OFFERINGS

National Emergency Training Center  
Emmitsburg, MD  
August 25–28

### Course Contact

For questions or accommodation requests, contact the FEMA NDEMU Response and Recovery Branch:  
[fema-emi-randr@fema.dhs.gov](mailto:fema-emi-randr@fema.dhs.gov)

## 0376: STATE PUBLIC ASSISTANCE OPERATIONS

### Overview

This course provides state, local, tribal, and territorial government staff with a comprehensive overview of FEMA's Public Assistance (PA) Program. The course covers the PA process, grant policies and procedures, eligibility, hazard mitigation, and coordination with other Federal requirements.

### Course Objectives

Participants will gain a clear understanding of the laws, regulations, and policies guiding FEMA's Public Assistance Program. They will explore the end-to-end PA process, from eligibility and project formulation to grants management and compliance with Federal regulations, including hazard mitigation integration.

### Target Audience

This course is intended for state, local, tribal, and territorial government personnel responsible for managing Public Assistance grants following federally declared disasters.

### Course Dates

#### E OFFERINGS

National Emergency Training Center  
Emmitsburg, MD  
August 18–21

### Course Contact

For additional information, contact the FEMA NDEMU Response and Recovery Branch:

[fema-emi-randr@fema.dhs.gov](mailto:fema-emi-randr@fema.dhs.gov)

## 0388: ADVANCED PUBLIC INFORMATION OFFICER

### Overview

This course teaches participants additional skills for use during escalating incidents, including strategic communications and incident action planning as they relate to Joint Information Center (JIC) operations. The course includes pre-course work and a multi-day functional exercise.

### Course Objectives

This course helps participants build the knowledge and skills needed to set up, run, and work effectively within a JIC. It offers hands-on practice through a multi-day, full-scale exercise, allowing participants to apply advanced public information strategies in a realistic, high-pressure environment. Participants will also strengthen their ability to manage communications during the recovery phase of an incident. Throughout the course, there is a strong focus on improving processes and making sure every communication effort is meaningful, targeted, and relevant—especially for key audiences like senior leadership.

### Target Audience

This course is designed for public information personnel with at least 2 years of experience. Applicants must have completed the necessary prerequisite courses.

### Course Dates

#### E OFFERINGS

National Emergency Training Center  
Emmitsburg, MD  
July 28–August 1

#### L OFFERINGS

July 14–18 | Jefferson City, MO  
August 11–15 | Blue Lake, CA

### Course Contact

For additional information, contact the FEMA NDEMU Emergency Management Professional Program (EMPP) Branch: [empp@fema.dhs.gov](mailto:empp@fema.dhs.gov)

## 0418: MASS CARE/EMERGENCY ASSISTANCE PLANNING AND OPERATIONS

### Overview

This course prepares Mass Care and Emergency Assistance coordinators to develop support plans for disaster response.

### Course Objectives

Participants will gain skills to coordinate sheltering, feeding, distribution of emergency supplies, and other assistance for displaced individuals. The course emphasizes collaboration with state and local partners, non-governmental organizations (NGOs), and the private sector.

### Target Audience

This course is intended for Mass Care coordinators, NGO leaders, private sector representatives, and emergency management staff responsible for MC/EA preparedness and response activities.

### Course Dates

#### K OFFERINGS

11 AM–4 PM EST

August 11–14

### Course Contact

For additional information, contact the FEMA NDEMU Response and Recovery Branch:

[fema-emi-randr@fema.dhs.gov](mailto:fema-emi-randr@fema.dhs.gov)

## 0419: SHELTER FIELD GUIDE TRAINING FOR STATE AND LOCAL COMMUNITIES

### Overview

This course is a 10-hour virtual course delivered over 2 consecutive days. It is designed to help participants understand and apply sheltering practices using the FEMA and American Red Cross Shelter Field Guide. This training provides the foundational knowledge and resources needed to support shelter operations before, during, and after a disaster.

