EMERGENCY MANAGEMENT INSTITUTE

NATIONAL EMERGENCY TRAINING CENTER • EMMITSBURG, MD 21727

FEMA

Course: *E124 – Emergency Management Accreditation Program (EMAP) Assessor Training*

Date: March 16-17, 2011
September 28-29, 2011

Course Description:
Assessor training is designed to prepare individuals to serve as on-site peer assessors as part of the accreditation process. Training will cover EMAP standards, on-site assessment procedures, assessor roles and responsibilities, and other issues necessary to serve as an assessor for EMAP. Those attending one of these training courses may be eligible to participate on assessor teams for State/territorial program applicants or baseline assessments as well as local accreditation assessments.

Participant Qualifications:
Because the expertise and judgment of assessors will strongly affect the credibility and success of the accreditation program, EMAP seeks to develop a cadre of highly qualified emergency managers to handle this function on a rotating basis.

EMAP developed the following Assessor qualifications, at a minimum:

1. Five years of experience in an emergency management position in State or local government emergency management;
2. Experience in at least one actual emergency in which the emergency plan was implemented and participation in an activated emergency operation center requiring implementation of operational response procedures;
3. Participation in at least one emergency operation, training or exercise event in the last calendar year;
4. Knowledgeable and up to date about the principles of comprehensive emergency management;
5. Must abide by the EMAP Code of Conduct;
6. Must be available for at least one assessment each year;
7. Have no conflict of interest with regard to any aspect of EMAP that might prevent objective review and assessment of a candidate program; and
8. Must be able and willing to serve as a neutral observer.

Prerequisite:
EMAP has created two thirty-minute online modules that will introduce participants to the background, current endeavours and future projects of EMAP as an organization, as well as the EMAP process through which emergency management programs seek information, self-assess their program, schedule the on-site assessment and achieve accreditation. These modules are required as part of the training curriculum. The modules are found at:
http://www.emaponline.org/index.php?option=com_content&view=article&id=116&Itemid=113

Course Length: 2 days

Target Audience:
Emergency management personnel from State, tribal, territorial, county, and city emergency management programs.

No. 861 Friday, January 14, 2011

Location:
National Emergency Training Center (NETC), Emergency Management Institute (EMI), Emmitsburg, Maryland.

To Apply:
Complete a FEMA Form 119-25-1, General Admissions Application with student signature and supervisor or sponsoring agency official and submit through the State Emergency Management Training Office via fax to the NETC Admissions Office at (301) 447-1658. Tribal representatives can submit directly to NETC Admissions Office. To obtain a Form 119-25-1 and for further information, please refer to the EMI web site at: http://training.fema.gov/Apply

All applications must be received in the NETC Admissions Office no later than 30 days prior to the course.

Alternates, substitutions, or cancellations for this course require notification to the Admissions Office at the NETC.

Additional Information:
Rooms are available on campus for participants. Stipends for airfare will be paid for all State, local and Tribal participants staying on campus. Rental cars are not authorized. NETC transportation will be provided from Baltimore-Washington International Airport (BWI) only. Details will be provided in your acceptance packet.

For more information, contact the EMI course manager, Paul Benyeda at (301) 447-1326 or by email paul.benyeda@dhs.gov .