
ICS-100: Introduction to ICS
EMI Course Number: IS100

Student Manual
February 2007

Purpose This course provides training on and resources for healthcare and hospital personnel who require a basic understanding of the Incident Command System (ICS).

Who Should Attend ICS 100, Introduction to the Incident Command System for Healthcare/Hospitals, introduces the Incident Command System (ICS) and provides the foundation for higher level ICS training. This course describes the history, features and principles, and organizational structure of the Incident Command System. It also explains the relationship between ICS and the National Incident Management System (NIMS).

The target audience includes healthcare and hospital personnel involved with emergency planning, and response or recovery efforts.

Course Objective The course objective is to enable participants to demonstrate basic knowledge of the Incident Command System (ICS).

Training Content The training is comprised of the following lessons:

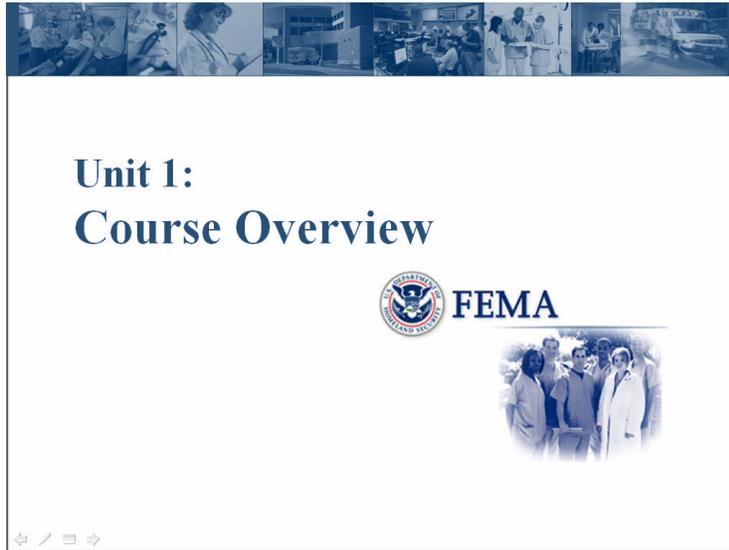
- Unit 1: Course Overview
- Unit 2: ICS Overview
- Unit 3: ICS Features & Principles
- Unit 4: Management, Command & Responsibilities
- Unit 5: ICS Organization: Part 1
- Unit 6: ICS Organization: Part 2
- Unit 7: Course Summary

Unit 1: Course Overview

STUDENT MANUAL



Visual 1.1



Visual Description: Unit Title Slide

Key Points

This unit provides an overview of the course, Introduction to the Incident Command System.

**Visual 1.2**

Course Welcome

- The Emergency Management Institute developed IS 100, Introduction to ICS for Healthcare/Hospitals to provide fundamentals training on the Incident Command System (ICS) to healthcare and hospital professionals.
- IS-100 follows the National Incident Management System (NIMS) guidelines and meets the NIMS Baseline Training Requirements for IS-100.
- This is the first in a series of ICS courses designed to meet all-hazard, all-agency NIMS ICS requirements for operational personnel. Descriptions and details about the other ICS courses in the series may be found on our web site: <http://training.fema.gov>.



Visual Description: Course Welcome

Key Points

The Emergency Management Institute developed IS 100, Introduction to ICS for Healthcare/Hospitals to provide fundamentals training on the Incident Command System (ICS) to healthcare and hospital professionals.

IS-100 follows the National Incident Management System (NIMS) guidelines and meets the NIMS Baseline Training Requirements for IS-100.

This is the first in a series of ICS courses designed to meet all-hazard, all-agency NIMS ICS requirements for operational personnel. This course addresses all of the concepts of the generic ICS course, but has been tailored to the hospital environment by including many healthcare examples and scenarios to demonstrate how ICS principles can be applied to this unique environment.

Descriptions and details about the other ICS courses in the series may be found on our web site: <http://training.fema.gov>.



Visual 1.3

ICS-100 Course Objectives

This course introduces the principles of the Incident Command System (ICS). At the end of this course, you should be familiar with:

- The major ICS functions and their primary responsibilities.
- The major incident facilities and the function of each.
- What an Incident Action Plan is and how it is used at an incident.
- The common responsibilities associated with incident assignments.



Visual Description: ICS-100 Course Objectives

Key Points

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Visual 1.4

Student Introductions

- Name, job title, and organization
- Overall experience with emergency or incident response
- ICS qualifications and most recent ICS experience



Visual Description: Student Introductions

Key Points

Introduce yourself to the class. Include the following information:

- Name, job title, and organization
- Overall experience with emergency or incident response
- ICS qualifications and most recent ICS experience



Visual 1.5



Visual Description: What do you expect to gain from this course?

Key Points

Answer the question below:



What do you expect to gain from this course?



Visual 1.6

Instructor Expectations

- Cooperate with the group.
- Be open minded to new ideas.
- Participate actively in all of the training activities and exercises.
- Return to class at the stated time.
- Use what you learn in the course to perform effectively within an ICS organization.



Visual Description: Instructor Expectations

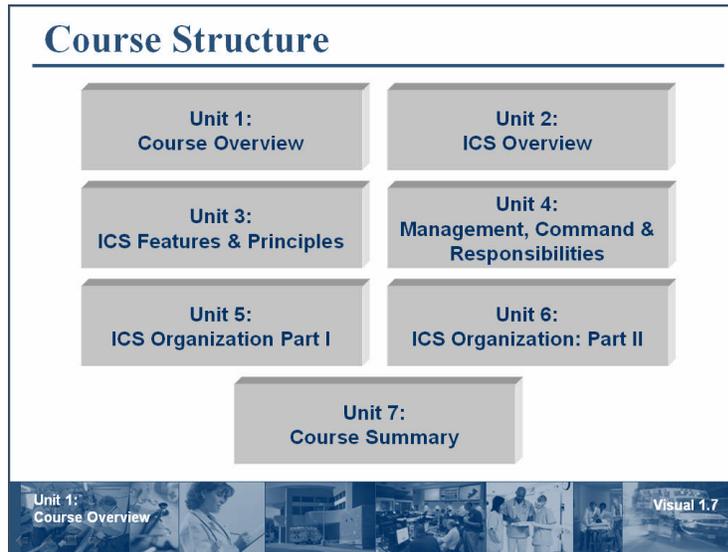
Key Points

The instructors expect all course participants to:

- Cooperate with the group.
- Be open minded to new ideas.
- Participate actively in all of the training activities and exercises.
- Return to class at the stated time.
- Use what you learn in the course to perform effectively within an ICS organization.



Visual 1.7



Visual Description: Course Structure

Key Points

The course is broken up into 7 units:

- Unit 1 – Course Overview
- Unit 2 – ICS Overview
- Unit 3 – ICS Features & Principles
- Unit 4 – Management, Command & Responsibilities
- Unit 5 – ICS Organization: Part 1
- Unit 6 – ICS Organization: Part 2
- Unit 7 – Course Summary



Visual 1.8

Course Logistics

- Course agenda
- Sign-in sheet
- Housekeeping:
 - Breaks
 - Message and telephone location
 - Cell phone policy
 - Facilities
 - Other concerns



Visual Description: Course Logistics

Key Points

- Course agenda
- Sign-in sheet
- Housekeeping:
 - Breaks
 - Message and telephone location
 - Cell phone policy
 - Facilities
 - Other concerns



Visual 1.9

Successful Course Completion

- Participate in unit activities/exercises.
- Achieve 75% or higher on the final exam.
- Complete the end-of-course evaluation.



Visual Description: Successful Course Completion

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