### Course Objectives

Participants will learn how to identify the seven key roles in sheltering, explain the types of resources available to shelters, prepare for shelter operations, and use the Shelter Field Guide to successfully open, manage, and close a shelter.

### Target Audience

This course is for Shelter Managers and supervisors from faith-based groups, non-profits, and private sector organizations who are involved in shelter planning and operations.

### Course Dates

#### K OFFERINGS

10 AM–3 PM EST

August 25–26

### Course Contact

For questions or accommodation requests, contact the FEMA NDEMU Response and Recovery Branch:  
[fema-emi-randr@fema.dhs.gov](mailto:fema-emi-randr@fema.dhs.gov)

## 0427: CERT PROGRAM MANAGER

### Overview

This course prepares participants to build and manage a local CERT program. The course covers key responsibilities such as planning, promoting the program, coordinating with partners, and managing volunteers, trainers, and resources.

### Course Objectives

Participants will learn how to define the mission and structure of a CERT program, create a strategic plan, promote community engagement, and manage volunteers and trainers. They will also learn how to develop policies and procedures, run safe and effective trainings, and evaluate and sustain the program over time.

### Target Audience

This course is for professionals and volunteers who currently serve—or plan to serve—as a local CERT Program Manager. A referral from a CERT-sponsoring agency is required. Non-first responders must complete **IS-317: Introduction to Community Emergency Response Team (CERTs)**.

### Course Dates

#### E OFFERINGS

National Emergency Training Center  
Emmitsburg, MD  
August 7–8

#### K OFFERINGS

1–5 PM EST  
August 12–15

### Course Contact

For questions or accommodation requests, contact the FEMA NDEMU Mission Support Branch:  
[fema-ms-branch@fema.dhs.gov](mailto:fema-ms-branch@fema.dhs.gov)

## 0428: CERT TRAIN-THE-TRAINER

### Overview

This course prepares participants to instruct FEMA's CERT Basic Training course. The course focuses on teaching methods, classroom management, and reinforcing the core values and goals of the CERT program.

### Course Objectives

Participants will learn how to deliver the CERT Basic Training course effectively, manage a training environment, and use coaching and evaluation strategies. They will practice teaching CERT content, demonstrate instructor skills, and model professional behavior to support successful learning outcomes.

### Target Audience

This course is for individuals who will instruct or manage CERT Basic Training. A referral from a CERT-sponsoring agency is required. Non-first responders must complete **IS-317: Introduction to Community Emergency Response Team (CERTs)**; first responders may complete either.

### Course Dates

#### E OFFERINGS

National Emergency Training Center  
Emmitsburg, MD  
August 4–6

#### K OFFERINGS

1–5 PM EST  
July 8–17  
September 9–18  
October 14–23

### Course Contact

For questions or accommodation requests, contact the FEMA NDEMU Mission Support Branch:  
[fema-ms-branch@fema.dhs.gov](mailto:fema-ms-branch@fema.dhs.gov)

## 0431: UNDERSTANDING THE EMERGENCY MANAGEMENT ASSISTANCE COMPACT (EMAC)

### Overview

This course helps emergency management and response professionals understand how to activate, implement, and manage resource requests through the EMAC system across states and jurisdictions.

### Course Objectives

Participants will learn how to legally request and provide assistance through EMAC. They will explore the compact's governance, mission-ready packaging, cost estimation, operations management system, and reimbursement procedures. The course prepares participants to confidently support EMAC processes during real-world deployments.

### Target Audience

This course is for emergency management, response, and recovery personnel at all levels of government who are responsible for requesting or providing EMAC assistance or who want to improve their knowledge of the system.

