

# EMERGENCY MANAGEMENT INSTITUTE

NATIONAL EMERGENCY TRAINING CENTER • EMMITSBURG, MD 21727



FEMA

## Course: *E680 Emergency Management – A Leadership Challenge* *Emergency Manager Executive Academy*

### Class Dates

Monday, May 14 – Friday, May 18, 2012

### Travel Dates

Travel days are Sunday, May 13 and Friday afternoon, May 18, 2012.

### Course Length

Four-full days and one-half day of class. Monday through Thursday class is from 8:30 a.m. to 5 p.m. On Friday, class ends at 12 p.m.

### Emergency Manager Executive Academy (EMEA)

The EMEA trains and educates current and future leaders by providing them with information, skills and knowledge required to identify strategic emergency management opportunities and problems; to think critically and strategically about those issues; and to develop potential solution pathways and innovations to mitigate the challenges.

The EMEA consists of four one-week courses, periodic webinars, and culminate with a research paper. Individuals who successfully complete the four sessions will receive an Emergency Manager Executive Academy Certificate of Completion.

### Course Description

Partnering with Harvard University, the Emergency Management Institute (EMI) will deliver *E680 Emergency Management – A Leadership Challenge*. This course is based on Meta-Leadership training developed by Harvard for the National Preparedness Leadership Initiative (NPLI). Meta-Leadership provides the framework that strategically leverages the efforts of

different organizations and organizational units. *E680 Emergency Management – A Leadership Challenge* focuses on Whole Community and Meta-Leadership capabilities that enable effective leadership across organizational boundaries. The Five Dimensions of Meta-Leadership are: The Person of the Meta-Leader; the Situation; Leading Your Silo; Leading Up; and Leading Cross-Agency Connectivity. Other course topics include Terrorism; Mistakes You Will Make in a Crisis; and Negotiation and Conflict Resolution in Complex Crisis Environments.

The course is highly interactive and includes relevant case studies and realistic simulation exercises.

### Course Goals

Upon completion of the E680 course participants will be able to:

- Lead and coordinate across jurisdictions, agencies, public, non-profit, and private sectors in order to significantly enhance the ability to prepare for, protect against, respond to, and recover from, and mitigate all hazards using the Whole Community approach.
- Shape emergency management policy, decision-making and execution by providing subject matter expertise and other specialized advice, and analysis to those higher in the chain of command.
- Lead direct reports toward goal directed and substantive actions that will measurably improve system preparedness and the capacity to act and execute during times of crisis.
- Assess unique, challenges facing the emergency response system to enhance situational awareness during an emergency.

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- Understand one's reactions to an emergency and that of other people in order to effectively manage the fast-changing, emotionally charged situations in a major crisis and direct oneself and others toward meaningful response activity.
- Identify and assess complex relationships among organizations with competing interests and develop policies, strategies, and processes to resolve disputes and better coordinate mutually interdependent activities.
- Apply different levels of "connectivity" (integrated, parallel and competitive) and the meta-leadership model to enhance organizational and inter-organizational performance.

### Target Audience

This course is designed for current and emerging leaders in emergency management. The target audience includes senior government, non-profit voluntary organizations, and private sector executives responsible for emergency management, including:

- State, local, tribal, and territorial emergency management and homeland security directors;
- Federal department heads of offices of emergency management or homeland security;
- Non-profit voluntary organization;
- Private sector executives leading major emergency management offices.

### To Apply

Applicants must submit the Federal Emergency Management Agency (FEMA) Form 119-25-1, General Admissions Application and a current curriculum vitae clearly explaining emergency management experience, span of control, and leadership. Submissions are due no later than April 15, 2012.

Admissions Office, Room I-216  
National Emergency Training Center (NETC)  
16825 South Seton Avenue  
Emmitsburg, Maryland 21727-8998  
Phone: (301) 447 - 1035 Fax: (301) 447 - 1658  
Email: [netc-admissions@fema.dhs.gov](mailto:netc-admissions@fema.dhs.gov)

Admission to the program will be made on a competitive basis and is based on professional achievement, involvement in national policy development, and organizational responsibility.

Selected participants will be informed of their admission into the course no later than April 20, 2012.

### Location

National Emergency Training Center  
Emergency Management Institute  
16825 S. Seton Avenue  
Emmitsburg, MD 21727

### Lodging/Transportation/Costs

There is no tuition for the training sessions for any participant. Lodging and travel costs will be reimbursed for State, territorial, tribal, local senior government, and voluntary, non-profit officials through the EMI stipend process. Compact rental cars and standard hotel room will be reimbursed. All other costs (e.g., meals and break refreshments) are the responsibility of the participant. More details will be provided in the acceptance letter.

Federal government participant employing organizations are responsible for all travel costs.

**Participants are to make their own hotel reservations. There is NO housing available on campus.**

### EMI Point of Contact

For course information, contact the EMI Course Manager, Mary Hughes, at (301) 447-1633; 1-800-238-3358 (ext. 1633); email [mary.hughes@fema.dhs.gov](mailto:mary.hughes@fema.dhs.gov) or Steve Borth, (301)447-1737; 1-800-238-3358 (1737); email: [stephen.borth@fema.dhs.gov](mailto:stephen.borth@fema.dhs.gov).

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