



## Course: *L0674 Basic Interagency Logistics (IL) FY18*

### Course Dates:

October 30 – November 3, 2017

January 22–26, 2018

April 23–27, 2018

July 23–27, 2018

### Travel Dates:

Travel days are Sunday and Saturday

### Course Length:

This course is 4.5 days.

### Location:

FEMA Distribution Center Frederick, MD  
4420 Buckeystown Pike  
Frederick, MD 21704

### Course Description:

This basic IL course is conducted *seminar-style* and familiarizes participants with IL concepts of planning and response. The course facilitates discussion on key interagency (Whole Community) logistics concepts of operation.

### Course Goal:

The goal of the course is to familiarize students with the logistics planning considerations for all hazards response activities for Federal, State, local, territorial, tribal, Non-Governmental Organizations, and other partners which provide Logistics support in accordance with the 'Whole Community' concept set forth in Presidential Policy Directive (PPD) 8, dated March 2011. The course also provides an overview of IL Partner disaster response organizations. It identifies and discusses parameters for logistics support

coordination and creates a "Whole Community" forum for the exchange of best logistics practices.

### Prerequisites:

There are currently no mandatory pre-requisites; however, the following courses are recommended:

- IS 27 – Orientation to Logistics
- IS 100.b – Introduction to Incident Command System (ICS)
- IS 700.a – National Incident Management System (NIMS) An Introduction
- IS 800.b – National Response Framework (NRF) An Introduction
- IS 807 – Emergency Support Function (ESF) #7, Logistics Annex
- Defense Support of Civil Authorities/U.S. Army North (DSCA/ARNORTH) Phase 1 and 2
- Joint Humanitarian Operations Course /U.S. Agency for International Development (JHOC/USAID)

### Continuing Education Units (CEU's):

EMI awards 2.8 CEUs for completion of this course.

### Target Audience:

The IL community includes, but is *not restricted* to:

- Federal Agency/Department Logisticians
- State Emergency Management Logisticians
- National Guard Logisticians
- Federal/State Coordinating Officers
- Federal/State Operations/Planning Officers

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- Non-Governmental Organization (NGO)/Voluntary Organizations Active in Disasters (VOADs) Professionals
- Private Sector Supply Chain Professionals

Students should be mid-to-senior level logistics/emergency managers from organizations such as the Department of Homeland Security (DHS), or other Federal, State, local, tribal, territorial agencies and the Military Services (Active, Guard, Reserve) to include Military Officers (O-4 through O-6), Warrant Officers (W-3 through W-5), Senior Non-Commissioned Officers (E-7 through E-9), or Federal Civilians (GS-13 through GS-15 or equivalent). Civilians from non-governmental and volunteer agencies are also invited to attend. Those not falling into one of the above categories, but may benefit from, or contribute, to this seminar-style forum may attend, with Emergency Management Institute (EMI) approval. Government contractors may also attend, but will be required to sign and adhere to the DHS's "Non-Disclosure" requirement (DHS Form 11000-6).

#### To Apply:

Complete a FEMA Form 119-25-1, General Admissions Application, with student signature and signature of supervisor or sponsoring agency official. Submit the application no later than 4 weeks prior to the start of the course. Mail, scan, or fax the application to:

NETC Admissions Office (Room I-216)  
National Emergency Training Center  
16825 South Seton Avenue  
Emmitsburg, MD 21727-8998  
Phone: (301) 447-1035 Fax: (301) 447-1658  
Email: [netcadmissions@fema.dhs.gov](mailto:netcadmissions@fema.dhs.gov)

Scan the QR Code, or click the link to get information on how to apply for EMI courses:



<http://training.fema.gov/Apply/>

Note to RTMs and RPMs and STOs: **The FEMA Form 119-25-1 must be submitted to NETC Admissions no later than 4 weeks prior to course date selected.**

#### Application Review:

In order to be evaluated for admission into this course, block #16 on the application form must be completed. Please refer to the student selection criteria listed below and indicate how you meet the requirements based upon your position and experience.

Upon acceptance into the course, NETC Admissions will email an Acceptance Letter and Welcome Package outlining travel information, lodging and other logistics. Scan the QR Code below, or click the link for a PDF copy of the NETC Welcome Package online:



[http://training.fema.gov/EMIWeb/downloads/NETC\\_Welcome\\_Package.pdf](http://training.fema.gov/EMIWeb/downloads/NETC_Welcome_Package.pdf)

#### Travel Authorizations:

All Federal travelers must have an approved TA prior to travel.

**EMI may provide stipends or pay travel costs for qualifying Non-Federal students. All other students are responsible for travel and lodging costs. There is no course tuition fee.**

#### Notice to Applicants for EMI courses:

Individuals applying for EMI classes will be required to register using the FEMA Student Identification (SID) number. This number will be used in place of the Social Security Number (SSN) on your application form. **The SSN is no longer required.**

#### How do I obtain my FEMA SID number?

- Step 1: To register, go to <https://cdp.dhs.gov/femasid>
- Step 2: Click on the "Register for a FEMA SID" button on screen.
- Step 3: Follow the instructions and provide the necessary information to create your account.
- Step 4: You will receive an email with your SID number. You should save this number in a secure location.

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## **NATIONAL EMERGENCY TRAINING CENTER (NETC) CAMPUS ACCESS – REAL ID ACT STANDARDS**

Does your ID meet the Real ID Act standards? Anyone entering the National Emergency Training Center (NETC) campus is required to show valid photo identification that meets [REAL ID Act standards](#). The purpose of the REAL ID Act is to stop terrorists from evading detection by using false identification. Check to see if your state is compliant at <https://www.dhs.gov/current-status-states-territories>.

If your driver's license does not meet the requirements of the REAL ID Act, you will need to bring one of the following acceptable forms of identification:

- A valid U.S. passport or passport card.
- A valid federal employee, military, or veteran ID card.
- A valid state-enhanced driver's license (Contact your state's motor vehicle department for availability).

Students from non-compliant states (a regular driver's license from these states will not be accepted) who do not possess any acceptable form of identification may request a National Crime Information Center (NCIC) check from the NETC Security Office. Note: This is a one-time NCIC check; a successful NCIC check is valid for 180 days; within the 180 day time-frame a student is expected to obtain a compliant form of identification).

Submit the following information to [Michael.Wells@fema.dhs.gov](mailto:Michael.Wells@fema.dhs.gov) in a password-protected document at least three weeks before your class:

- Your full name
- Date and place of birth
- Social Security Number

Students arriving at the NETC campus without a compliant ID or a successful NCIC criminal history check will be sent home at their own expense without receiving a stipend reimbursement.

Questions related to NETC campus access identification should be directed to [Jane.Sentz@fema.dhs.gov](mailto:Jane.Sentz@fema.dhs.gov) or 301-447-7207.

### **EMI Point of Contact:**

For additional information, contact the course manager, Jeff Snyder, at (301) 447-3985 or by email at [jeffrey.snyder@fema.dhs.gov](mailto:jeffrey.snyder@fema.dhs.gov)

### **Course Facilitators:**

Robert Hill, **FEMA** Logistics,  
[Robert.Hill@fema.dhs.gov](mailto:Robert.Hill@fema.dhs.gov) , Work: (202) 646-1904

Ramon Lluveras, **FEMA** Logistics,  
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