### Course Dates

#### E OFFERINGS

National Emergency Training Center  
Emmitsburg, MD  
July 15–17

### Course Contact

For questions or accommodation requests, contact the FEMA NDEMU Response and Recovery Branch:  
[fema-emi-randr@fema.dhs.gov](mailto:fema-emi-randr@fema.dhs.gov)

## 0449: INCIDENT COMMAND SYSTEM (ICS) CURRICULA TRAIN-THE-TRAINER

### Overview

This capstone course designed to prepare experienced instructors to teach ICS courses within the National Incident Management System (NIMS) framework. Participants will develop the skills needed to deliver and manage ICS-related training effectively.

### Course Objectives

Participants will learn about the development of ICS training, the structure and requirements of the NIMS Training Program, and effective instructional techniques for delivering ICS courses. The course also covers how to manage classroom activities, handle participant challenges, and ensure training outcomes are met. Students must pass a final exam and performance assessments to successfully complete the course.

### Target Audience

This course is for individuals qualified to serve as Lead or Unit ICS instructors who have completed required prerequisite ICS and instructional training courses. Applicants must have operational ICS experience and be endorsed by their State Training Officer or equivalent.

### Course Dates

**K OFFERINGS**

**8 AM–5 PM EST**

**August 11–15**

### Course Contact

For additional information, contact the FEMA NDEMU NIMS ICS Training Program:

[fema-nims-icstraining@fema.dhs.gov](mailto:fema-nims-icstraining@fema.dhs.gov)

## 0490: VOLUNTARY AGENCY COORDINATION IN DISASTERS

### Overview

This course prepares participants to coordinate voluntary and community-based resources before, during, and after disasters. It emphasizes building respectful partnerships, maintaining effective communication, and maximizing support for disaster survivors through collaboration.

### Course Objectives

Participants will learn how to coordinate voluntary disaster resources across all phases of a disaster. They will explore ways to build and maintain effective partnerships, establish strong communication with stakeholders and the public, and share information and resources to ensure survivors receive needed services.

### Target Audience

This course is intended for state, local, tribal, and territorial Voluntary Agency Liaisons (VALs), mass care planners, volunteer and donations coordinators, private sector partners, emergency managers, Voluntary Organizations Active in Disaster (VOAD) members, and others with responsibilities for coordinating voluntary agency disaster support and long-term recovery efforts.

### Course Dates

#### E OFFERINGS

National Emergency Training Center  
Emmitsburg, MD  
September 8–11

### Course Contact

For additional information, contact the FEMA NDEMU Response and Recovery Branch:  
[fema-emi-randr@fema.dhs.gov](mailto:fema-emi-randr@fema.dhs.gov)

## 0584: CONTINUITY PLANNING FOR TRIBAL GOVERNMENTS

### Overview

This course helps Tribal Nations understand continuity planning and supports them in developing a continuity plan that addresses essential functions, risk, and resilience within their communities. The training incorporates cultural and operational perspectives unique to Tribal Governments and reflects contributions from Tribes across all FEMA Regions.

### Course Objectives

Participants in this course will learn the basics of continuity planning and why it matters for Tribal communities. They will explore how to identify the most essential services that must continue during an emergency, and what the consequences might be if those services are interrupted. The course also covers how to assess potential risks and find ways to reduce them. Participants will understand who should be involved in creating a continuity plan and what their responsibilities are. By the end of the course, they will be able to develop a simple continuity plan and know how to keep it current and ready to use.

### Target Audience

This course is intended for individuals who work with Tribal Governments and have a role in emergency management or continuity planning. It is especially relevant for staff responsible for managing emergency response or developing continuity plans, Tribal leaders and council members, and those in leadership or support positions who help ensure that essential services continue during emergencies. Participation may also be extended to others if approved by the host Tribe or Tribal organization.

### Course Dates

#### L OFFERINGS

July 22–23 | Durant, OK

### Course Contact

For questions or accommodation requests, contact the FEMA NDEMU Mission Support Branch:  
[fema-ms-branch@fema.dhs.gov](mailto:fema-ms-branch@fema.dhs.gov)

## 0705: FUNDAMENTALS OF GRANTS MANAGEMENT

### Overview

The course includes 20 hours of live instruction, a 1-hour orientation, and 14 hours of self-paced study. It is designed to help FEMA grantees and sub-grantees strengthen their ability to manage Federal grant funding effectively.

