EMERGENCY MANAGEMENT INSTITUTE

NATIONAL EMERGENCY TRAINING CENTER • EMMITSBURG, MD 21727

FEMA

Course: *E431 Understanding the Emergency Management Assistance Compact (EMAC)*

Dates:
October 22–25, 2012
April 22–25, 2013

Travel Dates:
Travel days are Sunday and Friday.

Course Length:
This course is 4 full days.

Course Description:
This course enables emergency management personnel and response and recovery personnel from all political jurisdictions to more effectively understand, activate, implement, and utilize the EMAC system.

Course Goal:
The goal of this course is to introduce emergency management personnel and response and recovery personnel from all political jurisdictions to the EMAC process and assist them in gaining familiarity and competency with the EMAC system so when an event occurs that requires activation of the EMAC system, they know how to proceed; and what documentation and sources of information to use for guidance in order to maximize use of all available resources.

Upon completion of this course, participants will be able to:

- Describe the legal stipulations in the EMAC Articles of Agreement.
- Describe the EMAC governance structure and Member State roles and responsibilities.
- Explain the process for requesting and offering assistance through the EMAC system.
- Apply the recommended actions during each phase of the EMAC process.
- Identify the EMAC levels of operations and span of control.
- Apply the process and procedures for reimbursing resource providers.

Continuing Education Units (CEU's):
The Emergency Management Institute (EMI) awards 2.4 CEUs for completion of this course.

Target Audience:
Emergency management personnel and response and recovery personnel from all political jurisdictions who can be legally deployed through the EMAC system, persons officially responsible for requesting & providing EMAC assistance, and those individuals desiring a more comprehensive working knowledge of the EMAC system.

Location:
Emergency Management Institute
National Emergency Training Center (NETC),
Emmitsburg, Maryland.

To Apply:
Complete a Federal Emergency Management Agency (FEMA) Form 119-25-1, General Admissions Application with student signature and signature of supervisor or sponsoring agency official. Submit the application

No. 908

Thursday, July 05, 2012

through the State Emergency Management Training office which will mail, scan, or fax it to:

NETC Admissions Office (Room I-216)
16825 South Seton Avenue
Emmitsburg, MD 21737-8998
Phone: (301) 447-1035
Fax: (301) 447-1658
Email: netc-admissions@fema.dhs.gov

FEMA Regional employees should submit their application to their Regional Training Manager (RTM). Tribal representatives can submit their application directly to NETC Admission Office.

The FEMA Form 119-25-1 must be received by NETC Admissions - no later than September 24, 2012 for the October 22 – 25, 2012 offering.

The FEMA Form 119-25-1 must be received by NETC Admissions - no later than March 26, 2013 for the April 22 – 25, 2013 offering.

Application Review:

In order to be evaluated for admission into this course, block #16 on the application form must be completed. Please refer to the student selection criteria listed below and indicate how you meet the requirements based upon your position and experience.

Upon acceptance into the course, NETC Admissions will mail out an Acceptance Letter/Welcome Package outlining travel information, NETC shuttle services, lodging and other logistics. Lodging is provided for course participants on the NETC campus. Participants staying overnight on campus are required to purchase a meal ticket for the duration of the training activity. Notify the NETC Transportation Office at least 2 week prior to the course date to reserve a seat. Call (301) 447-1048/1113, or email netc-housing@fema.dhs.gov.

Selection Criteria:

Emergency management personnel and response and recovery personnel from all political jurisdictions who can be legally deployed through the EMAC system, persons officially responsible for requesting and providing EMAC assistance, and those individuals desiring a more comprehensive working knowledge of the EMAC system.

Notice to Applicants for FY 2013 courses:

Beginning on April 15, 2012, individuals applying for EMI classes will be required to register using the Training Administration Systems (CTAS) and obtain a Student Identification (SID) number. This number will be used in place of the Social Security Number (SSN) on your application form. **The SSN number is no longer required**.

How do I obtain my FEMA SID number?

Step 1: To register, go to https://cdp.dhs.gov/elms
Step 2: Click on the "Created Account" button on the left side of the screen.
Step 3: Follow the instructions and provide the necessary information to create your account.

What do I do with this new SID number I have been assigned?

The SID number is used in place of the SSN on your General Admissions Application (FEMA Form 119-25-1). When you enter and use the system you will be able to print off and retain a student identification card.

EMI Point of Contact:

For course information, contact the course manager, Deborah Evans, at (301) 447-1139, 1-800-238-3358 (ext. 1139), or by email at Deborah.Evans@fema.dhs.gov