

# EMERGENCY MANAGEMENT INSTITUTE

NATIONAL EMERGENCY TRAINING CENTER • EMMITSBURG, MD 21727



FEMA

## Course: *B425 Federal Emergency Management Agency (FEMA) Incident Management III (IM-III) – Pilot Delivery*

### Course Date:

August 13-17, 2012

### Location:

Center for Domestic Preparedness (CDP)  
61 Responder Drive  
Anniston, AL 36205

### Travel Dates:

Travel days are Sunday, August 12 and after 12 p.m. on Friday, August 17. Shuttle service to and from Atlanta International Airport will be provided.

### Course Length:

This course is 4 ½ days in length.

### Course Description:

The IM-III course will contribute towards increased operational capability through a comprehensive approach to training and education, based on doctrine, which reinforces best practices and lessons learned from exercise and real world events. Students who successfully complete the IM-III course will be able to contribute as a member of command or general staff for level III incidents by applying their knowledge of incident command system (ICS), emergency management polices and doctrine, and by functioning as an effective team member.

### Course Objectives:

Upon completion participants will be able to:

- Participate as an effective team member in a Command or Command and General Staff position through the application of ICS principles and concepts.

- Describe FEMA doctrine, and emergency management laws, policies, and regulations with a focus on recovery program areas.
- Apply critical thinking and problem solving techniques to facilitate crisis decision making.
- Function as a high performing team.
- Foster team building with diverse groups through leadership, communication, and interpersonal skills.
- Describe management strategies, concepts, and styles for integrating and developing working relationships with State, tribal, territorial, local, non-government organizations (NGO), and private partners.
- Demonstrate successful individual and team performance in your functional area of expertise.

### Target Audience:

This course will be comprised of four separate teams, each team consisting of the eleven Command and General Staff positions identified on the following page, 44 students total. Each team of eleven will be formed at the course; pre-established teams are not targeted for this course.

Of the 44 total students, eight will come from a state-level emergency management agency. These eight individuals will be spread across the four teams and fill one or more of the Command and General Staff positions.

The FEMA participants for the pilot delivery must meet one or more of the following conditions:

- Rostered or collateral regional/national Incident Management Assistance Team (IMAT) for one of the course FEMA Qualification System (FQS) job titles only.

# TRAINING OPPORTUNITY

- Currently hold an FQS Position Task Book in one of the course FQS job titles.

**\*NOTE:** Any individual who has already taken any previous version of IM-III or FEMA Response Ops III should **NOT** take this course. Reservists may submit applications for this delivery.

**Target Audience Positions:**

1. Federal Coordinating Officer, Type III  
or  
State Coordinating Officer
2. Chief of Staff Officer, Type III
3. External Affairs, Type III
4. Safety Officer, Type III
5. Operations Section Chief, Type III
6. Planning Section Chief, Type III
7. Logistics Section Chief, Type III
8. Finance Section Chief, Type III
9. Individual Assistance (IA) Group Supervisor
10. Public Assistance (PA) Group Supervisor
11. Hazard Mitigation Group Supervisor

**To Apply:**

All students **MUST** complete the FEMA Form 119-25-1, General Admissions Application with student signature.

- Regional personnel must submit applications through their Regional Training Manager with supervisory signatures.
- N-IMAT personnel must submit applications through Lindsey Williams with Team Lead signature (and meet the target audience requirements).
- Reservists and non-FEMA Regional personnel may submit applications directly to NETC.

Once applications have been vetted through the above channels: mail, scan, or fax the application to:

Admissions Office, Room I-216  
National Emergency Training Center (NETC)  
16825 South Seton Avenue  
Emmitsburg, MD 21727-8998  
Phone: (301) 447-1035  
Fax: (301) 447-1658  
Email: [netc-admissions@dhs.gov](mailto:netc-admissions@dhs.gov)

**The FEMA Form 119-25-1 must be submitted to NETC Admissions by July 27, 2012.**

Students applying for the course must obtain a Student Identification (SID) number. The SID number should be used in place of the Social Security Number (SNN) on the FEMA Form 119-25-1. To obtain a SID number please access the following site: <https://cdp.dhs.gov/elms>

**Application Review:**

In order to be evaluated for admission into this course, block #16 on the application form must be completed. FEMA student selection criteria will be based on FEMA Qualification System (FQS) training qualification sheets.

Upon acceptance into the course, students will be notified by the CDP.

**CDP Housing:**

Housing for the training will be provided by CDP.

**EMI Point of Contact:**

For course information, contact Daniel Stevens at (202) 510-1136, email [daniel.stevens@fema.dhs.gov](mailto:daniel.stevens@fema.dhs.gov); or Al Fluman at (301) 447-1299, email [al.fluman@fema.dhs.gov](mailto:al.fluman@fema.dhs.gov) .

# TRAINING OPPORTUNITY