### Course Objectives

Participants will learn core principles of grants management, including compliance, reporting, allowable costs, documentation, and closeout procedures. Interactive sessions and independent study activities focus on improving knowledge of FEMA grant requirements and best practices in financial oversight.

### Target Audience

This course is intended for state, local, tribal, and territorial personnel who manage or oversee FEMA grants.

### Course Dates

#### K OFFERINGS

10 AM–12:30 PM EST

July 14–31

### Course Contact

For questions or accommodation requests, contact the FEMA NDEMU Mission Support Branch:  
[fema-ms-branch@fema.dhs.gov](mailto:fema-ms-branch@fema.dhs.gov)

## 1163: PRELIMINARY DAMAGE ASSESSMENT FOR STATE, TRIBAL, TERRITORIAL AND LOCAL OFFICIALS

### Overview

This course teaches state, local, tribal, and territorial officials how to take part in the damage assessment process after a disaster. It explains how to gather and report damage information and how that information is used to request Federal disaster assistance.

### Course Objectives

Participants will understand their role in the joint damage assessment process. They will learn how to collect damage information, use standard assessment methods, and support the request for a Federal disaster declaration. The course includes practical guidance on working with FEMA and other partners to complete accurate and timely assessments.

### Target Audience

The course is intended for state, tribal, territorial, and local officials who participate in joint Preliminary Damage Assessments and need a clear understanding of the procedures, documentation requirements, and coordination tasks that drive a successful PDA.

### Course Dates

#### E OFFERINGS

National Emergency Training Center  
Emmitsburg, MD  
July 15–17  
September 9–11

### Course Contact

For questions or accommodation requests, contact the FEMA NDEMU Response and Recovery Branch:  
[fema-emi-randr@fema.dhs.gov](mailto:fema-emi-randr@fema.dhs.gov)

## 1301: CONTINUITY PLANNING

### Overview

This course is a 4-day training designed to help General Services Administration (GSA) staff understand how to develop and maintain effective continuity plans. This course introduces key roles, responsibilities, and planning tools used to ensure that essential functions can continue during and after emergencies or disruptions.

### Course Objectives

Participants will learn about national continuity policies and planning guidance. The course covers how to identify essential functions, conduct Business Process and Business Impact Analyses (BPA and BIA), and evaluate risk mitigation options. Attendees will also gain practical knowledge and strategies for building a continuity plan that supports their organization's mission and resilience.

### Target Audience

This course is intended specifically for GSA staff who manage continuity planning and preparedness within their organization.

### Course Dates

#### E OFFERINGS

National Emergency Training Center  
Emmitsburg, MD  
August 4–5

#### K OFFERINGS

11 AM–3 PM EST  
July 8–11

#### L OFFERINGS

July 28–29 | Austin, TX  
July 31–August 1 | Harrisburg, PA

### Course Contact

For questions or accommodation requests, contact the FEMA NDEMU Mission Support Branch:  
[fema-ms-branch@fema.dhs.gov](mailto:fema-ms-branch@fema.dhs.gov)

## 1302: CONTINUITY OF OPERATIONS PROGRAM MANAGEMENT

### Overview

This course equips continuity planners and program managers with the skills and tools needed to build and maintain a strong continuity program that ensures essential functions continue during and after emergencies.

### Course Objectives

Participants will learn how to establish and manage a continuity program, develop effective plans and procedures, and gain leadership support. The course also covers how to conduct continuity training and exercises, evaluate program performance, and apply improvements through hands-on, scenario-based activities.

### Target Audience

This course is for emergency management professionals and continuity planners responsible for developing or managing continuity of operations programs at all levels of government or within private and nonprofit organizations.

