



VII. COURSE SUMMARY

OBJECTIVES

At the end of this unit, you should be able to pass an exam testing your knowledge of key points learned during the training.

SCOPE

The scope of this unit includes:

- Introduction
- Course Review
- Final Exam
- Summary and Wrap-Up

ADDITIONAL INFORMATION

Information about this material is available by contacting:

FEMA Independent Study Program
Emergency Management Institute
National Emergency Training Center
16825 South Seton Avenue
Emmitsburg, MD 21727



COURSE SUMMARY

The aim of this course has been to give you information about planning a safe and successful special event. The course walked you through all aspects of the special event planning process.

Let's review the key points of each unit.

Unit I, Welcome and Introductions, covered the following:

- The definition of a special event
- The phases of a special event

The exercise provided an opportunity for you to practice identifying a special event.

Discuss any questions regarding Unit I.

Course Summary – Unit I

- Unit I, Welcome and Introductions, covered the following:**
 - The definition of a special event**
 - The phases of a special event**
- Participants practiced identifying a special event**
- Questions on Unit I?**



Visual 7.1



YOUR NOTES:



COURSE SUMMARY (CONT.)

Unit II, Pre-Event Planning, covered the following:

- The importance of planning
- The planning team
- Planning considerations
- Issues to consider when planning

The exercise provided an opportunity to begin planning a special event of your choice. In this unit, you practiced pre-planning activities for your special event.

Discuss any questions regarding Unit II.

Course Summary – Unit II

- Unit II, Pre-Event Planning, covered the following:**
 - The importance of planning**
 - The planning team**
 - Planning considerations**
 - Issues to consider when planning**
- Participants practiced pre-planning activities for their special event**
- Questions on Unit II?**

Visual 7.2



YOUR NOTES:



COURSE SUMMARY (CONT.)

Unit III, Risks and Hazards to Consider, covered the following:

- Analyzing hazards
- Identifying mitigation activity
- Contingency planning

The exercise provided an opportunity to continue developing your special events, practicing identifying risks and hazards, and developing contingency plans for those risks.

Discuss any questions regarding Unit III.

Course Summary – Unit III

- Unit III, Risks and Hazards to Consider, covered the following:**
 - Analyzing hazards**
 - Identifying mitigation activity**
 - Contingency planning**
- Participants practiced identifying risks and hazards, and developing contingency plans for those risks**
- Questions on Unit III?**

Visual 7.3



YOUR NOTES:



COURSE SUMMARY (CONT.)

Unit IV, Special Operational Considerations, covered:

- The definition of operational considerations
- Spectator management and crowd-control issues
- Safety issues
- Public health issues
- Personal safety issues
- Security issues
- Traffic and transportation issues
- Other special operational considerations, including high-profile and controversial events

The exercise provided an opportunity to continue developing your special events and practicing planning for these special operational considerations.

Discuss any questions regarding Unit IV.

Course Summary – Unit IV

- Unit IV, Special Operational Considerations, covered:
 - The definition of operational considerations
 - Spectator management and crowd-control issues
 - Safety issues
 - Public health issues
 - Personal safety issues
 - Security issues
 - Traffic and transportation issues
 - Other special operational considerations, including high profile and controversial events

Visual 7.4



Course Summary – Unit IV

- The exercise provided an opportunity continue developing participants' special events, practicing planning for these special operational considerations.
- Questions on Unit IV?

Visual 7.5



YOUR NOTES:



COURSE SUMMARY (CONT.)

Unit V, Using ICS to Manage Special Events, covered:

- Definition of ICS
- Management functions of the ICS structure
- Incident Action Planning
- Multiagency Coordination Systems

The exercise provided an opportunity to continue developing your special events, and practicing planning and developing an ICS.

Discuss any questions regarding Unit V.

Course Summary – Unit V

- Unit V, Using ICS to Manage Special Events, covered:**
 - Definition of ICS**
 - Management functions of the ICS structure**
 - Incident Action Planning**
 - Multiagency Coordination Systems**
- Participants practicing planning and developing an ICS**
- Questions on Unit V?**

Visual 7.6



YOUR NOTES:



COURSE SUMMARY (CONT.)

Unit VI, Planning Considerations for Specific Events, covered:

- High-risk events
- Spontaneous events
- Events involving pre-teen and early-teen audiences
- Incidents of national significance

The exercise provided an opportunity continue developing your special events, and practicing identifying and mitigating high-risk and spontaneous events.

Discuss any questions regarding Unit VI.

Course Summary – Unit VI

- Unit VI, Planning Considerations for Specific Events, covered:**
 - High-risk events**
 - Spontaneous events**
 - Events involving teenage audiences**
 - Incidents of national significance**
- Participants practiced identifying and mitigating high-risk and spontaneous events**
- Questions on Unit VI?**

Visual 7.7



YOUR NOTES:



FINAL EXAM

Instructions:

1. Refer to the Final Exam in the Job Aids section of the Student Manual.
2. The purpose of the exam is to test your understanding of the course content.
3. Spend 35 minutes to complete the exam.
4. Give your completed exam to the instructor.

Final Exam

Please complete the exam found in the Appendix of your Student Manual.

If using standard government answer sheet, use course code: IS-015 and the affiliation is FEMA.



Visual 7.8



COURSE COMPLETION

Discuss any final questions from the class with your instructor.