### Course Dates

#### E OFFERINGS

National Emergency Training Center  
Emmitsburg, MD  
August 6–7

#### K OFFERINGS

11 AM–3 PM EST  
July 28–30

#### L OFFERINGS

July 30–31 | Austin, TX  
September 9–10 | Lake City, FL  
October 1–2 | Harrisburg, PA

### Course Contact

For questions or accommodation requests, contact the FEMA NDEMU Mission Support Branch:  
[fema-ms-branch@fema.dhs.gov](mailto:fema-ms-branch@fema.dhs.gov)

## Now Accepting Applications!

### PLANNING PRACTITIONER PROGRAM (PPP)

#### Overview

The [Planning Practitioner Program](#) (PPP) mission is to improve the capabilities of emergency management planning. The risk landscape is ever evolving in size and complexity. As such, the aptitude of operational planning professionals to conceptualize and solve future risks has never been more challenging.

Deliberate planning enables a jurisdiction to mitigate loss and improve outcomes from hazards, threats, and risks. This program of instructor-led courses allows planners to further develop their knowledge, skills, and abilities to perform effectively as lead planners and planning program managers.

#### Target Audience

The PPP series is designed for experienced individuals with significant responsibility in operational planning programs. Participants should have ongoing planning requirement within their current role. Ideal candidates will have at least 5 years of experience in emergency management planning activities, including:

- Appointed emergency management staff from state, local, tribal, territorial, and Federal emergency management offices with current operational planning responsibilities.
- Public safety or political appointees who currently conduct operational planning within the emergency management field.
- Personnel serving in various emergency management disciplines (e.g., private sector, law enforcement, fire, public works, and public health) who have a substantial current operational planning responsibility.

#### Application Process (April 1–July 1, 2025)

Completed application packets will be reviewed by the applicant's FEMA Region and a panel of NDEMU staff. The application window is April 1–July 1, 2025, with selections and announcements in August.

The selected applicants will be placed in one of the two series by selection panel. Applicants will have the option to select a preferred series date, but it is not guaranteed.

##### Series FY26-1:

- 0237 PPP Week 1: November 3–7, 2025
- 0238 PPP Week 2: April 20–24, 2026

## Classroom Requirements

PPP consists of two resident courses (0237 and 0238) that are each 5 days in length. The courses are not offered individually, and candidates must complete them in sequential order. Additionally, candidates must develop a planning project management plan, system map, essay, and presentation for the candidates' agency/jurisdiction, which is then presented to a panel (0243) for program completion.

## Prerequisites

The following courses must be completed in their entirety **prior to applying**, OR graduation from the [Emergency Management Basic Academy](#), during or after 2018.

- IS-236: Introduction to Deliberate Planning (Coming Soon)
- IS-100: Introduction to the Incident Command System (ICS), ICS-100
- IS-200: Basic Incident Command System for Initial Response, ICS-200
- IS-230: Fundamentals of Emergency Management
- IS-235: Emergency Planning
- IS-240: Leadership and Influence
- IS-242: Effective Communication
- IS-700: An Introduction to the National Incident Management System (NIMS)
- IS-800: National Response Framework (NRF), An Introduction

Attach your transcript to your online application with prerequisites highlighted. Do NOT attach individual certificates.

## How to Apply

The Application Package Document is the only acceptable form to submit when applying. Incomplete application packages will not be considered. More information can be found at [Planning Practitioner Program](#).

- Download the application package document and save to your computer before filling it out. This one document, which is a fillable PDF form, is all you need to send to [fema-emi-iemb@fema.dhs.gov](mailto:fema-emi-iemb@fema.dhs.gov) to be considered for the program. This form includes:
  - Candidate Information
  - A cover letter requesting consideration for admissions to the program and specifying the applicant's qualifications.

- Resume: Space is provided for:
  - Emergency Management Planning Experience (Example: Feb 2017–Mar 2019; 2 yrs; City of X Planner)
  - Role in Agency/Jurisdiction Planning Program (Example: March 2018; Lead Planner; Hazard Mitigation Plan)
  - Other important information you would like the panel to know
  - PPP Commitment Statement
  - Questionnaire
  - A recommendation letter from your immediate supervisor. If you are self-employed and do not have an immediate supervisor, then use your most recent supervisor (cannot be yourself).
  - Signatures: This page has a location for the electronic signatures of both the applicant and the applicant's supervisor.
- Once the Application Package is complete with signatures, save the document as a PDF file with the following naming convention: **LastnameFirstname.PPP.FY26**
- The final step is to email your completed application package and your transcript with prerequisites highlighted to [fema-emi-iemb@fema.dhs.gov](mailto:fema-emi-iemb@fema.dhs.gov)

## Course Contact

For additional information, contact the FEMA NDEMU Integrated Emergency Management (IEM) Branch:  
[fema-emi-iemb@fema.dhs.gov](mailto:fema-emi-iemb@fema.dhs.gov)

## NATIONAL EMERGENCY MANAGEMENT BASIC ACADEMY (NEMBA) \*WASHINGTON, DC\*

### Overview

The National Emergency Management Basic Academy (NEMBA) is designed for individuals pursuing a career in emergency management and provides a foundational education in emergency management knowledge, skills, and abilities.

The goal of the Basic Academy is to support the careers of Emergency Managers through a training experience combining knowledge of all fundamental systems, concepts, and practices of contemporary emergency management. The Basic Academy provides adult learners, facilitated by skilled faculty members, a solid foundation upon which to build a career in the emergency management profession. For more information, visit the [Emergency Management Basic Academy](#).

### Target Audience

The National Emergency Management Basic Academy is designed for newly appointed emergency managers with less than 3 years of experience, including members of state, local, tribal, and territorial homeland security or emergency services programs; non-governmental organizations (NGOs), voluntary agencies, or professional organizations; private sector emergency management offices; college or university emergency management staff; and FEMA, Federal partners, military and emergency managers at other departments or agencies.

### Course Information

**Location:** DC Homeland Security and Emergency Management Agency (HSEMA),  
1015 Half Street, 10<sup>th</sup> Floor, Washington, DC 20003

**Dates:**

- August 18–22, 2025: L0101: Foundations of Emergency Management
- September 8–10, 2025: L0102: Fundamentals of Threats and Hazards
- September 11–12, 2025: L0103: Planning: Emergency Operations
- September 16–18, 2025: L0105: Public Information Basic
- September 22–23, 2025: L0146: Homeland Security Exercise and Evaluation Program (HSEEP)

## Classroom Requirements

The Basic Academy consists of the following courses. Attendance at each course is required. 0101: Foundations of Emergency Management should be taken first but is not required.

- 0101: Foundations of Emergency Management (40 hours) 5 days
- 0102: Fundamentals of Threats and Hazards (24 hours) 3 days
- 0103: Planning: Emergency Operations (16 hours) 2 days
- 0146: Homeland Security Exercise and Evaluation Program (HSEEP) (16 hours) 2 days

(Only an NDEMU class certificate dated after March 2013 will be accepted for the HSEEP requirement toward graduation.)

- 0105: Public Information Basic (24 hours) 3 days

Total course hours: 120 hours

## Prerequisites

Twelve online Independent Study courses are required as prerequisites to the classroom courses. All 11, except IS-29, must be completed before applying for 0101:

- IS-29: Public Information Officer Awareness (Prerequisite for 0105)
- IS-100: Introduction to the Incident Command System, ICS-100
- IS-120: An Introduction to Exercises
- IS-230: Fundamentals of Emergency Management
- IS-235: Emergency Planning
- IS-240: Leadership and Influence
- IS-241: Decision Making and Problem Solving
- IS-242: Effective Communication
- IS-244: Developing and Managing Volunteers
- IS-700: An Introduction to the National Incident Management System
- IS-800: National Response Framework, An Introduction

## How to Apply

Please use the links below to register with the District's learning management system – [HSEMA Academy](#). You will need to upload any required prerequisites into the system. Once prerequisites are approved, you may request access to enroll in the course. Once participants have been accepted into the course, navigate to the 'Content' tab to learn how to complete your registration with FEMA.

Potentials students can now apply for all classes at:

- [0101 on HSEMA Academy](#)
- [0102 on HSEMA Academy](#)
- [0103 on HSEMA Academy](#)
- [0105 on HSEMA Academy](#)
- [0146 on HSEMA Academy](#)

## Course Contact

- HSEMA Point of Contact: Patrick Maury, State Training Officer, DC Homeland Security and Emergency Management Agency: [patrick.maury@dc.gov](mailto:patrick.maury@dc.gov)
- NDEMU Point of Contact: For additional information, contact the Course Manager, Dr. Jeff Januchowski: [jeffrey.januchowski@fema.dhs.gov](mailto:jeffrey.januchowski@fema.dhs.gov) or Richard Bashioum: [richard.bashioum@fema.dhs.gov](mailto:richard.bashioum@fema.dhs.gov)

## MASTER EXERCISE PRACTITIONER PROGRAM (MEPP)

### Overview

The [Master Exercise Practitioner Program](#) (MEPP) is the pinnacle component of the [National Standard Exercise Curriculum](#) (NSEC). MEPP is designed for advanced exercise practitioners with significant responsibility for progressive, all-hazard exercise programs consistent with the principles in the Homeland Security Exercise and Evaluation Program (HSEEP) doctrine.

### Target Audience

Ideal candidates will have 3–5 years' experience designing and conducting emergency management exercises consistent with the HSEEP Doctrine. This experience should include the development of discussion-based and operations-based exercises and experience in a Simulation Cell (SIMCELL) or Master Control Cell. Candidates are expected to have overall experience with Exercise Program Management as well as individual experience in ALL the following roles:

- Exercise Director
- Exercise Planning Team Leader
- Facilitator
- Controller/Simulation
- Evaluator

### Application Process (April 1–July 1, 2025)

To download the Application Package Document (Fillable, PDF), visit the [Master Exercise Practitioner Program](#).

Completed application packets will be reviewed by the applicant's FEMA Region and a panel of NDEMU staff. The application window is April 1–July 1, 2025, with selections and announcements in August.

The selected applicants will be placed in one of the two series by selection panel. Applicants will have the option to select a preferred series date, but it is not guaranteed.

#### Series FY26-1 (tentative dates):

- 0132: MEPP Week 1: November 17–20, 2025
- 0133: MEPP Week 2: March 9–12, 2026

#### Series FY26-1 (tentative dates):

- 0132: MEPP Week 1: December 15–18, 2025
- 0133: MEPP Week 2: April 13–16, 2026

The MEPP selection board will provide State, Local, Tribal, Territorial (SLTT) packages to the appropriate FEMA Region for review and prioritization, and will review private sector, Federal, and military applications.

## Classroom Requirements

MEPP consists of two resident courses (0132 and 0133) that are each 4 days in length. The courses are not offered individually, and candidates must complete them in sequential order. Additionally, the design/development, conduct, and evaluation of an operations-based exercise for the candidates' agency/jurisdiction, which is then presented to a panel (0136), is required for program completion.

## Prerequisites

The following courses must be completed in their entirety **prior to applying**, OR graduation from the [Emergency Management Basic Academy](#), during or after 2018.

- 0146: Homeland Security Exercise and Evaluation Program (HSEEP)
- IS-100: Introduction to the Incident Command System (ICS), ICS-100
- IS-120: An Introduction to Exercises
- IS-130: How to be an Exercise Evaluator
- IS-200: Basic Incident Command System for Initial Response, ICS-200
- IS-230: Fundamentals of Emergency Management
- IS-235: Emergency Planning
- IS-700: An Introduction to the National Incident Management System (NIMS)
- IS-800: National Response Framework (NRF), An Introduction
- IS-2200: Basic Emergency Operations Center Functions

Attach your transcript to your online application with prerequisites highlighted. Do NOT attach individual certificates.

## How to Apply

The Application Package Document is the only acceptable form to submit when applying. Incomplete application packages will not be considered.

- Download the application package document and save to your computer before filling it out. The PDF application package document can be found here: [Master Exercise Practitioner Program](#). This one document, which is a fillable PDF form, is all you need to send to [fema-emi-iemb@fema.dhs.gov](mailto:fema-emi-iemb@fema.dhs.gov) to be considered for the program. The PDF application package document includes:
  - Candidate Information
  - A cover letter requesting consideration for admissions to the program and specifying the applicant's qualifications.
  - Resume: Space is provided for:
    - Emergency Management EXERCISE experience (Example: Feb 2017–Mar 2019; 2 yrs; State Exercise Officer)
    - HSEEP Exercises you have played a role in (Example: March 2018; Lead Controller; NLE)
    - Other important information you would like the panel to know
    - MEPP Commitment Statement
    - MEPP Questionnaire
    - A Recommendation letter from your immediate supervisor. If you are self-employed and do not have an immediate supervisor, then use your most recent supervisor (cannot be yourself)
    - Signatures: This page has a location for the electronic signatures of both the applicant and the applicant's supervisor
- Once the Application Package is complete with signatures, save the document as a PDF file with the following naming convention: **LastnameFirstname.MEPP.FY26**
- The final step is to email your completed application package and your transcript with prerequisites highlighted to [fema-emi-iemb@fema.dhs.gov](mailto:fema-emi-iemb@fema.dhs.gov)

## Course Contact

For additional information, contact the FEMA NDEMU Integrated Emergency Management (IEM) Branch:  
[fema-emi-iemb@fema.dhs.gov](mailto:fema-emi-iemb@fema.dhs.gov)

## Accommodation Information

If you require a reasonable accommodation (sign language interpreters, braille, Communication Access Realtime Translation (CART), etc.), make your request on your application or to [netcadmissions@fema.dhs.gov](mailto:netcadmissions@fema.dhs.gov) no later than (NLT) **30 days prior** to the course offering. When making any requests, provide details on the accommodation; however, DO NOT include medical or other personal information that is protected under the Privacy Act of 1974 or the Health Information Privacy Protection Act (45 CFR Part 160 Subparts A and E of Part 164). Last-minute requests will be accepted; however, they may not be possible to fulfill.

## Travel and Housing Information

Upon acceptance into the course, NETC Admissions will mail out an Acceptance Letter and Welcome Package outlining travel information, NETC shuttle services, lodging and other logistics. Lodging is provided for course participants on the NETC campus. Participants staying overnight on campus are required to purchase a meal ticket for the duration of the training activity. Notify the NETC Transportation Office at least 2 weeks prior to the course date to reserve a shuttle seat.

K Courses are offered virtually, and participants are expected to be active (on camera, microphone, etc.) the entire duration of the course.

To learn more information on NDEMU's travel, housing, and accommodation, read the [NETC Welcome Package](#).

## Cost/Reimbursement Information

- NDEMU provides stipends or reimbursement for E courses as indicated in the NETC Welcome Package.
- NDEMU does not provide stipend or reimbursement for off-campus course deliveries.

## Prerequisites

Completion of the [IS-13: NDEMU Conduct and Behavior Course](#) is compulsory before participating in any **NDEMU training** at the National Disaster & Emergency Management University (NDEMU). It is important to note that this course and exam are not required annually; they only need to be completed once. This course will be treated as a mandatory prerequisite for all courses.

## How to Register

Before applying through the Online Admissions Application, a valid FEMA Student Identification Number (SID) is required. Apply for a [FEMA SID](#) or find a forgotten FEMA SID.

To apply for a course, complete the [NETC Online Admissions Application](#).